

	Jerson C. Consistente	Gen. Luna CES, Siargao
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Role	Participants	Station/Office
Language and Content Editors	Maria Consuelo C. Jamera	Regional Office
	Luz Sandra R. Fernandez	SDO- Siargao
	Kem E. Abuton Jr.	Union ES, Siargao
	Ricky L. Pedralba	SDO- Surigao City
	Felix N. Bagnol	SDO- Surigao City
	Antonina Prisco	SDO- Agusan del Norte
	Marylou Recososa	SDO – Butuan City
Video Editors and Production Team	Maripaz F. Magno	Regional Office
	Carlos M. Borris	SDO- Siargao
	Production Team	CRSHS, Surigao City SDO- Surigao City
Other TWG	In-charge of M&E	SDO-Surigao City
	Nurse	SDO-Surigao City

5. The detailed schedule of activities is outlined in the attached program matrix for guidance and information.
6. Expenses incurred shall be charged against the downloaded Program Support Funds to Schools Division Office of Surigao City, as the host division, subject to usual accounting and auditing rules and regulations.
7. In preparation for this activity, a virtual pre-work meeting for all writers and presenters shall be conducted on October 21, 2025, from 9:00 a.m. to 12:00 p.m. through this link **bit.ly/4mWaRso**.
8. For inquiries and more information, please contact Maria Consuelo C. Jamera, SPFL Regional Focal, at mariaconsuelo.jamera@deped.gov.ph.
9. Immediate dissemination of this Memorandum is desired.

MARIA INES C. ASUNCION

Director IV
Regional Director

Encls.: None

Reference: DM-CT-2024-458

To be indicated in the Perpetual Index
under the following subjects:

LEARNING DELIVERY

LEARNING RESOURCES

CLMD/mcj
10/08/2025



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (085) 225-1151
Telefax No: (085) 342-5959
Email: caraga@deped.gov.ph
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Enclosure to RM No. 1080 , s. 2025

**COMPLETION OF THE VIDEO LESSONS FOR THE ORIENTATION
OF BRIDGING PRIMER III**
October 29-31, 2025, EY Suites, Surigao City
INDICATIVE MATRIX

DAY ONE – OCTOBER 29, 2025-WEDNESDAY		
TIME	EVENT	FACILITATOR
7:00 AM-8:00 AM	Arrival and Registration of Participants	Program Management Team
8:00 AM-8:30 AM	OPENING PROGRAM	
SESSIONS		
8:30 AM-9:00 AM	Session 1. General Briefing on Production Planning and Content Development	Maria Consuelo C. Jamera, RO-EPS
8:30 AM-9:00 AM	Session 2. Revisiting Video Scripts by Language	Ricky L. Pedralba EPS-SDO-Surigao City
9:00 AM-9:15 AM	Uninterrupted Break (AM Snacks)	
9:15 AM-10:15 AM	Session 3. Tips and Tricks on How to Develop Video Lessons/Video Editing Tips	Maripaz F. Magno-EPS- LRMDS- Caraga
9:15 AM-12:00 NN	Session 4. Workshop on Development of Video-based Instruction	
12:00 NN-1:00 PM	Lunch Break	
1:00 PM-2:30 PM	Continuation of Session 4 (Workshop on Development of Video-based Instruction)	Language and Content Editors, Production Team
2:30 PM-2:45 PM	Uninterrupted Break (PM Snacks)	
2:45 PM-5:00 PM	Continuation of Session 4 (Workshop on Development of Video-based Instruction)	Language and Content Editors, Production Team
5:00 PM-6:00 PM	Dinner	
HOSTS /FACILITATORS	SDO-Surigao City Participants	
DAY TWO-OCTOBER 30, 2025-THURSDAY		
TIME	EVENT	FACILITATORS
8:00 AM-9:00 AM	Attendance Checking / MOL	Division In-charged
9:00 AM-10:00 AM	Continuation of Session 4 (Workshop on Development of Video-based Instruction)	Language and Content Editors, Production Team
10:00 AM-10:15 AM	Uninterrupted Break (AM Snacks)	
10:15 AM-12:00 NN	Continuation of Session 4 (Workshop on Development of Video-based Instruction)	Language and Content Editors, Production Team
12:00 NN-1:00 PM	Lunch Break	
1:00 PM-2:30 PM	Continuation of Session 4 (Workshop on Development of Video-based Instruction)	Language and Content Editors, Production Team
2:30 PM-2:45 PM	Uninterrupted Break (PM Snacks)	
2:45 PM-5:00 PM	Continuation of Session 4 (Workshop on Development of Video-based Instruction)	Language and Content Editors, Production Team
HOSTS / FACILITATORS	AM-SDO- Agusan del Norte PM- SDO-Butuan City	

DAY THREE-OCTOBER 31, 2025-FRIDAY		
TIME	EVENT	FACILITATORS
8:00 AM-9:00 AM	Attendance Checking/ MOL	Division In-charged
9:00 AM-10:00 AM	Session 5. Presentation and Critiquing of Final Outputs	Language and Content Editors, Production Team
10:00 AM-10:15 AM	Uninterrupted Break (AM Snacks)	
10:15 AM-12:00 NN	Continuation of Session 5 (Presentation and Critiquing of Final Outputs)	Language and Content Editors, Production Team
12:00 NN-1:00 PM	Lunch Break	
1:00 PM-2:30 PM	Continuation of Session 5 (Presentation and Critiquing of Final Outputs)	Language and Content Editors, Production Team
2:30 PM-2:45 PM	Uninterrupted Break (PM Snacks)	
2:45 PM-4:00 PM	Continuation of Session 5 (Presentation and Critiquing of Final Outputs)	Language and Content Editors, Production Team
4:00 PM-5:00 PM	CLOSING PROGRAM	Identified Hotel
5:00 PM-6:00 PM	Dinner	
HOSTS/FACILITATORS	SDO-Siargao	
HOME-SWEET-HOME		