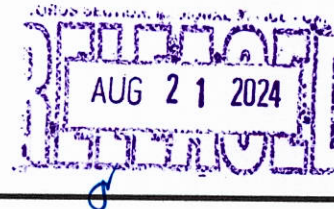




Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM

No. **0839**, s. 2024

To: Schools Division Superintendents
All Others Concerned

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
CHILD PROTECTION PROGRAM

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover transportation expenses of participants in the conduct of Training on Learners Right and Protection Committee Functionality – Batch 2 in Baguio City under OSEC-13-24-0640 dated March 5, 2024.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII and disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is desired.

MARIA INES C. ASUNCION

Director III
Officer-in-Charge
Office of the Regional Director

BY THE AUTHORITY OF THE REGIONAL DIRECTOR:


PEDRO TENEBRO ESCOBARTE JR.
Director III
Assistant Regional Director

Encl.: As stated

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENTS
PROGRAMS

FIN/nap
08/19/2024



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (082) 225-1151
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph
Website: caraga.deped.gov.ph



2024-08-13060

Doc. Ref. Code	RO-ASD-F107	Rev	00
Effectivity	02.01.23	Page	1 of 1



Certificate No.: PHP QMS
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Republic of the Philippines
Department of Education
CARAGA REGION

August 15, 2024

MARIA INES C. ASUNCION

Regional Director
This Region

Dear RD Asuncion,

Greetings!

May I request to download Program Support Funds (PSF) to the following Offices (School/SDO) to cover the travel expenses incurred by their respective personnel who shall participate in the Training on Learner Rights and Protection Committee Functionality – Batch 2 in Baguio Teachers Camp, Baguio City on August 19-23, 2024. PSF shall be charged against OSEC-13-24-0640 to cover the expenses incurred by the participants relative to the above-mentioned activity namely:

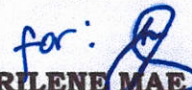
NAME	POSITION	SCHOOL/ DIVISION	AMOUNT INCURRED
JOHN REY M. EBASCO	Buenavista District Coordinator/ LRP Focal-Alternate	Buenavista CES, Agusan del Norte	Php 25,117.16
JOCELYN S. BASNILLO	Division LRP Focal- Alternate	Cabadbaran City Division	Php 25,217.00
RETCHEL D. GENEROSO	PDO I/LRP Focal- Alternate	Bislig City Division	Php 24,680.00
EVELYN C. BANDOY	Principal IV	Jacinto Elpa NHS, Tandag City	Php 26,100.00
ELMER CATALUÑA	Principal IV	ANHS, Butuan City	Php 25,117.16

126,231.32

Travel expenses, per diem and other incidental expenses shall be charged to the downloaded program support fund subject to the usual accounting and auditing rules and regulations.

For your approval.

Very truly yours,

for: 
ADRIENE MAE J. CASTAÑOS, PhD
Regional LRP Coordinator

Noted:


JUMER C. CARLON, MD
OIC-CHIEF ESSD

Funds Available:


ELAINE N. NAVARRO
OIC-CHIEF,
CPP OSEC - 12-74-0640

APPROVED:


MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director

ESSD/sa
08/15/2024