



Republic of the Philippines
Department of Education
CARAGA REGION



May 28, 2024

REGIONAL MEMORANDUM
No. 0510, s. 2024

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

**ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
DEVELOPMENT AND PROMOTION OF CAMPUS JOURNALISM**

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover Program Support Funds for the transportation expenses of the learner-participants to the 2024 National Schools Press Conference (NSPC) in Carcar City, Cebu, Region VII on July 8-12, 2024 under OSEC-13-24-2961 dated April 26, 2024.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII and disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination and compliance of this memorandum is hereby directed.


MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director

Encl.: as stated
Reference: FY 2024 GAA
To be indicated in the Perpetual Index
under the following subjects:

**DEVELOPMENT AND PROMOTION OF CAMPUS JOURNALISM
SUB-ARO**

FIN/nap
05/28/2024



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (085) 225-1151
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph
Website: <https://caraga.deped.gov.ph/>



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Republic of the Philippines
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CARAGA REGION

May 27, 2024

MARIA INES C. ASUNCION

Regional Director

This Region

Madam:

This is to respectfully request authority from your office to download funds from OSEC-13-24-2961 for the transportation expenses of the learner -participants the 2024 National Schools Press Conference in Carcar City, Cebu, Region VII on July 8-12, 2024, to wit;

Division	Number of Learners	Amount per pax	Total Amount
Agusan del Norte	10	7,000.00	70,000.00
Agusan del Sur	17	7,000.00	119,000.00
Bayugan City	32	7,000.00	224,000.00
Bislig City	8	7,000.00	56,000.00
Butuan City	9	7,000.00	63,000.00
Cabadbaran City	3	7,000.00	21,000.00
Surigao City	16	7,000.00	112,000.00
Surigao del Norte	10	7,000.00	70,000.00
Surigao del Sur	4	7,000.00	28,000.00
Tandag City	9	7,000.00	63,000.00
TOTAL	118	7,000.00	826,000.00

Should the transportation expenses of the participants exceeded the downloaded funds for their division, the remaining expenses shall be charged against any available or local funds.

For your approval.

Very truly yours,

Gladys S. Asis
GLADYS S. ASIS
EPS, CLMD

Funds Available:

Elaine N. Navarro
ELAINE N. NAVARRO
SAO, Finance Division
OSEC 13-24-2961 Bal. - P 2,272,040.-

Recommending Approval:

Bernabe L. Linog
BERNABE L. LINOG
Chief, CLMD

Approved:

Maria Ines C. Asuncion
MARIA INES C. ASUNCION
Regional Director

CLMD/cmc
05/27/2024