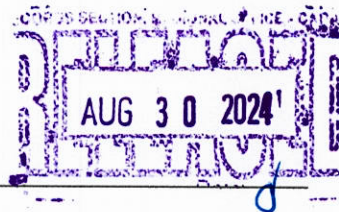




Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM

No. 0875 , s. 2024

To: Schools Division Superintendents
All Others Concerned

TRAINING OF CAREER GUIDANCE PROGRAM CORE TEAM TRAINERS
PHASE 2 AND 3

- With reference to Memorandum DM-OUOPS-2024-11-06519, the Operations Strand through the Bureau of Learner Support Services-Youth Formation Division (BLSS-YFD), Curriculum and Teaching-Bureau of Curriculum Development (CT-BCD) and National Educators' Academy of the Philippines (NEAP) shall conduct a Training of Career Guidance Program Core Trainers (Phase 2) on **September 9-13, 2024, at Bayleaf Hotel Governor's Drive, Brgy. Mangahan, General Trias, Cavity.**
- Participants to this activity are the following:

Name	Position	Division
CGP Trained and Core Trainer		
1. Maribel B. Salvadico	Guidance Counselor II	Agusan del Sur
Participants		
1. Doris Cabarrubias	Guidance Counselor II	Agusan del Norte
2. Jocelyn S. Basinilio	Guidance Counselor II	Cabadbaran City
3. Maria Kristine Elizabeth H. Mangyan	Guidance Counselor II	Surigao del Norte

- Participants should arrive at the venue on September 9, 2024, the first day of the event. The Core Team Trainer is expected to be at the venue by 10:00 AM on the same day, for the pre-event orientation and briefing.
- All traveling expenses of the participants shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.
- Refer to the attached Memorandum and advisory for other relevant information.

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

Encl.: As Stated
Reference: DM-OUOPS-2024-11-06519
To be indicated in the Perpetual Index
under the following subjects:

CAREER

GUIDANCE

TRAINING

HRDD/mmv
08/28/2024



Republika ng Pilipinas
Department of Education

OFFICE OF THE ASSISTANT SECRETARY FOR OPERATIONS
BUREAU OF LEARNER SUPPORT SERVICES

School Health Division | School Sports Division | Youth Formation Division

ADVISORY

August 27, 2024

Following the upcoming activities under the Career Guidance Program (CGP), the Office of the Assistant Secretary for Operations (OASOPS) through the Bureau of Learner Support Services-Youth Formation Division (YFD), hereby provides the additional details and information, to wit:

1. The Training of Career Guidance Program (CGP) Core Team Trainers: Phase 2, originally scheduled from **September 2-6, 2024**, has been rescheduled to **September 9-13, 2024**, due to logistical and procurement concerns. It is acknowledged that some participants may have already secured travel arrangements. Rebooking fees incurred may be charged to local funds or the Program Support Funds (PSF) allocated to the respective Region and/or Division.
2. The **venue** of the Training of Career Guidance Program (CGP) Core Team Trainers: Phase 2 and 3, as well as the Regional Training of Teachers (RToT) / School-based Training of Career Advocates (SBTCA) is shown in the table below:

Title of Activity	Date	Venue
Training of Career Guidance Program Core Team Trainers (Phase 2)	September 9-13, 2024	Bayleaf Hotel Governor's Drive, Brgy. Manggahan, General Trias, Cavite
Training of Career Guidance Program Core Team Trainers (Phase 3)	October 21-25, 2024	Region VI
Regional Training of Teachers (RToT) / School-based Training of Career Advocates (SBTCA)	November 25-29, 2024	Respective Regions/ Divisions/Schools

3. All participating regions are **requested to submit their official and complete list of participants** for Phase 2 and 3 Trainings **on or before August 30, 2024, Friday**.
4. Participants are expected to **arrive** in the venue on the **first day** of the event.
 - Training of CGP Core Team Trainers (Phase 2) - **September 09, 2024**
 - Training of CGP Core Team Trainers (Phase 3) - **October 21, 2024**

5. The first meal shall be served at **lunch** on the *first day* and ends with **morning snacks** on the *last day* of the event.
6. Participants will be billeted in the assigned venues mentioned above. The accommodation period begins on the *first day*, **check-in time at 5:00 p.m.** and ends on the *last day* of the event, **check-out time at 12:00 p.m.** Those who will arrive at the venue earlier and/or extend the prescribed dates shall be responsible for the costs of advanced/extended booking for lodging.
7. Any other additional expenses incurred while at the venue, such as long-distance phone calls, personal meal orders outside the venue, and so on, will not be covered by the organizers and must be paid for by the participant/s.
8. To ensure the participants' health, safety, and well-being, all attendees must adhere to the minimum public health standards and protocols throughout the activity.
9. Medical needs shall be addressed by the organizers. Expenses in this regard shall be charged against personal funds. For safety and for any emergency, there will be medical staff stationed at the venue and in billeting areas for the entire duration of the event. Should any discomfort, pain, or any medical related uneasiness be felt, please alert the Medical Team for assistance.
10. All traveling expenses of the participants shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.

Furthermore, the **Lead Writers and Core Team Trainers (Phase 1)** are requested to be at the venue at **10:00 a.m.** on the first day of the event for the pre-event orientation and briefing.

For questions or clarifications, please contact the BLSS-YFD, at blss.yfd@deped.gov.ph

For your information and guidance.

DR. DEXTER A. GALBAN
Assistant Secretary for Operations

blss-yfd/cscjbva/08272024