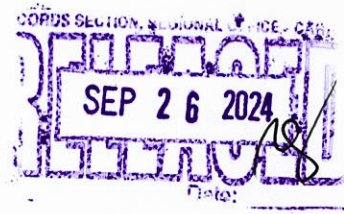




Republic of the Philippines
Department of Education
CARAGA REGION



SEP 26 2024

REGIONAL MEMORANDUM
No. 1008 , s. 2024

To: Schools Division Superintendents
Functional Division Chiefs
All Others Concerned

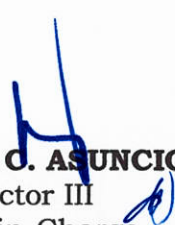
**FINAL DETAILS OF THE FY 2021 NQESH CATEGORY B
EVALUATION AND CERTIFICATION**

1. With reference to Memorandum DM-OUHROD-202401927, the evaluation and certification of the FY 2021 National Qualifying Examination for School Heads (NQESH) Category B will be conducted on September 27-28, 2024, at the VIP Hotel, Cagayan de Oro for Cluster 5 (Region X and Caraga).
2. Participants to this activity are the following:
 - a. **FY 2021 NQESH Category B** who have completed the mentoring and coaching session certified by the Regional Director
 - b. Resource Person:

Love Emma B. Sudario
Assistant Schools Division Superintendent
SDO- Cabadbaran City
 - c. Facilitators:

Flordelisa R. Dalin, Chief, HRDD
Marlyne M. Villareal, Chief, QAD
Alejandro P. Macadatar, Chief, FTAD
3. Category B Participants are to bring their copy of the DepEd Order No. 24, s. 2020, titled, "National Adoption and Implementation of the Philippine Professional Standards for School Heads and are expected to actively engage in learning discussions. They are expected to register at the venue on Friday, September 27, 2024.
4. For Seventh Day Adventist NQESH-Category B will attend the virtual learning sessions from 8:00 a.m. to 12:00 p.m. on Friday, September 27, 2024, while the in-person Post-Learning Session is scheduled from 1:30 p.m. to 2:30 p.m.
5. Facilitators shall attend a briefing on September 27, 2024, at 3:00 p.m. with BHROD at the identified venue and shall bring a laptop and extension wires for encoding.
6. Travel expenses of participants shall be charged against Local Funds, subject to the usual accounting and auditing rules and procedures.

7. All the FY 2021 NQESH Category B and the Regional/SDO PMT members are entitled to Service Credit or Compensatory Overtime Credits (COC) following DepEd Order No. 013, s. 2024, titled Revised Guidelines on the Grant of Vacation Service Credits for Teachers, and CSC-DBM Joint Circular No. 2, s. 2004 in case activities fall on weekends and holidays.
8. Board and lodging of FY 2021 NQESH Category B candidates and all the members of the PMT shall be charged against NEAP-HRD Funds. Traveling expenses of all the members of PMT shall be also charged against NEAP-HRD Funds while transportation, per diem, and other incidental expenses of the FY 2021 NQESH Category B candidates shall be charged to local funds subject to the usual accounting and auditing rules and regulations.
9. Refer to the attached Memorandum and its enclosures for other relevant details.
10. For immediate and wide dissemination.


MARIA INES O. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

Encl.: As stated
Reference: Memorandum DM-OUHROD-2024-1927
To be indicated in the Perpetual Index
under the following subjects:

EVALUATION CERTIFICATION SCHOOL HEADS

QAD/mmv
09/26/2024



Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM

DM-OUHROD-2024-1927

TO : **Regional Directors**
Schools Division Superintendents
All Others Concerned

FROM : 
WILFREDO E. CABRAL
Regional Director
Officer-in-Charge, Office of the Undersecretary for Human Resource and Organizational Development

SUBJECT : **FINAL DETAILS OF THE EVALUATION AND CERTIFICATION OF FY 2021 NQESH CATEGORY B (ADDENDUM TO DM-OUHROD-2024-1740) AND INVITATION TO RO AND SDO OFFICIALS WHO WILL SERVE AS RESOURCE PERSONS**

DATE : 25 September 2024

1. This is to provide the following final details on the conduct of the ***Evaluation and Certification of FY 2021 National Qualifying Examination for School Heads (NQESH) Category B*** on 27-28 September 2024 (addendum to DM-OUHROD-2024-1740):

a. For FY 2021 NQESH Category B Participants

- The *Official List of FY 2021 NQESH Category B Participants* may be accessed through the link <https://tinyurl.com/CatB-OfficialList>.
- *Evaluation and Certification Process (Enclosure A)*
- *Revised Activity Matrix (Enclosure B)*
- *Venues and Other Administrative Arrangements (Enclosure C)*
- *Details for Seventh-Day Adventist Participants (Enclosure D)*

b. For Regional Offices (ROs) and Schools Division Offices (SDOs)

- *Project Management Team (Enclosure E)*
- *List of Resource Persons per Cluster (Enclosure F)*

2. Relatedly, **we would like to respectfully invite the following Central Office, RO, and SDO officials to serve as Expert Resource Persons for the Learning Sessions of the FY 2021 NQESH Category B Evaluation and Certification**, with corresponding details:

Cluster	Name of Invited Officials/Resource Persons	
	Learning Session 1 "The PPSSH: An Overview" 27 September 2024, 3:00 – 5:00 p.m.	Learning Session 2 "The PPSSH Domains and Indicators: In Focus" 28 September 2024, 8:00 – 10:00 a.m.
1	RONNIE S. MALLARI <i>OIC – Regional Director, DepEd Region III</i>	ESTELA L. CARÑO <i>Regional Director, DepEd CAR</i>
2	CRISTITO A. ECO <i>Assistant Regional Director, DepEd NCR</i>	JENNIFER E. LOPEZ <i>Director IV, NEAP</i>
	NICOLAS T. CAPULONG <i>Regional Director, DepEd Region IV-B</i>	LOIDA N. NIDEA <i>Assistant Regional Director, DepEd Region IV-A</i>
3	GILBERT T. SADSAD <i>Regional Director, DepEd Region V</i>	SUSAN S. COLLANO <i>Schools Division Superintendent, SDO Naga City</i>
4	VICTOR G. DE GRACIA JR. <i>Assistant Regional Director, DepEd Region VI</i>	GREGORIO CYRUS R. ELEJORDE <i>Assistant Regional Director, DepEd Region IX</i>
	SENEN P. PAULIN <i>Schools Division Superintendent, SDO Cebu</i>	EVELYN R. FETALVERO <i>Regional Director, DepEd Region VIII</i>
	CASIANA P. CABERTE <i>OIC – Schools Division Superintendent, SDO Bohol</i>	SALUSTIANO T. JIMENEZ <i>Regional Director, DepEd Region VII</i>
5	CHERRY MAE LIMBACO-REYES <i>Schools Division Superintendent, SDO Malaybalay City</i>	MARIA INES C. ASUNCION <i>Regional Director, DepEd Region XIII</i>
6	ALLAN G. FARNAZO <i>Regional Director, DepEd Region XI</i>	KATHRINE H. LOTILLA <i>OIC – Assistant Regional Director, DepEd Region XII</i>

- Please refer to **Enclosure C** for the venues of the FY 2021 NQESH Category B Evaluation and Certification per Cluster.
- The complete learning resource packages may be accessed through the following link and QR Code:

<https://tinyurl.com/5n78fh6c>



- Should you have questions and concerns relative to the *Official List of Participants and Resource Persons, Registration, Profiling, and Learning Sessions*, please coordinate with **Director Leah Apao** of NEAP through email neap.od@deped.gov.ph / leah.apao001@deped.gov.ph or landline (02) 8638-8638, and/or **Mr. John Carlo Astilla** of NEAP-PDD through email neap.pdd@deped.gov.ph or landline (02) 8715-9919.
- Regarding *Facilitators and Administrative Arrangements*, please contact **Ms. Fatima Angeles** of BHRD-HRDD through email bhrod.hrdd@deped.gov.ph or landline (02) 8470-6630.
- For immediate dissemination and appropriate action.

Copy furnished:
OFFICE OF THE SECRETARY



Republic of the Philippines
Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure A

Evaluation and Certification Process

All the FY 2021 NQESH Category B participants must undergo the following evaluation and certification process which has been outlined below:

1. Registration and Profiling

- All FY 2021 NQESH Cat B participants are expected to register in the assigned venue from 1:00 PM – 2:30 PM.
- Profiling survey will be conducted through MS forms. The link and QR code will be provided at the venue. This will help better validation of participants' profiles.
- They are advised to complete their registration and profiling within the allotted time frame.

2. Learning Sessions on PPSSH Overview, Domains, and Indicators

- The FY 2021 NQESH Category B participants will undergo an in-depth learning session focusing on the Philippine Professional Standards for School Heads (PPSSH) that covers targeted domains and indicators.
- Participants will be grouped accordingly, and designated facilitators will lead discussions from the NEAP-CO.
- Participants are to bring their copy of the DepEd Order No. 24, s. 2020, titled "National Adoption and Implementation of the Philippine Professional Standards for School Heads and are expected to actively engage in learning discussions.

3. Post-Learning Session

- After the learning sessions, a post-learning written assessment will be administered to all Category B participants.



Republika ng Pilipinas

Department of Education

NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure B

**Evaluation and Certification of
FY 2021 National Qualifying Examination for School Heads (NQESH) Category B
September 27 - 28, 2024
ACTIVITY MATRIX**

Date and Time	Topic	In-Charge/ Learning Facilitator
Day 1 [September 27, 2024] FRIDAY		
8:00 – 12:00 NN	Travel Time	
12:00 – 2:30 PM	Provision of Accommodation	BHROD/CO Focal Persons
	Registration and Profiling	NEAP CO Focal Persons & RO/SDO Hosts
2:30 – 3:00 PM	Opening Program	NEAP CO Focal Persons
3:00 – 5:00 PM	Learning Session 1	NEAP CO Focal Persons & Resource Person/s
Day 2 [September 28, 2024] SATURDAY		
8:00 – 8:15 AM	Opening Program	NEAP CO Focal Persons
8:15-10:00 AM	Learning Session 2	NEAP CO Focal Persons & Resource Person/s
10:00 – 10:30 AM	Health Break	
10:30 – 12:00 PM	Post-Learning Session	BHROD/CO Focal Persons & RO/SDO Facilitators
12:00 PM - onwards	Travel Time	



Republic of the Philippines

Department of Education

NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure C

VENUE AND ADMINISTRATIVE ARRANGEMENTS

I. Venue per cluster

For specific venues of each cluster, please refer to the table below:

CLUSTER	REGION	VENUE
Cluster 1	CAR Region 01 Region 02 Region 03	Anne Raquel's Resort 52 Olongapo-Bataan Road, Olongapo, Zambales
Cluster 2	NCR Region 04A - Cavite - Laguna - Rizal Region 04B - Palawan	Swiss-Belhotel Blulane 609 Tomas Mapua St., Santa Cruz, Manila
Cluster 3	Region 04A - Batangas - Quezon Region 04B - Mindoro - Marinduque - Romblon Region 05	Leonida's Resort and Restaurant Talisay, Batangas
Cluster 4	Region 06 Region 07 Region 08 Region 09	Participants: Crown Regency Residences V. Rama Ave., Cebu City PMT: Crown Regency Hotel & Towers Osmena Blvd. Cebu City
Cluster 5	Region 10 CARAGA	VIP Hotel Don Apolinario, Velez St., Cagayan de Oro City
Cluster 6	Region 11 Region 12	The Farm at Carpenter Hill National Highway, Koronadal City, South Cotabato

II. Accommodation and Meal Provision

A. Participants (September 27-28, 2024)

DATE	MEAL PROVISION (with Accommodation)				
	Breakfast	AM Snack	Lunch	PM Snack	Dinner
September 27, 2024				✓	✓
September 28, 2024	✓	✓	✓		



Republic of the Philippines

Department of Education

NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure D

For Seventh Day Adventist NQESH-Category B for Evaluation and Certification

September 27, 2024

To consider inclusivity and respect for the religious beliefs of other Category B participants in all clusters, the Seventh-Day Adventist participants will attend the virtual learning sessions from **8:00 AM to 12:00 noon on Friday, September 27, 2024**, while the in-person Post-Learning Session, which is part of the evaluation and certification process, is scheduled from **1:30 to 2:30 PM** on the same day at the following venues:

CLUSTER	REGION	VENUE
Cluster 1	CAR Region 01 Region 02 Region 03	Anne Raquel's Resort 52 Olongapo-Bataan Road, Olongapo, Zambales
Cluster 2	NCR Region 04A - Cavite - Laguna - Rizal Region 04B - Palawan	Swiss-Belhotel Blulane 609 Tomas Mapua St., Santa Cruz, Manila
Cluster 3	Region 04A - Batangas - Quezon Region 04B - Mindoro - Marinduque - Romblon Region 05	Leonida's Resort and Restaurant Talisay, Batangas
Cluster 4	Region 06 Region 07 Region 08 Region 09	<u>Participants:</u> Crown Regency Residences V. Rama Ave., Cebu City <u>PMT:</u> Crown Regency Hotel & Towers Osmena Blvd. Cebu City
Cluster 5	Region 10 CARAGA	VIP Hotel Don Apolinario, Velez St., Cagayan de Oro City
Cluster 6	Region 11 Region 12	NEAP Region 12 Quirino Avenue, General Santos City

The virtual link will be disseminated before the conduct of the learning sessions and post-learning assessments through your email address.



Republic of the Philippines
Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure E

THE PROJECT MANAGEMENT TEAM

I. Composition of the Project Management Team (PMT)

A. PMT Lead

1. Central Office

1.1. The National Educators Academy of the Philippines (NEAP) will lead the Registration and Profiling of participants and the Delivery of Learning Sessions.

1.2. The Bureau of Human Resource and Organizational Development – Human Resource Development Division (BHROD-HRDD) will lead the Post-Learning Sessions and other administrative requirements.

2. Regional/Schools Division Office:

2.1. Respective Regional Directors/Schools Division Superintendent shall identify the focal persons to assist NEAP and BHROD in implementing the Evaluation and Certification Process for FY2021 Category B.

B. Resource Persons

The following 3rd level officials (see Enclosure E for the complete list per cluster) shall serve as the **Cluster Resource Persons** in the delivery of the Learning Session:

1. Central Office Directors
2. Regional Director
3. Assistant Regional Directors
4. Schools Division Superintendent
5. Assistant Schools Division Superintendent

C. Facilitators

Each Region shall be represented in the PMT to serve as a Facilitator and should meet the following qualifications:

- ✓ An incumbent Education Program Supervisor (preferably the NQESH focal), Public Schools Division Supervisor, or Chief (preferably of SDO – SGOD, RO-QAD or RO-HRDD). Previous involvement in NQESH is an advantage.
- ✓ Must be tech-savvy, digitally literate, agile, attentive to details, and can provide desktop support;



Republic of the Philippines
Department of Education
 NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure F

EVALUATION AND CERTIFICATION OF FY 2021 NQESH CATEGORY B

September 27-28, 2024

List of Cluster Resource Persons

Cluster	Name of Invited Officials/Resource Persons	
	Learning Session 1 "The PPSSH: An Overview" 27 September 2024, 3:00 – 5:00 p.m.	Learning Session 2 "The PPSSH Domains and Indicators: In Focus" 28 September 2024, 8:00 – 10:00 a.m.
1	RONNIE S. MALLARI OIC – Regional Director, DepEd Region III	ESTELA L. CARINO Regional Director, DepEd CAR
2	CRISTITO A. ECO Assistant Regional Director, DepEd NCR	JENNIFER E. LOPEZ Director IV, NEAP
	NICOLAS T. CAPULONG Regional Director, DepEd Region IV-B	LOIDA N. NIDEA Assistant Regional Director, DepEd Region IV-A
3	GILBERT T. SADSAD Regional Director, DepEd Region V	SUSAN S. COLLANO Schools Division Superintendent, SDO Naga City
4	VICTOR G. DE GRACIA JR. Assistant Regional Director, DepEd Region VI	GREGORIO CYRUS R. ELEJORDE Assistant Regional Director, DepEd Region IX
	SENEP P. PAULIN Schools Division Superintendent, SDO Cebu	EVELYN R. FETALVERO Regional Director, DepEd Region VIII
	CASIANA P. CABERTE OIC – Schools Division Superintendent, SDO Bohol	SALUSTIANO T. JIMENEZ Regional Director, DepEd Region VII
5	CHERRY MAE LIMBACO-REYES Schools Division Superintendent, SDO Malaybalay City	MARIA INES C. ASUNCION Regional Director, DepEd Region XIII
6	ALLAN G. FARNAZO Regional Director, DepEd Region XI	KATHRINE H. LOTILLA OIC – Assistant Regional Director, DepEd Region XII