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Republic of the Philippine
Caraga Administrative Region
J.P. Rosales, Butuan City



October 11, 2018



Regional Memorandum
No. 569 s., 2018

**CONDUCT MASS TRAINING OF TEACHERS ON BRAILLE READING AND WRITING
AND SIGN LANGUAGE FOR GRADES 5 -10 RECEIVING TEACHERS**

To: Schools Division Superintendents
Division SPED Coordinators
This Region

1. The Department of Education Caraga Region shall conduct a Mass Training of Teachers on Braille Reading and Writing and Sign Language for Grades 5 -10 Receiving Teachers on October 22-26, 2018 at the venue to be announced later.
2. The Objectives of the training are to:
 - a. discuss the different sections of the Unified English Braille (UEB);
 - b. familiarize the new type form indicators, capitalizations, punctuations, miscellaneous symbols and new modes;
 - c. share best practices in teaching using braille;
 - d. demonstrate the use of UED in the conduct of mass training of teacher; and
 - e. lead the participants to create training plan for their respective division, district/school.
3. The participants of this training are from selected Grades 5 -10 receiving teachers identified by each school division. Below is the distribution of slots per division:

Slots of Participants by division

CONDUCT MASS TRAINING OF TEACHERS ON BRAILLE READING AND WRITING AND SIGN LANGUAGE FOR GRADES 5 -10 RECEIVING TEACHERS

No	Division	Number of Teachers (selected Grades 5-10, 3 for Braille and 3 for sign language)
1	Agusan del Norte	6
2	Agusan del Sur	6
3	Bayugan City	6
4	Bislig City	6
5	Butuan City	6
6	Cabadbaran City	6
7	Dinagat Island	6
8	Siargao	6
9	Surigao City	6
10	Surigao del Norte	6
11	Surigao del Sur	6
12	Tandag	6
	Total	72

4. It is also requested that participants will bring the approved **Travel Authority** signed by the Schools Division Superintendent for admission.
5. Please see attached training matrix of the activities.
5. There will be no registration fee.
6. The first meal will be dinner and be served on Day 0, October 21, 2018 and the last meal will be snacks in the afternoon on October 26, 2018.
7. Travel allowance and other expenses of the participants related to the training shall be charged to local funds from each division subject to the usual accounting and auditing rules and regulations.
8. Wide dissemination of this memorandum to all concerned is highly appreciated.


FRANCIS CESAR B. BRINGAS, CESO V
OIC - Regional Director

Encl.

A. Slots per division

B. Training Matrix

Reference: None

To be indicated in the perpetual index under the subject headings.
matrix

clmd14/enc
10/01/18

REGIONAL MASS TRAINING ON BRAILLE READING AND WRITING AND SIGN LANGUAGE TO GRADES 5 -10 RECEIVING TEACHERS TRAINING MATRIX
October 22-26, 2018

Date	Time	Day 1 Oct. 22,	Day 2 - Oct. 23, 2018, Topic,	Oct. 24, 2018, Day 3 Braille	Oct. 25, 2018 ,Day 4,	Oct. 26, 2018, Day 5
		2108, Topic, Braille and Sign	Concurrents Session- Braille		Braille Concurrent Session	
	7:45-800 AM	MOL				
Day 0	8:00-9:00	Opening Program	Parallel Session	Parallel Session	Parallel Session	Parallel Session
Oct. 21, 2018	9:00-10:00	Policy Guidelines on SPED- Elena N. Capangpangan, Ph. D.	Class Braille : Discussion: Introduction to Visual Impairment, Kinds and characteristics of Visual Impairment, -Braille Section Maria Jeana A. Mercado	Discussion: Symbol Indicator, Punctuation Marks- Braille Section: Maria Jeana A. Mercado, Jeaneth Segovia and Jercellyn Joy G. Dagoc	Discussion: Contractions: Braille Section - Maria Jeana A. Mercado, Jeaneth Segovia and Jercellyn Joy G. Dagoc	Making of Action Plan: Braille Section: Maria Jeana A. Mercado, Jeaneth Segovia and Jercellyn Joy G. Dagoc, Sign Language: Elna A. Osorio, Darrylie M. Dela Cuesta and Sharon Rose P. Puyo
	10:00- 10:30		How to Deal with Person with Visual Impairment - Jeaneth Segovia and Jercellyn Joy G. Dagoc	Discussion: Subject Areas: History, Trade and Industry, Education Instruction- Sign Language Section: Sharon Rose P. Puyo, Elna A. Osorio and Darrylie M. Dela Cuesta	Discussion: Subject Areas: Mathematics / Science, Education Instruction- Sign Language Section: Elna A. Osorio, Sharon Rose P. Puyo and Darrylie M. Dela Cuesta	Presentation of Action Plan : Braille Section: Maria Jeana A. Mercado, Jeaneth Segovia and Jercellyn Joy G. Dagoc, Sign Language: Elna A. Osorio, Darrylie M. Dela Cuesta and Sharon Rose P. Puyo

	10:30- 11:00	Introduction of the Unified Braille Code- Jercellyn Joy G. Dagoc	Discussion: Subject Areas: English, Education Instruction- Darrylie M. Dela Cuesta, Sharon Rose P. Puyo , Elna A. Osorio			Closing Program: Training Team
1 pm arrival of participants	11:00-12:00					
	12:00-1:00	Lunch Break				
	1:00-2:00	Introduction and Rationale of Sign Language for Filipino Learners- Darrylie M. DelaCuesta	Discussion: Reading and Writing Braille Alphabets, Workshop - Braille Section: Maria Jeana A. Mercado, Jeaneth Segovia, Jercellyn Joy G. Dagoc	Discussion: Reading and Writing Braille Alphabets and Workshop : Braille Section: Maria Jeana A. Mercado, Jeaneth Segovia and Jercellyn Joy G. Dagoc	Workshop and Lesson Planning on how to teach Reading and Writing in Braille - Braille Section: Jeaneth Segovia, Jercellyn Joy G. Dagoc and Maria Jeana A. Mercado	
	2:00-3:00		Workshop and Lesson Planning on how to teach English and Education Instruction, Demonstration Instruction and Sharing - Darrylie M. Dela Cuesta, Sharon Rose P. Puyo , Elna A. Osorio	Workshop and Lesson Planning on how to teach History, Trade and Industry and Education Instruction, Demonstration Teaching	Workshop and Lesson Planning on how to teach Mathematics / Science and Education Instruction using Sign Language-, Demonstration Teaching, and sharing- Elna A. Osorio, Darrylie M. Dela Cuesta and Sharon Rose P. Puyo	Home Sweet Home
	3:00-4:00	Assessment: Basic				
	4:00-5:00	Knowledge in braille, Basic knowledge in sign language- Darrylie M. DelaCuesta				
	5:00-7:00		Billeting			