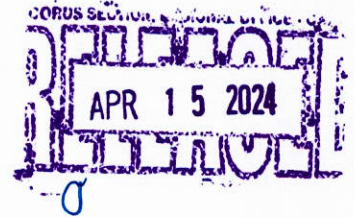




Republic of the Philippines
Department of Education
CARAGA REGION



April 12, 2024

REGIONAL MEMORANDUM

No. 0356, s. 2024

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
TEXTBOOKS AND OTHER INSTRUCTIONAL MATERIALS

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover Program Support Funds for expenses during the market scoping activities in relation to the procurement of Supplementary Learning Resources (SLR) for Library Hubs under OSEC-13-24-2504 dated April 2, 2024.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII and disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination and compliance of this memorandum is hereby directed.

MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director

Encl.: as stated

Reference: FY 2024 GAA

To be indicated in the Perpetual Index
under the following subjects:

TEXTBOOKS AND OTHER INSTRUCTIONAL MATERIALS
SUB-ARO

FIN/nap
04/12/2024



Republic of the Philippines
Department of Education
CARAGA REGION

April 11, 2024

MARIA INES C. ASUNCION
Regional Director
Department of Education

Madam:

This is to respectfully request for the issuance of Sub-Allotment Release Order (Sub-ARO) to the identified Schools Division Offices (SDO/s) of Caraga Region, to download funds to the Schools Division Offices from OSEC OSEC-13-24-2504, as program support fund during the market scoping activities in relation to the procurement of Supplementary Learning Resources (SLRs) for Library Hubs. Below is the budget allocation per division with the corresponding recipient personnel:

Division	Amount
Agusan del Norte	100,000.00
Bayugan City	100,000.00
Dinagat Islands	100,000.00
Surigao del Norte	100,000.00
Surigao del Sur	100,000.00
GRAND TOTAL	500,000.00

Thank you.

Very truly yours,

MARIPAZ F. MAGNO
EPS-LR Manager

Noted:

BERNABE L. LINO
Chief, CLMD

Funds Available:

ELAINE N. NAVARRO
Supervising Administrative Officer

Approved:

MARIA INES C. ASUNCION
Officer In-Charge
Office of the Regional Director

CLMD/mfm
04/11/2024