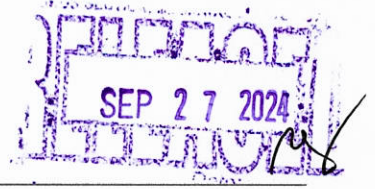




Republic of the Philippines
Department of Education
CARAGA REGION



SEP 26 2024

REGIONAL MEMORANDUM
FIN – 2024 – 1012

To: Schools Division Superintendent) Division of Tandag City
All Others Concerned

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
LEARNER SUPPORT PROGRAM

1. This office announces the issuance of Sub-Allotment Release Order (Sub-ARO) to cover additional Program Support Fund (PSF) for the *School Mental Health Program* under OSEC-13-24-2888 dated April 20, 2024.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request the Issuance of Notice of Cash Allocation from the DBM RO XIII. The disbursement of these funds shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is desired.

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

Encl.: As stated
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENT
PROGRAMS

FIN/nap
09/23/2024



Republic of the Philippines
Department of Education
CARAGA REGION

September 16, 2024

MARIA INES C. ASUNCION

Director III
Officer-In-Charge
Office of the Regional Director
This Region

Madam:

This is to request your office for the authority to download funds from **OSEC 13-24-2888** to the Schools Division Office of Tandag City as additional program support funds for the School Mental Health Program in the amount of **twenty-five thousand pesos (P 25,000.00)**.

Thank you.

Very truly yours,

JUMER C. CARLON, MD
Medical Officer IV

Noted by:

EDMUND D. MENDOZA, Ph.D.
Chief, ESSD

Funds Available:

ELAINE N. NAVARRO
OIC-Chief, Finance
LSP 0812 17-14 - 2868

Approved:

MARIA INES C. ASUNCION
Regional Director

ESSD/jcc
09/16/2024



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