



Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM

No. **1136**, s. 2024

OCT 23 2024

To: Schools Division Superintendents
All Others Concerned

**TRAINING-WORKSHOP FOR CHILD PROTECTION
COMMITTEE (CPC) FUNCTIONALITY**

1. This office, through the Education Support Services Division – Learner Rights and Protection Program, will conduct a Training-Workshop for Child Protection Committee (CPC) Functionality within Butuan City, date of conduct is to be announced.
2. The objectives of this activity are to strengthen an existing system for a quick response for child protection, and to capacitate the participants with their respective responsibilities.
3. Participants in this activity are the following: Division Learner Rights and Protection Focal Persons and/or Alternates, 1 Child Protection Committee Member, and 1 Division Legal Officer. Strictly NO Proxy allowed for the said activity.
4. Travel expenses shall be charged against the local funds, subject to existing accounting and auditing rules and regulations, as well as the internal policies of the Department of Education.
5. All participants shall register through this link: https://docs.google.com/forms/d/e/1FAIpQLSeLGJEAH2K9kvpKcE0MIKKjXbU-Gh1kGd-zYZ-sPF3tJyEF3Q/viewform?usp=sf_link not later than October 31, 2024. Registration will serve as confirmation of your participation in the said activity.
6. Should you have any clarifications and concerns, please do not hesitate to contact the Learners Rights and Protection RO Focal Person, Dr. Adrilene Mae J. Castanos at adrilenemae.castanos@deped.gov.ph.
7. Immediate dissemination of this Memorandum is desired.

MARIA INES C. ASUNCION, CESO IV
Director III
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Encl.: Program Matrix
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

COMMITTEES WORKSHOPS

ESSD/sa
10/22/2024



Republic of the Philippines
Department of Education
 CARAGA REGION

Enclosure 1. Program Matrix

PROGRAM MATRIX

Title : Training-Workshop for Child Protection Committee (CPC)
 Functionality
Date and Venue : To be announced

Day 0	
2:00 PM - 5:00 PM	Pre-work of RPOs and Facilitators
Day 1	
8:00 AM - 9:15 AM	OPENING PROGRAM A. National Anthem B. Opening Prayer C. Bagong Pilipinas Hymn D. Caraga Regional Hymn E. Quality Policy F. Panatang Makabata G. Acknowledgement of Participants H. Background Overview and Objectives of the Training
9:15 AM - 9:45 AM	Welcome Remarks Edmund D. Mendoza, PhD Chief, ESSD
9:45 AM - 10:00 AM	Inspirational Message Pedro T. Escobarte Jr. Assistant Regional Director
AM Snacks	
10:00 AM - 10:30 AM	Message of Challenge Maria Ines C. Asuncion, CESO IV Officer-In-Charge, Regional Director
10:30 AM - 11:30 AM	Introduction to Learner Rights and Protection Office Retchel Generoso PDO I, SDO Bislig City
11:30 NN - 12:00 NN	Review of DepEd Order No. 40, s. 2012 or the Child Protection Policy and DepED Order No. 55, s. 2013 or the Implementing Rules and Regulations of Republic Act No. 10627 Division Attorney
Lunch Break	
1:00 PM - 2:00 PM	Duties and Responsibilities of the Schools Division Offices and the Child Protection Committees in Handling Bullying Incidents John Rey Ebasco

	<i>PDO I, SDO Buenavista, Agusan del Norte</i>
2:00 PM - 3:00 PM	Mindfulness Session for the Participants and Activity on How to Facilitate Mindfulness Activities Helyn D. Asis, RGC <i>SDO, Bayugan City</i>
3:00 PM - 3:30 PM	Activity on Mindfulness Session for the Participants and Activity on How to Facilitate Mindfulness Activities (Continuation)
3:30 PM - 5:00 PM	Guidelines and Procedures on the Management of Child-at-Risk (CAR) and Children in Conflict with the Law (CICL) Jobie Pongcol <i>PDO I, SDO Surigao City</i>
Day 2	
8:00 AM - 8:15 AM	Management of Learning
8:15 AM - 9:30 AM	Program and Services of Community based and Sectoral Section- DSWD DSWD-Caraga Region
9:30 AM - 10:45 AM	Child Protection Policy and Referral Pathway of WCPD <i>Philippine National Police -Women and Child Protection Desk</i>
Mental Health Break/ AM Snacks	
11:00 AM - 12:00 NN	Child Protection Policy and Referral Pathway RCWC- Caraga Region
Lunch Break	
1:00 PM - 1:10 PM	MOL/Energizer
1:10 PM - 2:30 PM	CPC Functionality Assessment Tool (CPC Tool) Ms. Ma. Phoebe D. Agao TA II, LRPO Central Office <i>via Virtual</i>
2:30 PM - 3:00 PM	Presentation of Action Plan <i>via Visual Presentation</i>
PM Snacks	
3:00 PM - 5:00 PM	Proper Handling of Learners Involved in a Bullying Incident Catherine B. Landao <i>Education Program Specialist, SDO Siargao</i>
Day 4	
8:00 AM - 8:15 AM	Management of Learning/Energizer
8:15 AM - 10:30 AM	Activity on how to handle Learners Involved in a Bullying Incident Presentation of Group Activity Catherine B. Landao <i>Education Program Specialist, SDO Siargao</i>

10:30 AM - 10:45 AM	Mental Health Break/AM Snacks
10:45 AM - 11:00 AM	Evaluation
11:00 AM - 12:00 NN	CLOSING CEREMONY A. Closing Remarks <i>Edmund D. Mendoza, PhD - Chief, ESSD</i> B. Response from the Participants C. Awarding of Certificates D. Closing Prayer
Last meal to be served is PM snacks	