



Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM

No. **1024**, s. 2024

OCT 01 2024

To: Schools Division Superintendents
Division Accountant
Division Budget Officer
Regional Office Finance Personnel
This Region

TRAINING WORKSHOP ON THE SCHOOL MOOE WEB-BASED
MONITORING SYSTEM

1. In line with the Department of Education Memorandum No. OUF-2021-0880 dated December 28, 2021, titled "*Advisory on the Adoption and Implementation of the Web-Based Monitoring System of the School MOOE Funds in Support to the SESP-ADB Loan Program*", a **Training Workshop on the School MOOE Web-based Monitoring System** will be conducted on **October 28-31, 2024**.
2. The activity aims to provide appropriate knowledge, skills, and attitudes for the participants to be able to:
 - a. proficiently navigate the MOOE Web-based monitoring system;
 - b. effectively utilize all system features and functions;
 - c. promote uniformity in financial data entry and reporting across all schools in the region;
 - d. establish standard procedures for monitoring and reporting MOOE expenditures; and
 - e. be provided hands-on sessions where participants can practice using the system and solve common issues.
3. The participants in this training workshop are the following:

Region:
Accountant, Budget Officer, ADAS

Division:
Accountant, Budget Officer, ADAS

School:
ADAS
4. To ensure optimal outcomes, the training workshop will be conducted in four (4) clusters, as follows:

Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (082) 225-1151
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph
Website: caraga.deped.gov.ph



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CLUSTER	DATE	NO. OF PARTICIPANTS					Host Division
		Division	RO/SDO/ ELEM.	Secondary		Total	
				IU	NON-IU		
1	Oct. 28, 2024	Surigao del Sur	60	29	81	170	Surigao del Sur Division
		Tandag City	4	3	5	12	
		Regional Office	2			2	
		Sub-total	66	32	86	184	
2	Oct. 29, 2024	Agusan del Sur	65	26	87	178	Agusan del Sur Division
		Bayugan City	9	5	7	21	
		Regional Office	2			2	
		Sub-total	76	31	94	201	
3	Oct. 30, 2024	Dinagat Islands	17	9	25	51	Surigao del Norte Division
		Siargao	19	7	18	44	
		Surigao City	10	6	16	32	
		Surigao del Norte	25	17	21	63	
		Regional Office	2			2	
		Sub-total	73	39	80	192	
4	Oct. 31, 2024	Agusan del Norte	26	7	38	71	Agusan del Norte Division
		Bislig City	8	4	15	27	
		Butuan City	17	12	35	64	
		Cabadbaran City	4	1	12	17	
		Regional Office	2			2	
		Sub-total	57	24	100	181	
Total			272	126	360	758	



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5. Immediate dissemination of this memorandum is desired.


MARIA INES C. ASUNCION
Director III
Office in-Charge
Office of the Regional Director

Encls.: NONE

Reference: NONE

To be indicated in the Perpetual Index
under the following subjects:

SCHOOL MOOE

TRAINING-WORKSHOP

WEB-BASED

FD/enn
10/01/2024