



Republic of the Philippines
Department of Education
CARAGA REGION



February 12, 2024

REGIONAL MEMORANDUM

No. 0122, s. 2024

To: SCHOOLS DIVISION SUPERINTENDENTS
DIVISION ACCOUNTANT
DIVISION BUDGET OFFICER
REGIONAL OFFICE FINANCE PERSONNEL
This Region

SEMINAR/WORKSHOP ON THE PREPARATION OF THE FY 2025 DIVISION
CONSOLIDATED BUDGET PROPOSAL

1. Under National Budget Memorandum No. 149 dated December 27, 2023, entitled "National Budget Call for FY 2025", which defines the budget framework; sets economic and fiscal targets; prescribes the priority thrusts and budget levels; spells out the guidelines and procedures, technical instructions and the timetable for budget preparation, this region will conduct a virtual Seminar/Workshop on the Preparation of the Division Consolidated Budget Proposals on February 15, 2024, 8:30 AM – 5:00 PM through the link <http://tinyurl.com/FY2025DCBP>.

2. The seminar/workshop depicts the following:

- a. Two-Tier Budgeting Approach (2TBA)
- b. Program-based budgeting structure through the Program Expenditure Classification (PREXC) approach
- c. Disaggregation of lump-sum amounts within the agency-specific budgets to reflect the P/A/P
- d. Budget Preparation (BP) Forms
- e. Online Submission of Budget Proposal System (OSBP)

3. The participants in this seminar/workshop are the following:

Region:

RD/ARD, Chiefs of Finance, ASD, PPRD, and ESSD, SAO-Finance, Budget Officers, Accountants, Planning Officer, HRMO, Engineer, and Finance Staffs

Division:

SDS/ASDS, Chief SGOD, Budget Officer, Accountant, Planning Officer, and HRMO

School (IU)

Principal/School Head and Budget Officer/Bookkeeper



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4. Immediate dissemination of this memorandum is desired.


MARIA INES C. ASUNCION

Director III
Office in-Charge
Office of the Regional Director

Encls.: NONE

Reference: NONE

To be indicated in the Perpetual Index
under the following subjects:

BUDGET PROPOSAL SEMINAR-WORKSHOP

FD/enn
01/12/2024