



Republic of the Philippines
Department of Education
CARAGA REGION XIII
J.P. Rosales Avenue, Butuan City



October 12, 2018



REGIONAL MEMORANDUM

No. 577 s. 2018

**SCHEDULE OF COORDINATION MEETING WITH SCHOOL HEADS WHOSE SCHOOLS ARE RECIPIENTS
OF DEPED COMPUTERIZATION PROGRAM BATCH 34**

To: Schools Division Superintendents
Division IT Officers
This Region

1. In preparation for the delivery and installation of DepEd Computerization Program (DCP) Batch 34 for Unenergized schools, there will be a short coordination meeting with school heads whose schools are recipients of this package. The activity will be facilitated by a representative from Propmech, the third-party supplier of batch 34.

2. Below are the schedules and venues of the coordination meeting:

Date	Division	Venue
October 16, 2018	Siargao Division	Siargao Division Office, Siargao
October 17, 2018	Dinagat Division Surigao City Division Surigao Del Norte Division	Surigao City Division Office, Surigao City
October 30, 2018	Agusan Del Norte Division Cabadbaran City Division	DepEd Regional Office , Butuan City
November 08, 2018	Bislig City Division Tandag City Division Surigao Del Sur Division	Marihatag CES , Marihatag, Surigao Del Sur
November 6, 2018 (10 am)	Agusan Del Sur Division (Batch 1)	Sta. Josefa District Office, Sta. Josefa, Agusan del Sur
November 6, 2018 (2 pm)	Agusan Del Sur Division (Batch 2)	Talacogon East Office, Del Monte, Talacogon, Agusan del Sur

3. Further, SDOs are directed to prepare a travel authority for the school heads and Division ITOs to attend in this activity. For the list of recipient schools, please coordinate with your Division ITOs.
4. Immediate dissemination of this memorandum is highly enjoined.


FRANCIS CESAR B. BRINGAS, CESO V
 OIC-Regional Director

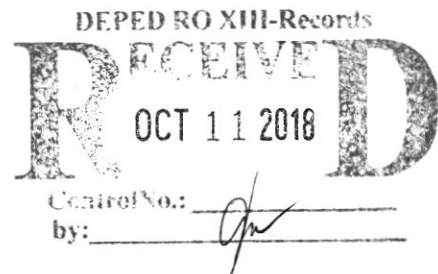


October 11, 2018

FRANCIS CESAR B. BRINGAS, CESO V

OIC – Regional Director

DepEd Caraga XIII, Butuan City



Thru:

MARCELINO M. AHON JR.

Regional IT Officer

Butuan City

Sir,

Greetings!

As part of the preparation for the delivery and installation of the DepEd Computerization Program (DCP) Batch 34 for Unenergized Public Elementary and Secondary Schools, may I request in your good office for a coordination meeting with the beneficiary schools to be conducted on the following dates.

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October 16, 2018	Siargao Division	Siargao Division Office, Siargao
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The purpose of the said activity is for the soft implementation of the project.

Further requesting favorable consideration, Thank you very much.

Very truly yours,

(SGD) JULIUS T. PALER

PROPMECH

Cluster 1 Area Coordinator