



Republic of the Philippines
Department of Education
CARAGA REGION



SEP 10 2024

REGIONAL MEMORANDUM

No. **0312**, s. 2024

To: Schools Division Superintendents
All Others Concerned

**CALL FOR NOMINATION FOR THE SEAMEO VOCTECH IR4.0
APPLICATION TO ENHANCE TEACHING AND LEARNING
THROUGH CLOUD SERVICES**

1. The field is informed of the special scholarship training of the Southeast Asian Ministers of Education Regional Centre for Vocational and Technical Education (SEAMEO VOCTEC) for Technology-Vocational-Livelihood (TVL) and Technology Education and Livelihood (TLE) teachers.
2. For selection purposes, each School Division Office is encouraged to nominate one Elementary/Junior HS/Senior HS teacher who is interested in creating and integrating Augmented Reality (AR) and Virtual Reality (VR) technologies in teaching and learning.
3. The course schedule, modality, documentary requirements, target participants and qualifications are identified in enclosures 1 and 2 of DM-OUHROD-2024-1723.
4. Documentary requirements of the applicant merged into one portable document format (pdf), inclusive of endorsements by the school heads and schools division superintendent shall be submitted to the regional office through **caraga@deped.gov.ph** not later than **September 13, 2024**.
5. Immediate dissemination and appropriate action on this Memorandum is desired.

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

Encl.: None

Reference: Memorandum DM-OUHROD-2024-1723

To be indicated in the Perpetual Index
under the following subjects:

EMPLOYEES LEARNING AND DEVELOPMENT SCHOLARSHIP

HRDD/moi
09/10/2024



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Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM
DM-OUHROD-2024-1323

TO : Regional Directors
Schools Division Superintendents
School Heads
All Others Concerned

FROM :  **WILFREDO E. CABRAL**
Regional Director
Officer-in-Charge, Office of the Undersecretary for Human Resource
and Organizational Development

SUBJECT : **CALL FOR NOMINATION FOR THE SEAMEO VOCTECH IR4.0
APPLICATION TO ENHANCE TEACHING AND LEARNING
THROUGH CLOUD SERVICES**

DATE : 04 September 2024

1. The Southeast Asian Ministers of Education Organization Regional Centre for Vocational and Technical Education and Training (SEAMEO VOCTECH) announces its **Call for Nomination** for its training scholarship offering titled **IR4.0 Application to Enhance Teaching and Learning through CLOUD Services**, with course details as follows:

Course Title	IR4.0 Application to Enhance Teaching and Learning through CLOUD Services
Course Schedule	04-06 November 2024 (online) 18-23 November 2024 (face-to-face)
No. of Slots	1
Modality	Hybrid
Target Participants and Qualifications	• Educators, instructional designers, and technology enthusiasts who are interested in creating and integrating Augmented Reality (AR) and Virtual Reality (VR) technologies in their practice • Participants who seek to enhance their skills in using cloud services, online applications, and immersive technologies for content development and delivery, will greatly benefit from this program
Deadline of Submission	13 September 2024

2. For selection purposes, the National Educators Academy of the Philippines (NEAP) encourages each Regional Office to **nominate at least one (1) qualified participant**. All nominees must meet the qualifications and submit the documentary requirements listed in **Enclosure 1**. The **Scholarship Clearance (Enclosure 2)** should also be submitted.
3. The **Participant Nomination Form and required documents must be accomplished and uploaded (in PDF form) on or before 13 September 2024**, through the Microsoft Office Form which can be accessed through the link <https://forms.office.com/r/E3WGav3x1z>. Kindly use official DepEd email accounts in submitting the requirements.
4. Please note that applications may be disqualified due to various reasons, such as but not limited to, incomplete requirements, lack of official endorsement/s, sending of application directly to the Secretariat's email, discrepancies in documents, etc.
5. For further information or any concerns, please contact the **NEAP Scholarship Secretariat** through email scholarships@deped.gov.ph and or landline (02) 8715-9919.
6. For immediate dissemination and appropriate action.

Enclosures:

Enclosure 1 – Checklist of General Eligibility Requirements

Enclosure 2 – Scholarship Clearance

[NEAPScholarshipSecretariat/Bedana]

GENERAL ELIGIBILITY REQUIREMENTS/CHECKLIST

Name:	
Scholarship Program:	
Sponsoring Agency/Organization:	
Region/SDO:	
Work Station:	

Remarks (✓, X, , others)	Eligibility	Documentary Requirements
	a. Must be a Filipino citizen.	Updated Personal Data Sheet
	b. Must have obtained a very satisfactory (VS) performance rating for two (2) consecutive years.	Latest rated performance rating with approved IDP
	c. Must present his/her Individual Development Plan (IDP) that is validated by the head of the office.	
	d. Must be holding a permanent item.	Updated Service Record
	e. Must be physically, mentally, and psychologically fit.	Medical certificate from any government physician as to health status.
	f. Must have no master's degree (for those who will apply for a master's degree) and shall have no doctoral degree (for those who will apply for a doctoral degree).	Updated Personal Data Sheet
	g. Must have no current or pending enrollment in other institutions for graduate or postgraduate degree programs (for degree programs).	
	h. Must be willing to sign a Scholarship Contract and commit to its provisions.	(shall be complied after being officially nominated)

	i. Must be willing to prepare, share, and implement a Scholarship Report and Work Application Plan (WAP).	
	j. Must have no pending administrative, civil, or criminal case, and must have not been found guilty of any violation involving moral turpitude, corruption, or fraud.	Certificate of no pending administrative/legal charges
	k. Has already finished his/her existing service obligation for a scholarship, if any. **in any case that the HRDD has no existing format, please use Enclosure 2 of this memo l. Has no pending application for retirement.	Clearance from HRDD/NEAP
	m. Must be able to render his/her service obligation vis- a- vis duration of the scholarship.	
Preferred Qualifications Set by SEAMEO VOCTECH		
1. Programme leaders or highly committed and motivated teachers/instructors/trainers of Robotic and Smart System. 2. An existing trainer with basic technical expertise or experience in the respective trade area. 3. Maximum age of 50 4. Must have a good command of English and IT Skills 5. Must have the capability and capacity to conduct post-training sharing workshop to their colleagues.		

SCHOLARSHIP CLEARANCE

I. NAME		
II. Position/Designation		
III. Permanent Station		
IV. Has availed any scholarship program	☐ Yes ☐ No	If yes, fill out sections V-X, as applicable.
V. Scholarship Program	Program Type	Title of the Program
	☐ Degree ☐ Non-Degree	
VI. Scholarship Duration		
VII. Status	☐ Completed the course (Submit a copy of Certificate of Completion)	☐ Withdrawn from the Course (State the reason below)

VIII. Reason/s for Non-Completion (must be supported by attachments)	☐ Resignation ☐ Transfer ☐ Retirement ☐ Others <i>Explain further.</i>	
IX. Service Obligation	No. of Months/Yrs Required	No. of Months/Yrs Completed
X. Reason for Non-Completion (must be supported by attachments)	☐ Resignation ☐ Transfer ☐ Retirement ☐ Others <i>Explain further.</i>	
<i>I hereby attest that the information in this form and the supporting documents attached hereto are true and correct</i>		

_____ Name and Signature of the Scholar	_____ Date and Time
<i>This is to certify that the information in this form and the supporting documents attached hereto are true and correct</i>	
_____ Name and Signature of the Recommending Authority (SDO - HRDD)	_____ Date and Time

APPROVED

Name and Signature of the Recommending Authority
(RO-HRDD)

Date and Time