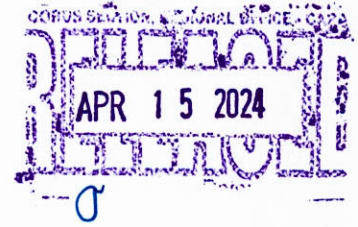




Republic of the Philippines
Department of Education
CARAGA REGION



April 12, 2024

REGIONAL MEMORANDUM

No. 0355, s. 2024

To: SCHOOLS DIVISION SUPERINTENDENT
Division of Cabadbaran City
This Region

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
CHILD PROTECTION PROGRAM

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover travelling expenses of participant to the Basic Psychological First Aid (PFA) Training under OSEC-13-23-5548 dated September 21, 2023.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII and disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination and compliance of this memorandum is hereby directed.


MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director

Encl.: as stated
Reference: FY 2023 GAA
To be indicated in the Perpetual Index
under the following subjects:

CHILD PROTECTION PROGRAM
SUB-ARO

FIN/nap
04/12/2024



Republic of the Philippines
Department of Education
CARAGA REGION

April 11, 2024

MARIA INES C. ASUNCION, CESO IV

Director III, Officer-In-Charge
Office of the Regional Director
DepEd Caraga Regional Office
Butuan City

Madam:

We would like to request authority from your good office to execute the transfer of the allotment amounting to **TWENTY THOUSAND PESOS (Php 20,000.00)** from **SARO Order No. OSEC-13-23-5548** to Cabadbaran City Division to cover the travel expenses of the SDO-LRP focal person, Ms. Ma. Mitchie T. Malazarte, to attend and participate in the Basic Psychological First Aid (PFA) training to be held on April 15-19, 2024, at NEAP CALABARZON, Malvar, Batangas.

Attached is the letter of acceptance from the aforementioned division and the memorandum of the activity for your reference. Thank you.

Very truly yours,

JUMER C. CARLON, MD
OIC-Chief, ESSD

Funds Available:

4/11/23
ELAINE N. NAVARRO
SAO-Finance Division

CRR-0612 17-23-5548

bal. 51,045.00

Approved:

MARIA INES C. ASUNCION, CESO IV

Director III
Officer-In-Charge
Office of the Regional Director

ESSD/cjr
04/11/2024



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2024-04-05708

Doc. Ref. Code	RO-ASD-F069	Rev	00
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