



Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM
No. **0851**, s. 2024

To: Schools Division Superintendents
All Others Concerned

DOWNLOADING OF PROGRAM SUPPORT FUNDS (PSF) TO SCHOOLS
DIVISION OFFICES IN THE IMPLEMENTATION OF EARLY
LANGUAGE, LITERACY AND NUMERACY (ELLN)
FOR FISCAL YEAR 2024

- In reference to the Joint Memorandum dated April 2, 2024, regarding the guidelines on the utilization of the Program Support Funds (PSF) for the implementation of Early Language, Literacy and Numeracy (ELLN), this region informs the field of the downloading of the PSF to Schools Division Offices (SDOs), which shall be utilized in Fiscal Year 2024, subject to usual accounting and auditing rules and regulations.
- The PSF shall cover expenses incurred for the following:
 - roll-out training on ELLN focusing on the Science of Reading including strategies in teaching beginning reading for Kindergarten to Grade 3 teachers and school heads.
 - monitoring and evaluation on the implementation of Early Language, Literacy and Numeracy (ELLN) and other related activities.
- SDOs are requested to submit a report regarding the release, utilization, monitoring, and reporting of their PSF following the attached template.

Division	No. of Pax	Meals and Accommodation (6,000@5days)	Supplies 50/pax)	Monitoring and Evaluation	Total Amount
Agusan del Norte	30	180,000.00	1,500.00	25,000.00	206,500.00
Agusan del Sur	30	180,000.00	1,500.00	25,000.00	206,500.00
Bayugan City	12	72,000.00	600.00	25,000.00	97,600.00
Bislig City	12	72,000.00	600.00	25,000.00	97,600.00
Butuan City	24	144,000.00	1,200.00	25,000.00	170,200.00
Cabadbaran City	12	72,000.00	600.00	25,000.00	97,600.00
Dinagat Islands	24	144,000.00	1,200.00	25,000.00	170,200.00
Siargao	24	144,000.00	1,200.00	25,000.00	170,200.00
Surigao City	18	108,000.00	900.00	25,000.00	133,900.00
Surigao del Norte	30	180,000.00	1,500.00	25,000.00	206,500.00
Surigao del Sur	30	180,000.00	1,500.00	25,000.00	206,500.00
Tandag City	12	72,000.00	600.00	25,000.00	97,600.00
Total	258	1,548,000.00	12,900.00	300,000.00	1,860,900.00



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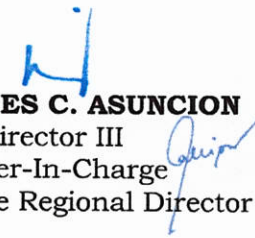


2024-08-13467

Doc. Ref. Code	RO-ASD-F107	Rev	00
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4. Immediate dissemination of this Memorandum is desired.


MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director

Encls.: Downloaded Amount to SDOs, Accomplishment Report Template

Reference: DM-CT-2024-284

To be indicated in the Perpetual Index
under the following subjects:

FUNDS LANGUAGE LITERACY PROGRAM

CLMD/mcj
8/27/2024



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Enclosure for RM No. 0851 s. 2024

Annex A

Accomplishment Report on ELLN
FY 2024

Division: _____

No. of Schools: _____

Budget Specific Allocation	No. of K-3 Teachers, SHs, etc. Trained	Activity	Balance (as applicable) Indicate Action Steps/ Plans	Challenges/ Issues	Recommendations/ suggestions

Submitted by:

Approved:

Complete Name with Signature Above
Designation

Name of SDS with Signature Above
Designation