



Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM

No. 0398, s. 2024

To: Schools Division Superintendents
This region

**PARTICIPATION TO THE 3RD QUARTER EXPANDED DRRM COORDINATION
MEETING-CUM-WRITESHOP ON DRRM MODULES**

- The field is hereby informed of the conduct of the 3rd Quarter Expanded DRRM Coordination Meeting-cum-Writeshop on Updating the DRRM Modules on **September 11-13, 2024**, at a venue in Agusan del Norte. The exact venue shall be announced once finalized.
- For this activity, the following participants are requested to attend:
 - Division DRRM Coordinators
 - Division Engineers (Dinagat, Siargao, Surigao del Norte, Surigao del Sur, and Tandag City)
 - DRRM-Contract of Service or PDO I
- The meeting shall focus on the following agenda/activities:

Day	Activity/s
September 11, 2024 10:00am-6:00pm	I. Coordination Meeting Agenda: - SDO DRRM 1st Sem accomplishment - SDO DRRM 2nd Sem Catch-up Plan - SDO Funds Utilization Reporting - SDO Updates on TLS or construction of classrooms due to natural hazards - RO Accomplishments and 2nd Sem Calendar of Activities
September 12, 2024 9:00am-6:00pm	II. Writeshop on Updating the DRRM Modules and Development of New Materials - Discussion on the preparation for the upcoming BERT Training and Regional CCAM - Presentation of DRRM old Modules and assigning of team/s for updating - Development of New Materials (latest DRRM/CCAM programs/projects)
September 13, 2024 9:00am-6:00pm	- Continuation of the Updating/Development of new modules - Presentation of new modules (draft) - Presentation of the Program flow and tasking of roles for the B1/2 of the Capacity Building for newly designated DRRM Coordinators and School Heads



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4. Participants are also informed of the following provisions:

Day	Provision	Reminders
September 11, 2024	3 meals/2 snacks and accommodation	Check-in at 2:00pm
September 12, 2024	3 meals/2 snacks and accommodation	
September 13, 2024	3 meals/2 snacks without accommodation	Check-out at 12:00nn

5. Travel costs, per diems, and other related expenses incurred by the participants shall be charged against the DPRP Funds subject to the usual auditing and accounting procedures.

6. For information and dissemination.

MARIA INES C. ASUNCION, CESO IV

Director III

Officer In-charge

Office of the Regional Director

Encl.: None

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

COORDINATION MEETING

DRRM

MODULES

ESSD/mpb
09/05/2024