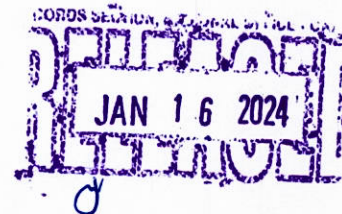




Republic of the Philippines
Department of Education
CARAGA REGION



January 15, 2024

REGIONAL MEMORANDUM

No. 0035, s. 2024

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

**IMPLEMENTING GUIDELINES OF THE PROGRAM SUPPORT FUNDS FOR THE
PROCUREMENT OF MATHEMATICS LEARNING RESOURCES**

1. Anchored on the MATATAG Agenda, the Department of Education issued DepEd Order No. 13, s. 2023 for the adoption of the National Learning Recovery Plan (NLRP), with the National Mathematics Program (NMP) as one of its subprograms designed to improve learners' numeracy and literacy and strengthen the education sector's learning recovery.
2. In support of the nationwide implementation of the NMP, the Program Support Fund for FY 2023 for the Procurement of Mathematics Learning Resources (Manipulative Materials) amounting to a total of Forty Million Eight Hundred Ninety-Eight Thousand Four Hundred Seventy-Three and 68/100 (Php40,898,473.68) has been downloaded for Caraga region. The breakdown of the funds to be downloaded to the Schools Division Office (SDO) is found in Annex 1.
3. The downloading of funds to SDOs aims to accelerate the procurement of manipulative materials and improve the absorptive capacity of DepEd because more procuring entities will be involved in the procurement process. This is in accordance with DepEd Order No. 20, s. 2022.
4. The PSF to be downloaded to the SDOs is intended for the procurement of Mathematics Learning Resources (Manipulative Materials) based on the technical specifications in Annex 2 subject to the usual government accounting, auditing, and budgeting rules and regulations.
5. To facilitate the monitoring of fund utilization, the following shall be observed:
 - 5.1. The Division Mathematics Education Program Supervisor is responsible for preparing the SDO Accomplishment Report (Annex 3). This report will undergo thorough review by the Chief of the Curriculum Implementation Division (CID) and subsequent approval by the Schools Division Superintendent. Upon approval, it shall be endorsed to the Curriculum and Learning Management Division (CLMD) at the Regional Office for consolidation.



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Effectivity	02.01.23	Page	1 of 7

- 5.2. The Regional Mathematics Education Program Supervisor will consolidate the SDO Accomplishment Reports. The consolidated report will be reviewed by the Chief of the CLMD and approved by the Regional Director.
- 5.3. Upon the completion of the procurement activity, the consolidated regional report shall be submitted to the Bureau of Learning Delivery (BLD)-Office of the Director (OD) no later than December 31, 2024.
6. Schools Division Offices and recipient schools are advised to refer to the applicable provisions of DepEd Order No. 20, s. 2022 for guidance in the procurement, quality assurance, delivery, documentation storage, and safekeeping of the Mathematics Learning Resources (Manipulative Materials).
7. For more information and clarifications, please send your queries to CLMD through e-mail at clmd_caraga@deped.gov.ph.
8. Widest dissemination and immediate compliance to this Memorandum is desired.

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

Encls.:

- *Annex 1. Breakdown of Program Support Funds Allocation by Schools Division Office*
- *Annex 2. Technical Specifications of the Suggested Mathematics Learning Resources*
- *Annex 3. Accomplishment Report*

References: DM-CT-2023-343; D.O. 20, s. 2022

To be indicated in the Perpetual Index
under the following subjects:

FUNDS LEARNING AREA, MATHEMATICS PROGRAMS

CLMD/rjy
01/15/2024

Annex 1

Breakdown of Program Support Funds Allocation by Schools Division Office

Division	No. of Elementary Schools	No. of Enrolled Learners (SY 2023-2024)				Total	5% Contingency	Amount of PSF
		G1	G2	G3				
Agusan del Norte	166	6,412	6,672	6,782		19,866	20,859	4,465,049.00
Agusan del Sur	424	14,994	15,245	15,207		45,446	47,718	10,214,451.00
Bayugan City	57	2,276	2,339	2,500		7,115	7,471	1,599,232.00
Bislig City	51	2,157	1,970	2,104		6,231	6,543	1,400,586.00
Butuan City	107	7,183	7,237	7,366		21,786	22,875	4,896,592.00
Cabadbaran City	27	1,761	1,653	1,638		5,052	5,305	1,135,581.00
Dinagat Islands	109	2,246	2,328	2,470		7,044	7,396	1,583,178.00
Siargao	120	3,042	2,991	2,917		8,950	9,398	2,011,723.00
Surigao City	65	3,151	3,268	2,989		9,408	9,878	2,114,471.00
Surigao del Norte	164	4,482	4,510	5,003		13,995	14,695	3,145,592.00
Surigao del Sur	387	10,591	10,784	11,521		32,896	34,541	7,393,800.00
Tandag City	27	1,462	1,358	1,354		4,174	4,383	93,8218.68
TOTAL	1,704	59,757	60,355	61,851		181,963	191,062	40,898,473.68

Data Source: RMA Dashboard as of December 21, 2023 and Enrolment Quick Count for Caraga Region for SY 2023-2024 as of November 3, 2023 @ 3:30 PM

Technical Specifications of the Suggested Mathematics Learning Resources
(Manipulative Materials)

SUGGESTED MATHEMATICS LEARNING RESOURCES (MANIPULATIVE MATERIALS)	TECHNICAL SPECIFICATIONS
Regular Popsicle Sticks	Each wooden stick measures 4.475 inches (112.7mm) long by .375 inches (9.5mm) wide. Standard Craft Sticks are available in package quantities of 100
Plastic Container (use for groupings and comparing)	- Microwavable Plastic Container SQ 1000 - Square 1000 ml / 40 oz - Dimension: 16 x 16 x 5 cm * 10 Pcs. Per pack
Play Money (Philippine Currency)	- ills and/or a number of coins (excluding centavo coins) up to P100 for Grade 1. - ills and/or a number of coins, centavo coins up to P1000 for Grade 2'
Geoboard	Plastic Geoboard 16 cm x 16 cm use rubber band to form different shapes
Magnetic Fraction Tiles & Fraction Circles	- Includes 9 magnetic fraction tiles (1whole, $\frac{1}{2}$, $\frac{1}{3}$, $\frac{1}{4}$, $\frac{1}{5}$, $\frac{1}{6}$, $\frac{1}{8}$, $\frac{1}{10}$, and $\frac{1}{12}$ values) and 9 magnetic fraction circles (1 whole, $\frac{1}{2}$, $\frac{1}{3}$, $\frac{1}{4}$, $\frac{1}{5}$, $\frac{1}{6}$, $\frac{1}{8}$, $\frac{1}{10}$, $\frac{1}{12}$ values), total 102 pcs of magnetic segments with numbers on 9 colors. Use them alone or together to meet your various educational needs. - Magnetic fractions tiles and fractions circles are backed by strong magnets, which is not only easy for educational demonstrations on whiteboards or magnetic blackboards, but also easy for children to operate and self-earn. Each tile and magnet circle has 5mm EVA foam, which has durable scratch-resistant technology laminated surface. - These colored magnets represent fraction in two different ways: round and rectangular. It can help students visualize learning fraction counting. The bright colors and contrasting numbers make the learning

SUGGESTED MATHEMATICS LEARNING RESOURCES (MANIPULATIVE MATERIALS)	TECHNICAL SPECIFICATIONS
	process easy and fun and very intuitive. Excellent mathematical operation tools, specific models are a good way to build understanding. 9 whole tiles size is 20.2 x 2.5 x 0.5cm/7.95 x 0.98 x 0.19 inch; 9 magnetic circles-each diameter is 8.9cm / 3.5inch, and thickness is 0.5cm/0.19 inch. It is very suitable for the interactive courses of elementary school classrooms, kindergartens or mathematical learning tools for schooling at home!
Dry Erase Place Value Whiteboard	- Each Math dry-erase board has a dimension of 12" x 9". - Both sides are usable. One side of the board can be used to help students learn to write numbers from decimals to billions in standard, word and expanded form, and the other side of the board is a regrouping chart. - It must be reusable math dry-erase boards. - The math dry-erase boards are made of 100% safe, non-toxic, and skin-friendly material.
Base-ten Blocks	Units (Ones) Shape: Cubes Color: yellow Dimensions: 1cm x 1cm x 1cm Tens Shape: rods Color: green Length and width: 1cm X10 cm Thickness: 1 cm Hundreds Shape: flats Color: blue Dimension: Length and width = 10 cm

SUGGESTED MATHEMATICS LEARNING RESOURCES (MANIPULATIVE MATERIALS)	TECHNICAL SPECIFICATIONS
	Thickness: 1 cm Thousands Shape: Color: red Dimension: 10 cm x 10 cm x 10 cm
Tub of Numbers Math Tiles	• Plastic number tiles measure 1" x 1" • With addition, subtraction, multiplication, division and equal symbols.

Accomplishment Report

Program Support Funds for the National Math Program
Procurement of Mathematics Learning Resources (Manipulative Materials)

Division	Total PSF	Amount Utilized	Target No. of Schools	Actual No. of Schools

Prepared by:

Reviewed:

Approved:

Signature over Printed Name
EPS, Mathematics

Signature over Printed Name
Chief ES, CID

Signature over Printed Name
Schools Division Superintendent