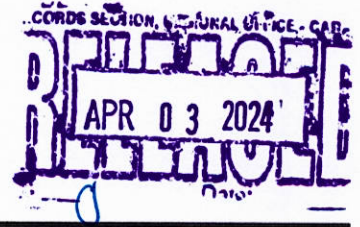




Republic of the Philippines
Department of Education
CARAGA REGION



April 2, 2024

REGIONAL MEMORANDUM
No. 0300, s. 2024

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

GRANT OF COMPENSATORY TIME OFF (CTO) TO TRAINING PARTICIPANTS

1. Under Regional Memorandum No.0203 s. 2024 s. 2024, DepEd Caraga Regional Office conducted a Capacity Building: Reorientation/Seminar-Workshop on the Magna Carta of Women and Other GAD-Related Policies, Reports, and Forms for members of the GAD Focal Point System and their alternates together with the Division GAD coordinators on March 24-27, 2024 at Rock Island Resort, Cambatong, Hinatuan, Surigao del Sur.
2. Anent to this, all participants, technical working group, and program management team members who attended the above-mentioned activity are entitled to a CTO grant for day 0 (March 24, 2024) and last day March 27, 2024, which was officially declared a non-working holiday. The grant of CTO is by the Civil Service Commission (CSC) and Department of Budget (DBM) Joint Circular No. 2 s. 2004 Non-Monetary Remuneration for Overtime Services Rendered.
3. For your information and dissemination.

MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director

Encl/s.: NONE
Reference/s: RM No. 0272 s. 2024
To be indicated in the Perpetual Index
under the following subjects:

CAPACITY BUILDING

COMPENSATORY TIME OFF (CTO)

MAGNA CARTA OF WOMEN

ESSD/ajc
04/02/2024