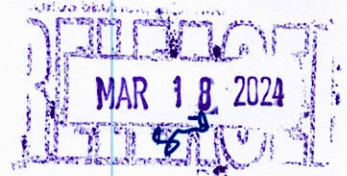




Republic of the Philippines
Department of Education
CARAGA REGION



March 15, 2024

REGIONAL MEMORANDUM

No. 0262, s. 2024

To: SCHOOLS DIVISION SUPERINTENDENT
Siargao Division
This Region

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
GENERAL MANAGEMENT AND SUPERVISION-ROP

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover funding requirements for the hosting of DepEd Caraga Legal Unit Mid-Year Meeting under FY 2024 GAAAO dated January 02, 2024.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII and disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination and compliance of this memorandum is hereby directed.

MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director

Encl.: as stated
Reference: FY 2024 GAAAO
To be indicated in the Perpetual Index
under the following subjects:

GENERAL MANAGEMENT AND SUPERVISION-ROP
SUB-ARO

FIN/nap
03/15/2024



Republic of the Philippines
Department of Education
CARAGA REGION

March 14, 2024

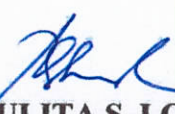
MARIA INES C. ASUNCION
Director III
DepEd Caraga Region
Butuan City

Ma'am;

We would like to request Authority from your good office to transfer funds amounting to ONE HUNDRED THOUSAND PESOS ONLY (P100,000.00) from Regional MOOE to Siargao Division for hosting the DepEd Caraga Legal Unit Mid-year Meeting.

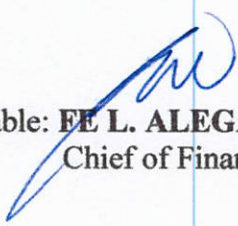
Particular	Amount	Total
Breakdown:		
Day 1 30 pax 3 meals and 2 snacks Meals with accommodation and Venue	2,000.00 per pax	P 60,000.00
Day 2 30 pax 2 meals and 1 snacks without accommodation only Venue	700.00 per pax	21,000.00
Honorarium & TEV of Speaker	Honorarium P 10,000.00 TEV 5,000.00	15,000.00
Contingency		4,000.00
TOTAL		100,000.00

Very Truly Yours,


MARIA PAULITA S. LOMONSOD
Legal Assistant II/Focal Person

Noted by: 
ATTY. JESSA M. MIOLATA
Attorney III


ATTY. JOSE B. GUIBONE
Attorney IV

Funds Available: 
FE L. ALEGADO
Chief of Finance

Approved:


MARIA INES C. ASUNCION
Director III