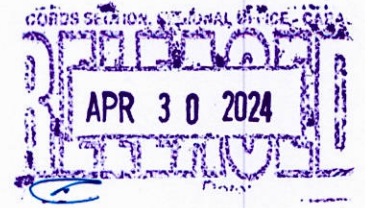




Republic of the Philippines
Department of Education
CARAGA REGION



April 29, 2024

REGIONAL MEMORANDUM
No. 0414, s. 2024

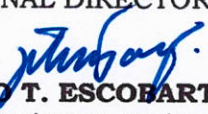
To: SCHOOLS DIVISION SUPERINTENDENTS
This Office

SECOND QUARTER REGIONAL TECHNICAL ASSISTANCE PLAN (RTAP) CY 2024

1. This Office, through the Field Technical Assistance Division, hereby informs the field of the Second Quarter Regional Technical Assistance Plan (RTAP) for Calendar Year 2024 based on the submitted TA Needs and Priorities from the School Division Offices (SDOs) as basis for the provision of technical assistance by the Regional Field Technical Assistance Teams (RFTATs).
2. Attached in the Enclosure 1 is the Second Quarter Regional Technical Assistance Plan (RTAP) CY 2024.
3. Concern personnel of the specific division or unit shall be deployed to SDOs that need technical assistance based on their TA needs on the schedule set by the concerned TA providers.
4. Board and Lodging, travelling, and other incidental expenses incurred by the Regional personnel relative to their participation in the activity above shall be charged against the Regional Funds subject to usual accounting and auditing rules and regulations.
5. Immediate dissemination of this Memorandum is desired.

MARIA INES C. ASUNCION
Director III
Office In-Charge
Office of the Regional Director

BY THE AUTHORITY OF THE REGIONAL DIRECTOR:


PEDRO T. ESCOBARTE, JR. CESO IV
Assistant Regional Director



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2024-04-06890

Doc. Ref. Code	RO-ASD-F107	Rev	00
Effectivity	02.01.23	Page	1 of 2

Encl/s.: As stated
Reference/s: None
To be indicated in the Perpetual Index
under the following subjects:

REGIONAL TA PLAN

FTAD/jfg
04/30/2024



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Enclosure No. ____ to Regional Memorandum No. _____, S. 2024



Republic of the Philippines
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SECOND QUARTERLY REGIONAL TECHNICAL ASSISTANCE PLAN CY 2024

SDO	Areas of Concern	TA Needs and Priorities	Proposed / Type of TA Intervention	Time Frame			Functional Divisions / RFTATs
				Apr	May	Jun	
Agusan del Sur	School Improvement Plan	Crafting of SIP aligned with the MATATAG Agenda	Information Sharing		May 21-24, 2024		FTAD
Agusan del Sur	National Quality Management System	Development and Finalization of NQMS	Capability Building		May 21-24, 2024		FTAD
Agusan del Sur	Reclassification through ERF	Evaluation and assessment of documents	Information Sharing			June 14, 2024	ASD-Personnel
Agusan del Sur	Asset Management System	Efficient asset management to track and manage all assets owned by DO	Information Sharing			June 13, 2024	ASD-AMU
Agusan del Sur	Inventory Management	Tracking and controlling the stock of supplies and equipment	Information Sharing			June 13, 2024	ASD-AMU
Agusan del Norte	Senior High School	Fast lane for SHS Offering for Sagbuco NHS (Newly Opened)	Facilitation on the SHS Offering		May 23, 2024		QAD
Bayugan City	National Quality Management System	Give inputs on Division Quality Management System Teams	Capability Building and Information Sharing			June 17-21, 2024	FTAD
Bislig City	A. Unified M and E Tools for all PPAs under the LFs	Need of an intensive seminar-workshop on crafting the Mand E Tool for all LFs PPAs	Capability Building			June 2024	ESSD

	B. PIR for Learner Formation Coordinators (PDO I) for a possibility / of realization of unifies IPCRF	Need of conduct on PIR for LFs and revisitation of IPCRF of PDO I (VFC)					
Cabadbaran City	HRD	Specific Guidelines on the Budget Utilization in the conduct of MATATAG Trainings	Information Sharing		May 25, 2024		HRDD
Cabadbaran City	Private Schools Operation	SO Application Procedure for Private Schools Operations	Work Management		May 23, 2024		QAD
Cabadbaran City	Supply and Property	Management of Properties and Supplies	Information Sharing			June 13, 2024	ASD-AMU
Cabadbaran City	Career Guidance Program	Orientation/Training on Career Guidance Implementation for Youth Formation Coordinators	Capability Building			June 2024	ESSD
Dinagat Islands	HRD Process	Process in the Crafting of Training Needs and Assessment Tool	Information Sharing		May 25, 2024		HRDD
Surigao City	NQMS	Organization of Office Documents based on standards.	Information Sharing		May 21-24, 2024		FTAD
		Finalization of Operations Manual per Functional Division	Information sharing				
Surigao City	NQESH	Clear roles/ TOR of HRD in the conduct of NQESH	Information sharing		May 25, 2024		HRDD/QAD
Surigao City	MATATAG Curriculum Implementation- CapB Activities	Delineation of functions of CID as learning managers and HRD as program managers	Information Sharing		May 25, 2024		HRDD
Surigao City	LDNA	Consolidation of Electronic Self-Assessment Tool	Provision / Availability of eSAT		May 25, 2024		HRDD

			Consolidator (Information Sharing)				
Surigao City	Performance Management Monitoring and Evaluation Mechanism	Coming up with PM and M&E Mechanism	Information Sharing		May 25, 2024		HRDD
Surigao City	Professional Development Program Plan	Coming up with a Program / Plan aligned with CO and RO	Information Sharing		May 25, 2024		HRDD
Surigao del Norte	DRRM	Write Shop on Contingency Planning/ Enhancement of SDO / School Contingency Plans	Capability Building			(June 3-5, 2024 – 1st batch) June 6-8, 2024 – 2nd batch)	ESSD
Surigao del Norte	Career Guidance Program	Orientation about the program and functions of YFD	Information Sharing			June 2024	ESSD
Surigao del Norte	Barkada Kontra Droga	Orientation about the program and functions of YFD	Information Sharing			June 2024	ESSD
Surigao del Norte	Child Friendly School System	Orientation on the basics of CFSS	Information Sharing			June 2024	ESSD
Surigao del Sur	Research	Assessing research manuscript based on the E-Saliksik criteria	Information Sharing		May 21, 2024		PPRD
Surigao del Sur	DEDP	Processes on how to conduct the DEDP Revisiting	Information Sharing		May 22, 2024		PPRD
Tandag City	Implementation of Child Friendly School System Program	Reorientation on the implementation of Child Friendly School System [CFSS]	Information Sharing		May 21-24, 2024		FTAD