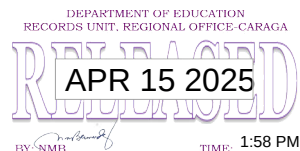




Republic of the Philippines
Department of Education
 CARAGA REGION



REGIONAL MEMORANDUM
 CLMD – 2025 – 0384

APR 15 2025

To: Schools Division Superintendents) Division of Agusan del Norte
) Division of Agusan del Sur
) Division of Butuan City
) Division of Dinagat Islands
) Division of Siargao
) Division of Surigao City
) Division of Tandag City

All Others Concerned

**ICT4ALS TRAINING WORKSHOPS: CAPACITY BUILDING FOR SELECTED
 ALS IMPLEMENTERS**

1. Pursuant to the invitation from Habi Education Lab, in partnership with UNICEF and the Department of Education Bureau of Alternative Education (DepEd BAE), and supported by Nokia, the Department of Education – Caraga Region shall participate in the ICT4ALS Capacity Building Workshops to enhance the capacity of both ALS teachers and non-teaching personnel in ICT-supported ALS learning.
2. The activity aims to equip ALS teachers and non-teaching personnel with knowledge, skills, and attitudes necessary to integrate ICT4ALS learning resources into their practice and sustain ICT-enhanced ALS implementation.
3. The participants are the selected ALS teachers and non-teaching personnel from the Central, Regional, and Division offices, as listed in Annexes A and B of the attached invitation.
4. The schedule of activities includes:
 - a. For Non-Teaching Personnel (Central, Regional, Division):
 - synchronous virtual onboarding session: April 24, 2025
 - asynchronous review: April 25, 2025
 - capacity building workshop: April 29 to April 30, 2025
 - b. For ALS Teachers:
 - Synchronous Virtual Onboarding: May 19, 2025, | 10:30–11:30 a.m. via Zoom
 - Asynchronous Review: May 20, 2025
 - Capacity Building Workshops (In-Person): Visayas and Mindanao Participants: May 29–31, 2025
5. All participants are required to confirm their participation through the following links:

<https://bit.ly/ICT4ALS-PreWS-nonteaching> - non-teaching personnel by April 16, 2025,

<https://bit.ly/ICT4ALS-PreWS-teachers> - ALS teachers by May 2, 2025



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 Trunkline No: (085) 225-1151
 Telefax No: (085) 342-5959
 Email: caraga@deped.gov.ph
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2025-04-06237

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6. All identified participants are expected to complete all components of the training. Concerned SDOs are advised to provide the necessary administrative support for these participants. Additionally, Community Learning Centers (CLCs) should be identified to serve as model implementation sites as needed by the organizers.

7. The following provisions apply to workshop/training participants: Shared accommodation and dinner for those staying at the hotel (as indicated in the registration) will be covered by Habi Education Lab. Lunch and snacks will be provided by Habi Education Lab to all participants throughout the workshop duration. Transportation expenses will be charged to the FLO-ALS PSF, directly released to the Regional Office and subsequently downloaded to the respective SDOs, subject to the standard accounting and auditing rules and regulations.

8. For further details, please refer to the attached invitation.

9. For inquiries, please contact Josephine Chonie M. Obseñares, EPS, Regional ALS Focal Person at josephinechonie.obsenares@deped.gov.ph.

10. Immediate dissemination of this Memorandum is desired.

MARIA INES C. ASUNCION

Director IV
Regional Director

Encl.: List of Participants
Reference: Memorandum DM-CT-(2025-076)
To be indicated in the Perpetual Index
under the following subjects:

ALTERNATIVE LEARNING SYSTEM
INFORMATION TECHNOLOGY
LEARNING RESOURCES
WORKSHOP

CLMD/jcmo
04/07/2025



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A. Requested participants for the Capacity Building Training for DepEd and Non-Teaching Personnel

Division	EPSA	IT Officer
Agusan del Norte	Marjorie Castillo	Eugene Godfrey Saarenas
Agusan del Sur	Ivy Claire P. Morales	Niño Ree Jayme
Butuan City	Leonel Obiedo	Christopher Moratal
Dinagat Islands	Gilbert H. Japay	Eric Olasiman
Siargao	Raquel T. Gemparo	John Eric A. Jabines
Surigao City	Armie Judie D. Daro	Kevin Adrian Rosas
Tandag City	Blan Mariel D. Degamo	Cheryl Delena

Caraga Participants for the Capacity Building for selected ALS Teachers
B. ALS teachers from the identified CLC model sites

Division	Name of CLC	Classification	CLC Teacher
Agusan del Norte	Buenavista CES	ICT4ALS Offline Package Recipient	Mary Catherine Jamero
Agusan del Sur	Bakingking CLC	CLC with Existing Hardware	Danilo L. Solante
	Mambalili ES	CLC with Existing Hardware	Vanessa L. Galendez
Butuan City	Ampayon CLC	CLC with Existing Hardware	Joy Gulde
	Bonbon CLC	CLC with Existing Hardware	Angel Sheen B. Baro
	Butuan CES	CLC with Existing Hardware	Jerome Topdas
	Butuan CES	CLC with Existing Hardware	Portia T. Carmelo
	Libertad SBLC	CLC with Existing Hardware	Vina Plaza
	Obrero CE SBLC Barangay Holy Redeemer Community BLC	CLC with Existing Hardware	Monie J. Badian
	Taligaman SBLC/ De Oro CLC	CLC with Existing Hardware	Sharon More
Dinagat Islands	Gen. Aguinaldo CLC	ICT4ALS Offline Package Recipient	Gretchel A. Navallo
Siargao	Kapihan CLC	CLC with Existing Hardware	Manilou M. Basco
	Matin-ao ES	CLC with Existing Hardware	Neizel M. Virtudazo
	Montserrat ES and Corregidor Purok Center	CLC with Existing Hardware	Gloumerra C. Melida
	Lipata CLC	CLC with Existing	Denne S. Rebala

Surigao City		Hardware	
	Sitio Tagbasingan Mamanua CLC (IP Community	ICT4ALS Offline Package Recipient	Angel S Cabaña
Tandag City	TPES-ESALS SBLC	CLC with Existing Hardware	Joseph Glenn C. Espinoza

03 April 2025

MARIA INES C. ASUNCION
Regional Director, <Region>
Department of Education

Dear **DIRECTOR ASUNCION** :

On behalf of Habi Education Lab, a partner in the ICT4ALS Project, I am pleased to invite representatives from the Department of Education to a series of ICT4ALS Capacity Building Workshops. These workshops, organized by Habi in collaboration with UNICEF and the Department of Education Bureau of Alternative Education (DepEd BAE), are supported by Nokia.

In coordination with DepEd BAE, Habi has identified CLCs that will serve as model sites for ICT-supported ALS learning. These centers will demonstrate the integration of digital learning materials in ALS learning, with trained ALS teachers possibly becoming ALS master trainers who can later support the nationwide rollout of ICT-enabled learning materials by DepEd Central Office. A complementary training for Regional and Division Office ALS, and non-teaching staff will also be conducted to support the sustainability of the model implementation and later on its scale up.

To support this initiative, Habi has designed capacity-building activities for both teaching and non-teaching personnel. The sessions will include the following:

A. Capacity Building for selected BAE, Central Office Representatives, and Non-teaching Personnel:

1. **Synchronous Virtual Onboarding (April 24):** As an introductory activity, this online session aims to provide non-teaching personnel with an understanding of the program background, objectives, and expectations. Furthermore, the ICT4ALS resources will be formally launched in preparation for the in-person training.
2. **Asynchronous Review (April 25):** Non-teaching staff will be provided time to explore the ICT4ALS resources, mainly the Life Skills eModules uploaded on the DepEd LMS, at their own pace. Instructions will be provided during the virtual onboarding session. Particular emphasis will be made on how they can be familiarized with the features of the ICT4ALS resources for their provision of technical assistance to ALS teachers.
3. **Capacity Building Workshop (April 29-30):** This training will focus on equipping non-teaching staff on the necessary skills to provide technical assistance about ICT-enhanced teaching and learning. There will be a workshop-discussion on the mechanisms of support, action planning, and commitment setting for the model implementation.

Requested personnel/designation of personnel and relevant offices are identified in **Annex A**. To confirm attendance, the requested DepEd CO representatives and DepEd Non-teaching personnel may confirm through bit.ly/ICT4ALS-PreWS-nonteaching on or before **April 16**.

B. Capacity Building for selected ALS teachers:

- 1) **Synchronous Virtual Onboarding (May 19):** As an introductory activity, this online session aims to provide teachers with an understanding of the program background, objectives, and expectations. Furthermore, the ICT4ALS resources will be formally launched in preparation for the in-person teacher training.

This is scheduled on May 19, 2025, Monday, from 10:30-11:30 AM via Zoom.

- 2) **Asynchronous Review (May 20):** Teachers will be provided time to explore the ICT4ALS resources, mainly the Life Skills eModules uploaded on the DepEd LMS, at their own pace. Instructions will be provided during the virtual onboarding session.
- 3) **Capacity Building Workshops:** This training on ICT-enhanced teaching and learning is designed to equip the teachers with the knowledge, skills, and attitudes to integrate the ICT4ALS resources into their teaching practice. Through hands-on activities, collaborative discussions, and practical applications, teachers will learn more about the ICT4ALS program and tools.

Annex A: List of Participating CLCs along with their Region, SDO, and selected ALS teachers

Region	Division	Name of CLC	Classification	CLC Teacher
CAR	Kalinga	TABUK NATIONAL HIGH SCHOOL	ICT4ALS Offline Package Recipient	Precy Melanie B. Tariagao
CAR	Region to Identify SDO	Additional 1 slot for CAR- SDO to identify CLC	CLC with Existing Hardware	SDO to identify ALS Teacher
CARAGA	Agusan del Norte	BUENAVISTA CENTRAL ES	ICT4ALS Offline Package Recipient	SDO to identify ALS Teacher
CARAGA	Agusan Del Sur	BAKINGKING CLC	CLC with Existing Hardware	Danilo L. Solante
CARAGA	Agusan Del Sur	MAMBALILI ELEMENTARY SCHOOL	CLC with Existing Hardware	Vanessa L. Galendez
CARAGA	Butuan City	AMPAYON CLC	CLC with Existing Hardware	Ulysses M. Lozano
CARAGA	Butuan City	BONBON CLC	CLC with Existing Hardware	Angel Sheen B. Baro
CARAGA	Butuan City	BUTUAN CENTRAL ELEM.SCHOOL	CLC with Existing Hardware	Jerome Topdas
CARAGA	Butuan City	BUTUAN CENTRAL ELEM.SCHOOL	CLC with Existing Hardware	Portia T. Carmelo
CARAGA	Butuan City	LIBERTAD SBLC	CLC with Existing Hardware	Ireen Angob
CARAGA	Butuan City	OBRERO CENTRAL ELEMENTARY SCHOOL-BASED LEARNING CENTER/ BRGY.HOLY REDEEMER COMMUNITY BASED-LEARNING CENTER	CLC with Existing Hardware	Monie J. Badian

CARAGA	Butuan City	TALIGAMAN SBLC/DE ORO CLC	CLC with Existing Hardware	Clarice B Dicdican
CARAGA	Dinagat Island	GEN. AGUINALDO CLC	ICT4ALS Offline Package Recipient	Rizaldo S. Minoza
CARAGA	Siargao	KAPIHAN COMMUNITY LEARNING CENTER	CLC with Existing Hardware	Manilou M. Basco
CARAGA	Siargao	MATIN-AO ELEMENTARY SCHOOL	CLC with Existing Hardware	Neizel M. Virtudazo
CARAGA	Siargao	MONTERRAT ELEMENTARY SCHOOL AND CORREGIDOR PUROK CENTER	CLC with Existing Hardware	Gloumerra C. Melida
CARAGA	Surigao City	LIPATA COMMUNITY LEARNING CENTER	CLC with Existing Hardware	Denne S. Rebala
CARAGA	Surigao City	SITIO TAGBASINGAN MAMANUA CLC (IP COMMUNITY)	ICT4ALS Offline Package Recipient	Angel S. Cabana
CARAGA	Tandag City	TPES ES - ALS SBLC	CLC with Existing Hardware	Blan Mariel D. Degamo
NCR	Malabon	NINOY AQUINO ELEMENTARY SCHOOL	ICT4ALS Offline Package Recipient	Evie G. Madolid
NCR	Malabon	Additional 1 slot for Malabon - SDO to identify CLC	CLC with Existing Hardware	SDO to identify Additional ALS Teacher
NCR	Quezon City	BARANGAY COMMONWEALTH	CLC with Existing Hardware	Maria Divina N. Bambe
NCR	Quezon City	BETTY GO-BELMONTE ELEMENTARY SCHOOL	CLC with Existing Hardware	Margie L. Canaria
NCR	Quezon City	JAMES VILLENA	CLC with Existing Hardware	Maria Divina N. Bambe

Annex A: Requested Participants for the Capacity Building Training for DepEd BAE and Non-teaching Personnel

Office	Requested Staff or designation of representative	Number of slots allotted for the Office
DepEd BAE	Andrew A. Villarba Maria Cristina N. Marquez Pepito C. Ventura Kristine Lee Lumanog John Reiven Arasa	5
DepEd BLR	Elesito Tuyor	1
DepEd BLD	Mark Anthony Papa	1
DepEd ICTS	Personnel from User Support Division	1
Regional Office	ALS Focal Person	1 per region
SDO of identified CLCs in Annex B	EPS for ALS Information Technology Officer	2 per identified SDO

Region XII	General Santos City	TINAGACAN CLC	CLC with Existing Hardware	Aisha Mae D. Villajuan
Region XII	Sultan Kudarat	ISULAN CENTRAL SCHOOL SPED COMMUNITY CENTER	CLC with Existing Hardware	Edmer Sing
Region XII	Sultan Kudarat	KALAWAG LEARNING CENTER	CLC with Existing Hardware	Palerma S.Segura, Sra.

Below are the criteria used in the selection of the model CLCs and teachers. These criteria are also recommended to identify the additional slots given to selected SDO/Regions above.

CLC Requirements:

The CLC should be included in the shortlisted centers by DepEd or meet either of the following conditions:

- Identified as a recipient of hardware support under the ICT4ALS program; or
- A CLC with at least 10 existing functional hardware (laptop and/or tablet) that can be used by ALS learners, preferably with internet access

ALS Teacher Requirements:

- Total Slots: 90 teachers (60 females, 30 males)
- Experience: At least three (3) years of teaching in ALS
- Digital Skills: Intermediate knowledge in using a laptop and the ability to teach using ICT-enabled modules
- Trainer Potential: Can be trained to become a model trainer for ICT4ALS or the use of ICT-enabled educational materials

B. DepEd Representatives: The following DepEd Central Office Representatives are also requested to join the said workshops to support the implementing team:

Office	Requested Staff or designation of representative	Number of slots allotted for the Office
DepEd BAE	Maria Cristina N. Marquez John Reiven Arasa	2
DepEd BLD	Mark Anthony Papa	1
DepEd ICTS	Personnel from User Support Division	1

Annex C: Provisions for Workshop/Training Participants

1. Accommodation and Dinner:

Shared accommodation and dinner for those who have expressed through the registration sheet to stay at the hotel will be covered by Habi Education Lab

2. Meals During Workshop:

Lunch and snacks will be provided by Habi Education Lab to all participants throughout the duration of the workshop.

3. Transportation:

Funding for the transportation to and from the workshop venue is requested to be charged against the participants' respective DepEd Office funding.

Briefer ICT4ALS Project

In line with the ALS 2.0 ICT Strategic Plan, UNICEF will be expanding the ICT4ALS Programme by embarking on a system-level technical assistance to DepEd BAE in expanding flexible learning strategies in ALS through an enhanced digital platform, complemented by engaging digital content and appropriate tech-enabled pedagogies/andragogies. This initiative will complement as well as bring together the different elements enumerated above into a cohesive and holistic ICT-supported ALS delivery modality.

Through a series of blended teacher professional development programs, an initial cohort of 90 ALS Teachers across the regions shall be equipped with competencies to successfully integrate ICT4ALS into their respective learning experiences. They will also be our key action research champions, providing ground truths and insights that will inform the programme's general direction throughout the duration. The programme's initial target is for 3,960 ALS learners to be active users of the ICT4ALS platform. To ensure this, a longer and supportive mechanism shall be provided for the ALS teachers, which include coaching and helpdesk support that can provide guidance from usage of ICT4ALS platform, technical difficulties, to feedback about their lesson exemplars and learning experiences.

Relative to this, Habi Education Lab is developing Alternative Learning System Online Modules and Capacity Building Trainings in partnership with UNICEF and the Department of Education Bureau of Alternative Education (DepEd BAE).

In terms of strategy, Habi Education Lab as the partner of UNICEF and DepEd will use these four pillars to guide the overall technical approach:

Participatory processes. By engaging various ALS stakeholders from learners, teachers, regional and central office leaders, the programme interventions shall be informed by their perspectives. Participatory activities such as co-design workshops, user testing, and feedback sessions will be conducted throughout the programme duration.

Learning experience design. Aligned with the ICT4ALS Systems Design framework, the LMS and resources shall be designed guided by the journeys of ALS teachers and students. Prototyping, empathy exercises, and inclusive design will ensure that the end products will be clear, accessible, engaging, and most importantly, human-centered.

Systems strengthening. As technical partners of ALS and BAE since 2019, Habi will utilize our insights into the unique strengths and culture of the bureau to ensure sustainability and scalability of the interventions. The activity design aims to capture not just gaps and weaknesses in the ALS system, but also assets which can be maximized, and current structures that can be strengthened into enabling environments for ICT-supported learning experiences. Building on successes of prior efforts (MT4T, eSkwela), talents of ALS teachers, partnerships and connections across the bureau.

The above-mentioned activities are anchored with the MATATAG Agenda and commitment of the Department of Education which is to "Take steps to accelerate delivery of basic education facilities and services; and to "Give support to teachers to teach better". Thus, it is imperative for the BAE to update its curriculum aligning it to the MATATAG Curriculum of the formal school system.