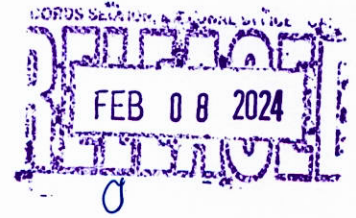




Republic of the Philippines
Department of Education
CARAGA REGION



February 8, 2024

REGIONAL MEMORANDUM

No. 0112, s. 2024

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

VIRTUAL CONFERENCE ON REGIONAL SCHOOL-BASED FEEDING
PROGRAM (SBFP) NUTRITIOUS FOOD PRODUCTS (NFP)
SUPPLY MAPPING FOR FY 2024

1. This Office through the Education Support Services Division (ESSD) shall conduct a Virtual Conference on Regional School-Based Feeding Program (SBFP) Nutritious Food Products (NFP) Supply Mapping for FY 2024 on February 20, 2024 at 8:00 am via MS Teams. The meeting link shall be communicated before the scheduled time.
2. This activity aims to:
 - a. Present the schools division's total number of beneficiaries, food items to be procured, quantity, unit cost, contract amount, technical specifications, delivery schedule, drop-off points;
 - b. Map the demands from the Schools Division Offices (SDOs) against available supply from DOST-FNRI adoptors and Agri-cooperatives in the locality; and
 - c. Discuss NFP logistics and arrangements with suppliers.
3. All SBFP SDO Focal Persons and DOST-FNRI Adoptors and Agri-cooperatives are hereby requested to participate in this virtual activity to present their respective food items to be procured so as to be provided by NFP suppliers with a variety of nutritious food products supplies for the implementation of School-Based Feeding Program SY 2024-2025.
4. The SDO Focal Persons are requested to prepare the workshop template with the following data needed:
 - a. Total number of beneficiaries;
 - b. Food items to be procured, quantity, and unit cost;
 - c. Contract amount, and technical specifications; and
 - d. Delivery schedule, and drop-off points.
5. Participants are respectfully requested to pre-register starting on February 12 until February 19, 2024 through this link for SBFP SDO Focal persons, <https://forms.office.com/r/zHEHtZ8mTZ?origin=lprLink> while for the NFP suppliers, <https://forms.office.com/r/bqRqqv1UGy?origin=lprLink>.



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (085) 225-1151
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph
Website: <https://caraga.deped.gov.ph/>



2024-02-02160

Doc. Ref. Code	RO-ASD-F107	Rev	00
Effectivity	02.01.23	Page	1 of 2

6. Attached document is the workshop template for ready reference and compliance of the SBFP SDO Focal persons prior to the NFP mapping.
7. Immediate dissemination of this Memorandum is required.

MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director

BY AUTHORITY OF THE REGIONAL DIRECTOR:

FE L. ALEGADO
Chief Administrative Officer, Finance

Encl/s.: WORKSHOP TEMPLATE

Reference/s: NONE

To be indicated in the Perpetual Index
under the following subjects:

NFP

SBFP

SUPPLY MAPPING

ESSD/rgt
02/08/2024

Workshop Template:

SDO: _____

Total number of beneficiaries	Food items to be procured	Quantity	Unit cost	Technical specifications	Contract amount	Delivery schedule, and drop-off points