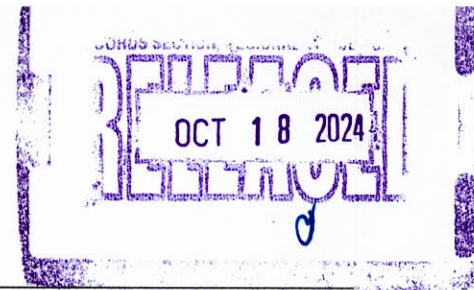




Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM
FIN – 2024 – 117

OCT 18 2024

To: Schools Division Superintendent) Division of Cabadbaran City
All Others Concerned) Division of Surigao del Sur

**ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
CHILD PROTECTION PROGRAM**

1. This office announces the issuance of Sub-Allotment Release Order (Sub-ARO) to cover transportation expenses of participants in the conduct of *Development of Lesson Exemplars Addressing Bullying in School Based on the Teaching Manual of Children's Rights* at Davao City under OSEC-13-24-0640 dated March 4, 2024.
2. Attached is the approved request for reference.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request the Issuance of Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of such funds shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is desired.

MARIA INES C. ASUNCION

Director III
Officer-in-Charge
Office of the Regional Director

BY THE AUTHORITY OF THE REGIONAL DIRECTOR:


PEDRO TENEBRO ESCOBARTE JR.
Director III
Assistant Regional Director

Encl.: As stated
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENT
PROGRAMS

FIN/nap
10/16/2024



Republic of the Philippines
Department of Education
CARAGA REGION

October 15, 2024

MARIA INES C. ASUNCION

Regional Director
This Region

Dear RD Asuncion,

Greetings!

May I request to download Program Support Funds (PSF) DepEd Caraga personnel who were sent to Davao City last October 7-10, 2024 to represent during the Development of Lesson Exemplar Addressing Bullying in Schools Based on the Teaching Manual on Children's Rights. PSF shall be charged against OSEC-13-24-0640 to cover the expenses incurred by the participants relative to the above-mentioned activity namely:

NAME	POSITION	SCHOOL/ DIVISION	AMOUNT INCURRED
JOCELYN S. BASNILLO	Division LRP Focal-Alternate	Cabadbaran City Division	Php 4,923.00
MEGENILA GUILLEN	C. Education Program Supervisor-CID	Surigao del Sur	Php 8,500.00

Travel expenses, per diem and other incidental expenses shall be charged to the downloaded program support fund subject to the usual accounting and auditing rules and regulations.

For your approval.

Very truly yours,

ADRILENE MAE J. CASTAÑOS, PhD
Regional LRP Coordinator

Noted:

EDMUND D. MENDOZA, PhD
Chief, ESSD

Funds Available:

ELAINE N. NAVARRO
OIC-Chief, FD

APPROVED:

MARIA INES C. ASUNCION

Director III
Officer-In-Charge
Office of the Regional Director

ESSD/sa
10/15/2024