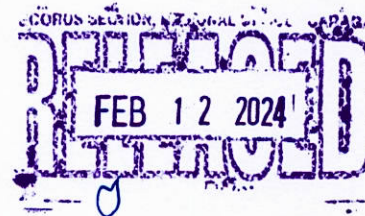




Republic of the Philippines
Department of Education
CARAGA REGION



February 08, 2024

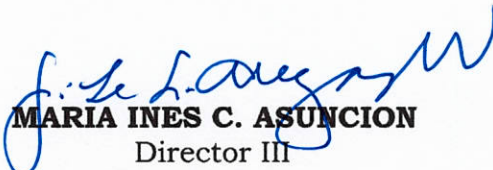
REGIONAL MEMORANDUM

No. 0117, s. 2024

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
TEXTBOOKS AND OTHER INSTRUCTIONAL MATERIALS

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover travel expenses for the of Orientation of Technical Working Group (TWG) for the Quality Assurance and Mock Evaluation of Textbooks (TXs) and Teachers Manual (TMs) under OSEC-13-23-7127 and December 22, 2023.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII and disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination and compliance of this memorandum is hereby directed.


MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director

Encl.: as stated

Reference: FY 2023 GAA

To be indicated in the Perpetual Index
under the following subjects:

TEXTBOOKS AND OTHER INSTRUCTIONAL MATERIALS
SUB-ARO

FIN/nap
02/08/2024



Republic of the Philippines
Department of Education
CARAGA REGION

February 07, 2024

MARIA INES C. ASUNCION

Officer In-Charge
Office of the Regional Director
Department of Education
J. Rosales Ave., Butuan City

Madam:

This is to respectfully request for the issuance of Sub-Allotment Release Order (Sub-ARO) to the identified Schools Division Offices (SDO/s) of Caraga Region to cover funding requirements for the travel expenses during the Orientation of Technical Working Group (TWG) for Quality Assurance and Mock Evaluation of Textbooks (TXs) and Teacher's Manual (TMs). through SARO Number OSEC-13-23-7127. Below is the budget allocation per division:

Division	Recipient	Amount
Bislig City	Narcie Fe M. Solloso	8,900.00
Bayugan City	Corazon Adrales	8,900.00
Butuan City	Marina B. Sanguenza	8,900.00
Cabadbaran City	Joel Pelenio	8,900.00
Dinagat Islands	Rene G. Ebol	8,900.00
Siargao Islands	Luz Sandra R. Fernandez	8,900.00
Surigao City	Vilma L. Logronio	8,900.00
Surigao del Norte	Gemma Pullos	8,900.00
Surigao del Sur	Bryan L. Arreo	8,900.00
	Marites P. Alzate	8,900.00
TOTAL		89,000.00

Thank you!

Very truly yours,

MARIPAZ P. MAGNO
EPS-LR Manger



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (085) 225-1151
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph
Website: <https://caraga.deped.gov.ph/>



2024-02-02037

Doc. Ref. Code	RO-ASD-F107	Rev	00
Effectivity	02.01.23	Page	1 of 2

Noted:

for: [Signature]
BERNABE L. LINO
Chief, CLMD

Funds Available:

[Signature]
FE L. ALEGADO
Chief, Finance

*Textbook 082 19-23-7127
Vol. 115,800*

Approved:

MARIA INES C. ASUNCION
Officer In-Charge
Office of the Regional Director

CLM/mfm
02/07/2024

BY THE AUTHORITY OF THE REGIONAL DIRECTOR

[Signature]
FE L. ALEGADO
Chief, CLMD