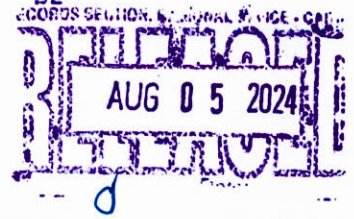




Republic of the Philippines
Department of Education
CARAGA REGION



July 30, 2024

REGIONAL MEMORANDUM
No. 0777, s. 2024

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

**ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
BASIC EDUCATION CURRICULUM**

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover traveling expenses in the conduct of Development, Validation and Finalization of Homeroom Guidance Program Facilitation Manual under OSEC-13-24-3706 dated May 17, 2024.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII and disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination and compliance of this memorandum is hereby directed.

MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director

Encl.: as stated
Reference: FY 2024 GAA
To be indicated in the Perpetual Index
under the following subjects:

**BASIC EDUCATION CURRICULUM
SUB-ARO**

FIN/nap
07/30/2024

Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (082) 225-1151
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph
Website: caraga.deped.gov.ph



2024-07-11975

Doc. Ref. Code	RO-ASD-F107	Rev	00
Effectivity	02.01.23	Page	1 of 1



Certificate No.: PHP QMS
24 93 0191





Republic of the Philippines
Department of Education
CARAGA REGION

July 22, 2024

MARIA INES C. ASUNCION

Director III
Officer-in-Charge
Office of the Regional Director
DepEd Caraga Region

Madam:

The undersigned would like to request Authority from your good Office to download the funds to cover expenses in connection with the conduct of various Homeroom Guidance Program Activities chargeable against Sub-allotment Release order No. OSEC-13-24-3706, to wit:

A. Development of Homeroom Guidance Program Facilitation Manual at Red Hotel, Cubao, Quezon City on July 15-19, 2024

Office	Amount
1. Butuan City Division	24,000.00
2. Cabadbaran City Division	48,000.00
Total	72,000.00

B. Validation of Homeroom Guidance Program Facilitation Manual at NCR on September 9-13, 2024

Office	Amount
1. Agusan del Norte	14,180.00
2. Agusan del Sur	14,180.00
3. Bayugan City	14,180.00
4. Butuan City Division	28,360.00
5. Surigao del Sur	14,180.00
Total	85,080.00

C. Finalization of Homeroom Guidance Program Facilitation Manual at NCR on September 23-27, 2024

Office	Amount
1. Agusan del Norte	14,180.00
2. Agusan del Sur	14,180.00
3. Bayugan City	14,180.00
4. Butuan City Division	28,360.00
5. Cabadbaran City	28,360.00
Total	99,260.00

Thank you.

Very truly yours,


ELIZABETH M. YSULAN
EPS-CLMD

Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (082) 225-1151
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph
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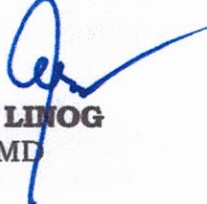
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Doc. Ref. Code	RO-ASD-F069	Rev	00
Effectivity	02.01.23	Page	1 of 1

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Recommended for Approval:


BERNABE L. LINOG
Chief, CLMD

Funds Available:


ELAINE N. NAVARRO
Supervising Administrative Officer
PRC OCEC 17-14 - 7700

Approved:


MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

CLMD/emy
7/22/2024