



Republic of the Philippines
Department of Education
CARAGA REGION



February 21, 2024

REGIONAL MEMORANDUM

No. 0159, s. 2024

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

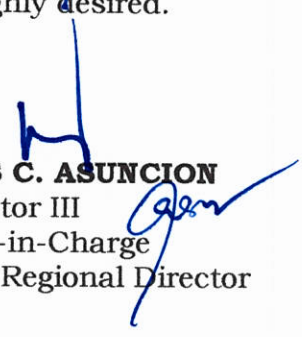
PREWORK CONFERENCE ON REGIONAL UPSKILLING OF DIVISION
SUPERVISORS AND K to 3 TEACHERS ON THE EARLY LANGUAGE
LITERACY AND NUMERACY (ELLN) WITH FOCUS
ON THE SCIENCE OF READING (SOR)

1. Relative to the conduct on the Upskilling of Division Supervisors and K to 3 Teachers on Early Language Literacy and Numeracy with Focus on the Science of Reading, the field is hereby informed on the Prewrite Conference on the said activity on February 28-29, 2024, at Gold Hall, NEAP- Caraga, Butuan City
2. The objectives of the prework conference are the following:
 - a. enable facilitators to effectively communicate concepts and activities in Early Language Literacy and Numeracy with the focus on the Science of Reading to K to 3 teachers, including supervisors, coordinators;
 - b. equip facilitators with the skills to create engaging and interactive learning environments that promote active participation and collaboration among participants during training sessions; and,
 - c. ensure the accuracy, relevance, and effectiveness of provided learning resources and presentations to facilitate optimal participant engagement and comprehension during training sessions.

2. The following are the identified participants:

Division	Name	Designation
Agusan del Norte	Fe M. Dizon	EPS, ELLN Coordinator
Agusan del Sur	Lelani R. Abutay	EPS, ELLN Coordinator
Bayugan City	Marilyn C. Jumamil	EPS, ELLN Coordinator
Bislig City	Rhoda M. delos Santos	EPS, Reading Coordinator
Butuan City	Loinda S. Guerta	EPS, Reading Coordinator
Dinagat Islands	Rucien Willa A. Galinato	EPS, Reading Coordinator
Siargao	Marites T. Penera	EPS, Reading Coordinator
Surigao City	Ricky L. Pedralba	EPS, Reading Coordinator
Surigao del Norte	Cecilia M. Saclolo	EPS, Reading Coordinator
Tandag City	Isabel L. Loayon	EPS, Reading / ELLN Coordinator

3. This is a live in activity. The first meal is AM snacks on February 28 and the last meal is lunch on February 29.
4. Travel expenses of the participants shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
5. Attached is the Matrix of Activities for reference.
6. For more information and clarification, please contact the CLMD through Gladys S. Asis, Education Program Supervisor, through email at gladys.asis@deped.gov.ph
7. Immediate dissemination of this Memorandum is highly desired.


MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

Encl/s.: As stated

Reference/s: none

To be indicated in the Perpetual Index
under the following subjects:

Kto3

TEACHERs

SCHOOL LEADERS

CLMD/gsa
2/21/2024

Enclosure 1 to RM No. 0159 s., 2024

PREWORK CONFERENCE ON REGIONAL UPSKILLING OF DIVISION SUPERVISORS AND
KEY to 3 TEACHERS ON THE EARLY LANGUAGE LITERACY AND NUMERACY (ELLN)
WITH FOCUS ON THE SCIENCE OF READING (SOR)
Gold Hall, NEAP-Caraga, Butuan City
February 28-29, 2023

ACTIVITY MATRIX

Date/ Schedule	Activity	In-charge
February 28, 2024		
10:00 AM - 10:30 AM	Arrival and Registration	PMT
10:30 AM - 11:00 AM	Opening Program	Marilyn C. Jumamil EPS, Bayugan City Loinda S. Guerta Division Focal Person Butuan City Lelanie R. Abutay EPS, Agusan del Sur
11:00 AM - 12:30 PM	Session 1: Walkthrough on the Understanding ELLN with focus on SOR	Gladys S. Asis EPS, CLMD
12:30 PM - 1:30 PM	Lunch Break	
1:30 PM - 3:00 PM	Session 2: Professional Development Program Management	Marlyne Villareal EPS, HRDD
3:00 PM - 3:30 PM	Afternoon Break	
3:30 PM - 5:00 PM	Session 3: Science of Reading	PMT
5:00 PM - 6:00 PM	Q&A Session and Discussion	Maria Consuelo C. Jamera EPS, CLMD
6:00 PM - 7:00 PM	Material Check and Preparation for Day 2	Learning Facilitators
Officer of the Day		Rhoda delos Santos EPS, Bislig City
February 29, 2024		
8:00 AM - 8:30 AM	MOL	Fe M. Dizon EPS, Agusan del Norte Rucien Willa A. Galinato EPS, Dinagat Islands
8:30 AM - 10:00 AM	Session 4: Strategies for Implementing ELLN and SOR	PMT
10:00 AM - 10:30 AM	Morning Break	
10:30 AM - 11:00 AM	Workshop 1: Checking of Training Resource Materials, PPTs, Session guides and Handouts	Learning Facilitators
11:00 AM - 12:00 PM	Workshop 2: Dry Run for Speakers: Review of Presentation and Timing	Gladys S. Asis EPS, CLMD
1:00 AM - 2:00 PM	Breakout Sessions: Group Discussions and Planning	Maria Consuelo C. Jamera EPS, CLMD
2:00 PM - 2:30 PM	Closing Program	Cecilia M. Saclolo EPS, Surigao del Norte Marites T. Pinera Eps, Siargao Ricky Pedralba EPS, Surigao City
Officer of the Day		Isabel L. Loayon EPS, Tandag City

