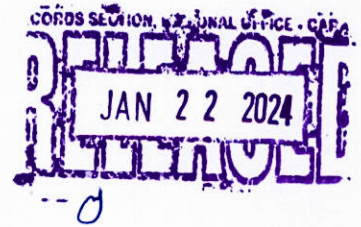




Republic of the Philippines
Department of Education
CARAGA REGION



January 22, 2024

REGIONAL MEMORANDUM

No. 0049, s. 2024

To: Schools Division Superintendent
DIVISION LEGAL OFFICERS/ DESIGNATES
This Region

4th QUARTER YEAR-END MEETING OF LEGAL UNIT DEPED CARAGA REGION

1. The Department of Education Caraga Administrative Region, Office of the Regional Director Legal Unit, will conduct the 4th QUARTER YEAR-END MEETING OF LEGAL UNIT DEPED CARAGA REGION on January 25-26, 2024 @ DepEd Caraga Region Training Center, Butuan City, Silver Hall.

2. The agendas for the said meeting are:

- Reading and Adoption of the Previous Minutes of the Meeting.
- Preparation of the 2024 Activities during Mid-Year and Year-End Meetings including the preparation of workshop related to DepEd Order No. 31 Series 2022 CHILD RIGHTS POLICY: ADOPTING THE RIGHTD BASED EDUCATION FRAMEWORK OF PHILIPPINE BASIC EDUCATION.
- Records Management Database Computerization Plan
- Other Matters regarding Issues and concerns of Division Legal Officers/Designates.

3. Expected participants of the said meeting are the Regional Legal Unit Officers and staff, Division Legal Officers, and Division Designate Legal Officers or representatives with attached Lists of Actual Participants.

4. All expenses covered such as travel expenses and outside accommodation are chargeable against Regional and Division MOOE Funds in accordance with the COA rules and regulations. For those participants coming from Dinagat Islands, Siargao, Surigao del Sur, Bislig and Tandag divisions may claim travel reimbursements one day before and after of the said activity and will start on January 25, 2024. with breakfast, and will end on January 26, 2024, with dinner.

5. Immediate dissemination to all concerned is highly enjoined.

MARIA INES C. ASUNCION

Director III
Officer-In-Charge
Office of the Regional Director



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (085) 225-1151
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph
Website: <https://caraga.deped.gov.ph/>



2024-01-00954

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Effectivity	02.01.23	Page	1 of 4

4th QUARTER YEAR-END MEETING OF LEGAL UNIT DEPED CARAGA REGION

LISTS OF PARTICIPANTS

Name	Designation	Division/Region
Atty. Jose B. Guibone	Attorney IV	Regional Office
Atty. Jessa Mangadlao-Miolata	Attorney III	Regional Office
Atty. Marjorie Leigh Llano	Attorney III	Butuan City
Atty. Carlito B. Ranoco	Attorney III	Agusan del Sur
Atty. Vivaniño B. Barrios	Attorney III	Surigao City
Atty. Kristine Felva P. Licup	Attorney III	Bislig City
Atty. Calvin Klein E. Lianza, CPA	Attorney III ,CPA	Surigao del Sur
Atty. Mellicent C. Lianza	Attorney III	Surigao del Norte
Atty. Klaire Ciarra G. Sangco-Galavia	Attorney III	Dinagat Islands
Atty. Ronald C. Lara	Attorney III	Agusan del Norte
Atty. Jeddah May C. Nangcas	Attorney III	Siargao Islands
Perna L. Tejano	Designate Legal Officer / AO V	Tandag City
Jill A. Marcellones	Designate Legal Officer / AO V	Cabadbaran City
Lucille H. Madelo	Designate Legal Officer / AO V	Bayugan City
Elizalde G. Bernales	Special Investigator III	Regional Office
Maria Paulita S. Lomonsod	Legal Assistant II	Regional Office
Denisa O. Lindog	ADAS I	Regional Office
Shine Clarice G. Juarez	Program Management Team	Regional Office
Nerison Pitogo	Computer Programmer II	Regional Office

Encls.: Lists of Participants.

Reference: NONE

To be indicated in the Perpetual Index
under the following subjects:

4th QUARTER MEETING

LEG/msl
01/22/2024