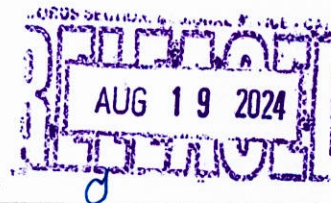




Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM
FIN – 2024 – 0817

To: Schools Division Superintendent) Division of Surigao del Sur
All Others Concerned

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
GENERAL MANAGEMENT AND SUPERVISION - CO

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover funding requirements for the meals, venue and accommodation of participants of the Regionwide Entrance Conference with Commission on Audit (COA) on August 28, 2024 under OSEC-13-24-5054 dated July 15, 2024.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII and disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is desired.

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

Encl.: As stated
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENTS
PROGRAMS

FIN/nap
08/15/2024



Republic of the Philippines
Department of Education
CARAGA REGION

August 12, 2024

MARIA INES C. ASUNCION

OIC-Regional Director
Department of Education-Caraga Region
J. Rosales Avenue, Butuan City

Dear RD

Greetings!

This is to respectfully request authority from your office to download funds from GAS-MOOE c/o Finance Division Funds to Surigao del Sur Division to cover funding requirements for the meals, venue and accommodation of participants of the Regionwide Entrance Conference with COA on August 28, 2024 to be hosted by Surigao del Sur Division.

No. of pax	Amount per pax	Total
DepEd RO (17 pax)	2,000.00	34,000.00
DepEd SDO (84 pax)	2,000.00	168,000.00
COA (20 pax)	2,000.00	40,000.00
	Total	P242,000.00

Thank you.

Very truly yours,


ELAINE N. NAVARRO
OIC-Chief, Finance Division

Funds Available:


ELAINE N. NAVARRO
OIC-Chief, Finance Division
ens co ocr 17: 24- 5084

Approved:


MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director

FIN/atb
08/12/2024