



Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM
No. **0889**, s. 2024

To: Schools Division Superintendents
Administrative Officer V
Division Payroll In-Charge
All Others Concerned
This Region

**RESTORATION OF THE ORIGINAL MONTHLY LOAN AMORTIZATION
DECREASED DUE TO THE INCREASE IN MANDATORY DEDUCTION FOR
PHILHEALTH AND PAGIBIG IN THE 1ST QUARTER OF CY 2024**

1. Regional Memorandum No. 0846, s. 2024, clause 3 states that the program for updating salaries to the new rate shall take effect on September 2024, pursuant to the implementation of National Budget Circular (NBC) No. 594.
2. The Regional Payroll Services Unit (RPSU), this region, hereby directs the payroll counterparts of the 12 Schools Division Offices to restore the original monthly loan amortization amount to be deducted in the payroll system for both Government Funding Institutions (GFIs) and Private Lending Institutions (PLIs). These amounts had been decreased due to the increase in mandatory deductions for Philhealth and Pag-IBIG in the first quarter of CY 2024.
3. The PLI's shall submit the hard copies and soft copies of the billing separate to the usual monthly billing submitted to the division payroll in-charge to be incorporated in the payroll system.
4. The prioritization of the incorporation of billing shall be based on the date of submission, following a "first in, first serve" basis.
5. For more information, please contact Mr. Anven P. Maglasang, Unit Head of RPSU, Administrative Services Division (ASD) at anvenm@yahoo.com.
6. Immediate dissemination of this memorandum is enjoined.

MARIA INES C. ASUNCION

Director III
Officer-in-charge
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BY THE AUTHORITY OF THE REGIONAL DIRECTOR:


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Encl.: None

Reference: Regional Memorandum No. 0846, s. 2024, National Budget Circular No. 594

To be indicated in the Perpetual Index
under the following subjects:

DEDUCTIONS

PAYROLL

RESTORATION

SALARIES

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09/02/2024



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