

July 24 2025

BY: NMB

TIME: 2:55 PM

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REGIONAL MEMORANDUM  
CLMD - 2025 -0751

To: Schools Division Superintendents ) Division of Bayugan City  
) Division of Butuan City  
) Division of Surigao del Sur  
) Division of Tandag City  
All Others Concerned

REGIONAL ASSESSMENT FOR UNASSESSED LEARNERS  
WITH DISABILITIES- BATCH 2

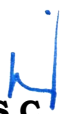
1. The Department of Education (DepEd) Caraga Region, through the Curriculum and Learning Management Division (CLMD) - Special Needs Education (SNED), will be facilitating a Regional Assessment for unassessed Learners with Disabilities – Batch 2 at Cabadbaran South Central Elementary School (CASOCES) Inclusive Learning Resource Center (ILRC) -Assessment Service Area from August 6-8, 2025
2. This initiative will be carried out in collaboration with Dr. Annah Rebecca Valmores-Doroja, MD, FPPS, FPSDBP, a Developmental Pediatrician at Child Development Clinic of Capitol University Medical Center, San Pedro, Gusa, Cagayan de Oro City.
3. The Cabadbaran City Division through the Division SNED Focal Person Ms. Marilou D. Asotigue, shall assist coordinating travel, food, and accommodation arrangements for the assessment team. Expenses shall be charged to the SNED downloaded fund.
4. Teachers or parents of the learners are requested to pre-register via the following link: <https://forms.gle/YDTofTUPhkPNKwCJ9> on or before August 5, 2025.
5. The assessment schedule per Division is as follows:

| No | Division             | Schedule       |
|----|----------------------|----------------|
| 1  | Surigao del Sur ( 7) | August 6, 2025 |
| 2  | Butuan City (1)      | August 6, 2025 |
| 3  | Tandag City (4)      | August 7, 2025 |
| 4  | Butuan City (2)      | August 7, 2025 |
| 3  | Bayugan City (2)     | August 7, 2025 |
| 5  | Bayugan City (4)     | August 8, 2025 |
| 6  | Butuan City (4)      | August 8, 2025 |

6. Expenses related to the assessment, such as travels, meals and other incidental costs of the Division SNED Focal persons, teachers, school heads, parents and learners shall be charged to SNED PSF of the school or the concerned division SNED Fund subject to the usual auditing and accounting rules and

regulations. A Compensatory Time- Off (CTO) may be granted to the teachers, school heads, supervisors and others personal involved in this activity if the assessment that falls on a holidays or weekends in accordance with CSC and DBM Joint Circular No. 2, s. 2024.

7. Immediate dissemination of this Memorandum is desired.

  
**MARIA INES C. ASUNCION**  
Regional Director 

Encl.: NONE

Reference: NONE

To be indicated in the Perpetual Index  
under the following subjects:

ASSESSMENT

LEARNERS WITH DISABILITIES

CLMD/enc  
07/22/2025