



Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM

No. **1091**, s. 2024

To: Schools Division Superintendents
All Others Concerned

**ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
TEXTBOOKS AND OTHER INSTRUCTIONAL MATERIALS**

1. This office announces the issuance of Sub-Allotment Release Order (Sub-ARO) to cover Program Support Funds (PSF) for the Production of Transition Learning Resources (Learning Exemplars and Worksheets) for 2nd Quarter – Grade 4 Music and Arts, under OSEC-13-24-6116 dated September 24, 2024.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request the Issuance of Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of such funds shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is desired.

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

Encl.: As stated
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

**ALLOTMENTS
PROGRAMS**

FIN/nap
10/09/2024



Republic of the Philippines
Department of Education
CARAGA REGION

October 8, 2024

MARIA INES C. ASUNCION

Regional Director
Department of Education

Madam:

This is to respectfully request for the issuance of Sub-Allotment Release Order (Sub-ARO) to the identified Schools Division Offices (SDO/s) of Caraga Region, to download funds to the Schools Division Offices from **OSEC OSEC-13-24-6116**, as funding requirement for the **Program Support Funds (PSF) for the production of transition learning resources (learning exemplars and worksheets) for Second Quarter- Grade 4 Music and Arts**. Below is the budget allocation per division:

Division		Fund Allocation for the Production of Quarter 2 - Grade 4 Music and Arts LEs and WSs
1	Agusan del Norte	64,783.00
2	Agusan del Sur	160,530.00
3	Bayugan City	24,487.00
4	Bislig City	19,919.00
5	Butuan City	74,468.00
6	Cabadbaran City	16,463.00
7	Dinagat Island	26,729.00
8	Siargao	28,971.00
9	Surigao City	32,531.00
10	Surigao del Norte	50,655.00
11	Surigao del Sur	107,674.00
12	Tandag City	13,987.28
TOTAL		621,197.28

Thank you.

Very truly yours,

MARIPAZ E. MAGNO
EPS-LR Manager

Noted:

BERNABE L. LINOG
Chief, CLMD

Funds Available:

ELAINE N. NAVARRO
SAO, Finance

Approved:

MARIA INES C. ASUNCION
Officer In-Charge
Office of the Regional Director

CLMD/mfm
10/08/2024

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