



Republic of the Philippines
Department of Education
CARAGA REGION



July 30, 2024

REGIONAL MEMORANDUM
No. 0745, s. 2024

To: SCHOOLS DIVISION SUPERINTENDENT
Butuan City Division
This Region

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
FLEXIBLE LEARNING OPTIONS – ALTERNATIVE
LEARNING SYSTEM

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover travel expenses during the conduct of Workshop on the Development, Evaluation and Revision and Enhancement of Course Kits for the Functional Education and Literacy Program (FELP) at Pasay City under FY 2024 GAAAO dated January 3, 2024.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII and disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination and compliance of this memorandum is hereby directed.


MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director

Encl.: as stated
Reference: FY 2024 GAA
To be indicated in the Perpetual Index
under the following subjects:

FLEXIBLE LEARNING OPTIONS – ALS
SUB-ARO

FIN/nap
07/30/2024



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Republic of the Philippines
Department of Education
CARAGA REGION

July 22, 2024

MARIA INES C. ASUNCION

Officer-In-Charge
Office of the Regional Director
DepEd Caraga, J.P. Rosales Ave., Butuan City

Madam:

We respectfully request authorization from your esteemed office to transfer fund to Butuan City Division. This transfer will be charged against the 2024 FLO-ALS Fund, directly released to the regional office. The fund will be used to cover participant's travel expenses for workshop activities, as specified in the corresponding memoranda, with the relevant date and amount in detailed.

Activity	SDO	Participant	Amount
Workshop on the Development, Evaluation, and Revision and Enhancement of Course Kits for Functional Education and Literacy Program (FELP) at Lime Resort, Pasay City on July 1-5, 2024 (DM-CT-2024-192)	Butuan City	Joshua L. Albia, PDO II	22, 401.00
			22, 401.00
GRAND TOTAL			22, 401.00

Thank you.

Very truly yours,


JOSEPHINE CHONIE M. OBSEÑARES
EPS, ALS Focal Person

Recommended for Approval:


BERNABE L. LINOG
Chief, CLMD

Approved:

Funds Available:


ELAINE N. NAVARRO
Supervising Administrative Officer


MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

CLMD/jcmo
07/22/2024

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