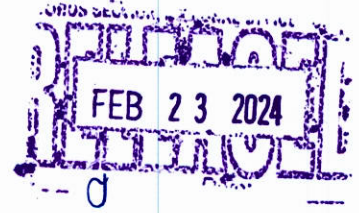




Republic of the Philippines
Department of Education
CARAGA REGION



February 23, 2024

REGIONAL MEMORANDUM
No. 0169, s. 2024

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

**HUMAN RESOURCE DEVELOPMENT (HRD) PLANNING AND
CONVERGENCE**

1. In order to achieve organizational goals and objectives, the alignment and integration of various Human Resource Development (HRD) functions and activities are crucial. To facilitate this, a Human Resource Development Planning and Convergence shall be conducted on February 28 to March 1, 2024 via Microsoft Teams at <http://tinyurl.com/R13HRDPC>.
2. The activity aims to:
 - a. Present the Six-Year Strategic HRD Plan.
 - b. Discuss the Guidelines on the Utilization of Downloaded HRD Fund for the Conduct of Trainings on the MATATAG Curriculum.
 - c. Reorient the CPD Application process and tools.
 - d. Discuss salient features on Monitoring of PAPs.
 - e. Gather key issues and challenges in the implementation of HRDD-NEAP related policies and programs.
3. Participants to this activity are SGOD Chief, CID Chief, HRD SEPS, HRD EPS-II, 1 PDC representative in each SDO, CLMD Chief, RO-QATAME In-charge, and all HRDD-NEAP Personnel.
4. Kindly refer to the attached program and activity matrix for your guidance.
5. Expenses incurred in the conduct of this activity shall be charged against Regional MOOE (HRDD Funds) subject to the usual accounting and auditing rules.
6. For your compliance.

MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director

Encl/s.: As stated

Reference/s: None

To be indicated in the Perpetual Index
under the following subjects:

CONVERGENCE

HUMAN RESOURCE

HRDD/rsr
02/23/2024

MATRIX OF ACTIVITIES

DAY & TIME	ACTIVITIES	PERSONS INVOLVED
February 28, 2024 8:30 AM-9:00 AM	Preliminaries: National Anthem Prayer Statement of DepEd Quality Policy Caraga Hymn Opening Remarks/Statement of Purpose/ Attendance Recognition Message	Multimedia Presentation Dr. Flordelisa R. Dalin <i>Chief, HRDD</i> Ma. Ines C. Asuncion <i>OIC-Regional Director</i>
9:01 AM-10:30 AM	Session 1: Guidelines on the Utilization of Downloaded HRD Fund for the Conduct of Trainings on the MATATAG Curriculum	Marlyne M. Villareal <i>EPS, HRDD</i>
10:31AM-10:40 AM	Health Break	
10:41AM- 12:00 NN	Session 2: Presentation of DTIP on MATATAG Curriculum	Per SDO 1. Tandag City 2. Surigao del Sur 3. Surigao del Norte 4. Surigao City 5. Siargao Islands 6. Dinagat Islands
1:00 PM- 3:00 PM	Continuation: Presentation of DTIP on MATATAG Curriculum	7. Cabadbaran City 8. Butuan City 9. Bislig City 10. Bayugan City 11. Agusan del Sur 12. Agusan del Norte 13. Regional Office
3:05-3:10 PM	Heath Break	

3:11 PM-5:00 PM	Session 3: Re-Orientation on CPD Application Process and Tools	Roy S. Rele <i>SEPS, NEAP Caraga</i>
February 29, 2024 8:30 AM-10:00 AM	Session 4: Monitoring of Programs, Activities, and Projects	Dr. Flordelisa R. Dalin <i>Chief, HRDD</i>
10:01 AM-10:15 AM	Health Break	
10:16 AM-12:00 NN 1:00 PM-5:00 PM	Session 5 : Presentation of HRD Plan and Giving of Feedback	Per SDO 1. Agusan del Norte 2. Agusan del Sur 3. Bayugan City 4. Bislig City 5. Butuan City 6. Cabadbaran City 7. Dinagat Islands
March 1, 2024 8:30 AM-12:00 NN	Continuation: Presentation of HRD Plan and Giving of Feedback	8. Siargao Islands 9. Surigao City 10. Surigao del Norte 11. Surigao del Sur 12. Tandag City 13. Regional Office
1:00 PM- 3:00 PM	OPEN FORUM	
3:15 PM-3:30 PM	Way Forward Closing Program	HRDD-NEAP Personnel