



Republic of the Philippines
Department of Education
CARAGA REGION



SEP 27 2024

REGIONAL MEMORANDUM
No. 1016, s. 2024

To : SCHOOLS DIVISION SUPERINTENDENTS
DIVISION LEGAL OFFICERS/DESIGNATES
DIVISION ENGINEERS
This Region

INVENTORY OF ORIGINAL COPIES OF OWNER'S DUPLICATE OF CERTIFICATES
OF TITLE AND SPECIAL PATENTS OF PUBLIC SCHOOL SITES

1. Pursuant to DepEd Memorandum No. OULLA-2024 1317 released by the Sites Titling Office (STO) under the Office of the Undersecretary of Legal and Legislative Affairs (LRA) dated September 13, 2024 Re: INVENTORY OF ORIGINAL COPIES OF OWNER'S DUPLICATE OF CERTIFICATES OF TITLE AND SPECIAL PATENTS OF PUBLIC SCHOOL SITES.
2. In view of this all Schools Division Office (SDO)s are requested to prepare the said report and the turn over of the **original copies of manually issued certificates of title including original copies of special patents issued to public school sites**, in preparation and implementation of the project e-Title of the Title Upgrade Program under the Land Titling Computerization Project(LTCP) of the LRA. Please submit the same to this Office for Consolidation on or before **October 5, 2024**.
3. Attached is a copy of the memorandum for more details and information you would like to clarify.
4. Immediate dissemination of all concerned is highly enjoined.

MARIA INES S. ASUNCION
Regional Director

Encl.: Memorandum UOLLA -2024-1317
Reference: School Titling
To be indicated in the Perpetual Index
under the following subjects:

SCHOOL TITLING

LEG/msl
09/20/24



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Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR LEGAL AND LEGISLATIVE AFFAIRS

MEMORANDUM

OULLA-2024-1317

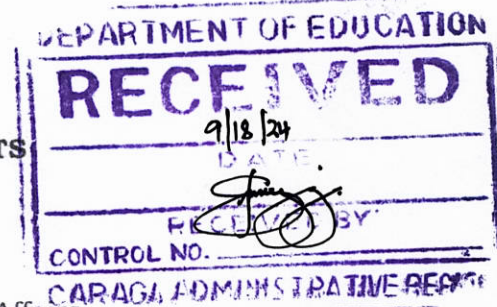
TO : REGIONAL DIRECTORS
ATTENTION : SCHOOLS DIVISION SUPERINTENDENTS

FROM : **ATTY. OMAR V. ROMERO**
Undersecretary for Legal and Legislative Affairs

ATTY. CHRISTIAN E. RIVERO
Director IV
Supervising Director, Sites Titling Office

SUBJECT : INVENTORY OF ORIGINAL COPIES OF OWNER'S DUPLICATE OF CERTIFICATES OF TITLE AND SPECIAL PATENTS OF PUBLIC SCHOOL SITES

DATE : SEP 13 2024



This pertains to the upcoming project of the Department of Education (DepEd) through the Sites Titling Office (STO) under the Office of the Undersecretary for Legal and Legislative Affairs, with the Land Registration Authority (LRA) for the conversion of manually-issued certificates of title into e-Title of the Title Upgrade Program under the Land Titling Computerization Project (LTCP) of the LRA.

The e-Titling of manually issued certificates of title is aimed at ensuring the safety and protection of the ownership titles of DepEd real properties eliminating threats associated with manual copies. This project protects the integrity of ownership documents, making them less susceptible to tampering or fraud and it also promotes transparency and helps prevent disputes or fraudulent transactions.

During STO's meeting with the LRA, their requirement for this project is the turnover of the original copies of manually-issued certificates of title, including original copies of special patents issued to public school sites. For this reason, and in preparation of the implementation of the project, this Office requests the inventory of all original copies of certificates of title issued to public school sites and submit the same to this Office for consolidation **on or before October 15, 2024.**



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(cc: OSEC, OUPs)

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For any clarification, please coordinate with Mr. Fahad B. Balindong of the Sites Titling Office at the following contact details, telephone number: (02) 8637-3743 or at email address: sto@deped.gov.ph.

For information and compliance.

Doc No. 100624



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