



Republic of the Philippines
Department of Education
CARAGA REGION



SEP 13 2024

REGIONAL MEMORANDUM

No. **0940**, s. 2024

To: Schools Division Superintendents
All Others Concerned

**ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
BASIC EDUCATION CURRICULUM**

1. This office announces the issuance of Sub-Allotment Release Order (Sub-ARO) to cover transportation expenses for participants during the conduct of Development, Review, and Finalization of Lesson Scripts for Catch-up Fridays and National Reading Program under OSEC-13-24-4180, dated June 21, 2024.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII. The disbursement of such funds shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is desired.

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

Encl.: As stated
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENTS PROGRAMS

FIN/nap
09/09/2024

Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (082) 225-1151
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Republic of the Philippines
Department of Education
CARAGA REGION

August 30, 2024

MARIA INES C. ASUNCION

Director III
Officer-in-Charge
Office of the Regional Director
DepEd Caraga Region
Butuan City

Madam:

We would like to request authority from your good office to transfer fund to 12 **SDOs** chargeable against **OSec-13-24-4180** for the travel expenses of the participants during the conduct of Development of Lesson Scripts, and Review and Finalization of Lesson Scripts for Catch-Up Fridays, and National Reading Program in different dates indicated below to wit:

Division	No. of Pax	Development of LS July 2-11, 2024 July 5-14, 2024 (TLE only)	Review and Finalization of LS (Phase 1) Aug. 9-10, 2024	Review and Finalization of LS (Phase 2) Aug. 16-18, 2024	Total Amount
Agusan del Norte	21	23,625.00	17,070.00	18,270.00	58,965.00
Agusan del Sur	27	40,466.00	39,803.00	42,503.00	122,772.00
Bayugan City	22	24,982.00	22,839.00	23,209.00	71,030.00
Bislig City	19	26,416.00	34,445.00	33,482.00	94,343.00
Butuan City	31	23,170.00	20,380.00	23,980.00	67,530.00
Cabadbaran City	25	19,139.00	21,794.00	25,794.00	66,727.00
Dinagat Islands	18	38,997.00	64,126.00	65,492.00	168,615.00
Siargao	57	109,406.00	218,483.00	243,814.00	571,703.00
Surigao City	56	66,512.00	94,035.00	109,735.00	270,282.00
Surigao del Norte	51	45,602.00	84,765.00	89,805.00	220,172.00
Surigao del Sur	51	60,123.00	126,002.00	122,738.00	308,863.00
Tandag City	12	15,100.00	31,750.00	26,950.00	73,800.00
Total	390	493,538.00	775,492.00	825,772.00	2,094,802.00

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The downloaded fund shall cover travel expenses during the following activities upon submission of required documents subject to usual accounting and auditing rules and regulations:

1. 10-day Workshop on the development and expert validation of lesson scripts for the Catch-Up Fridays (CUF), and National Reading Program (NRP); and
2. 5-day Review and Finalization of lesson scripts for the Catch-Up Fridays (CUF), and National Reading Program (NRP).

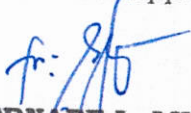
Attached is the detailed list of participants in every division who are recipient of the said fund for travel expenses.

Thank you.

Very truly yours,


MARIA CONSUELO C. JAMERA
EPS, CLMD

Recommended for Approval:


BERNABE L. LINOG
Chief, CLMD

Funds available:


ELAINE N. NAVARRO
Chief, Finance Division

Approved:


MARIA INES C. ASUNCION
Director III
Officer In-Charge
Office of the Regional Director

CLMD/mcj
08/30/2024



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