



Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM
FIN – 2024 – 0870

To: Schools Division Superintendent) Division of Surigao City
All Others Concerned

**ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
GENERAL MANAGEMENT AND SUPERVISION –
REGIONAL OFFICE**

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover funding requirements for the conduct of Semi-Annual Convergence Meeting of Regional and Division Supply Officers for Second Semester of 2024 under FY 2024 GAAAO dated January 2, 2024.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII. The disbursement of such funds shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is desired.

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

Encl.: As stated
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

**ALLOTMENTS
PROGRAMS**

FIN/nap
08/22/2024



Republic of the Philippines
Department of Education
CARAGA REGION

August 20, 2024

MARIA INES C. ASUNCION

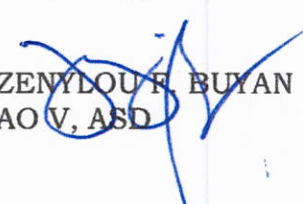
Director III, Officer-In-Charge
Office of the Regional Director
DepEd Caraga Regional Office
Butuan City

Madam:

We would like to request Authority from your good office to execute the transfer of allotment amounting to THIRTEEN THOUSAND PESOS PESOS (Php 13,000.00) to Surigao City Division to cover funding requirements on the conduct of the Semi-Annual Convergence Meeting of Regional and Division Supply Officers for Second Semester 2024.

Thank you and God bless.

Very truly yours,


ZENYLOU F. BUYAN
AO V, ASD

Funds Available:


ELAINE N. NAVARRO
Chief AO, Finance

Approved:


MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director

ASD/zfb
08/20/2024