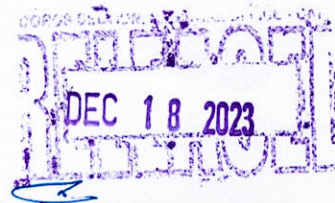




Republic of the Philippines
Department of Education
CARAGA REGION



December 15, 2023

REGIONAL MEMORANDUM

No. 1260, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENT
Division of Agusan del Sur
This Region

**ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
BASIC EDUCATION CURRICULUM**

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover expenses in connection with the conduct of Workshop on the Revision and Refinement of the Budget of Work for Multigrade Teaching on November 27 to December 2, 2023 at Quezon City under OSEC-13-23-6169 dated November 13, 2023.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII and disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination and compliance of this memorandum is hereby directed.


MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director

Encl.: as stated
Reference: FY 2023 GAA
To be indicated in the Perpetual Index
under the following subjects:

**BASIC EDUCATION CURRICULUM
SUB-ARO**

FIN/nap
12/14/2023



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (085) 225-1151
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph
Website: <https://caraga.deped.gov.ph/>



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Republic of the Philippines
Department of Education
CARAGA REGION

December 7, 2023

MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director

Madame:

This is to request from your good office the approval on the downloading of Fund from Sub-Allotment Release Order No. OSEC-13-23-6169 dated November 13, 2023 for the travel expenses of the participants from Agusan del Sur for the Workshop on the Revision and Refinement of the **Budget of Work for Multigrade** Teaching on November 27 to December 2, 2023 and December 4-6, 2023 at Axiaa Hotel, Quezon City, to wit:

No	Name	Unit cost
1	Jorgen Hudagan	23,000.00
2	Gerlie Geroche	17, 640.00
	Total	40, 640.00

Thank you.

Very truly yours,

ELENA N. CAPANGPANGAN
EPS CLMD/MG Coordinator

Noted by:

BERNABE L. LINOG
CLMD Chief

Funds Available:

FE L. ALEGADO
FD Chief
Bal - 40,724.00

Approved:

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

CLMD/enc
12/07/2023



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (085) 225-1151
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph
Website: <https://caraga.deped.gov.ph/>



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