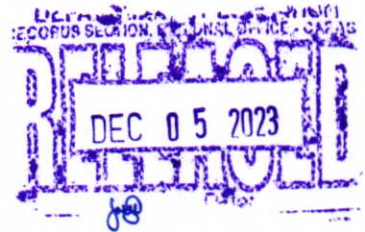




Republic of the Philippines  
**Department of Education**  
CARAGA REGION



November 28, 2023

REGIONAL MEMORANDUM

No. 1205, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENT  
AGUSAN DEL SUR DIVISION  
This Region

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR  
BASIC EDUCATION PROGRAM (BEC)

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover traveling expenses of participants to the Capacity Building of Trainers on Upskilling English Teachers in Language Instructions (Vis-Min Cluster) at Iloilo City under OSEC-13-23-5567 dated September 23, 2023.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII and disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination and compliance of this memorandum is hereby directed.

**MARIA INES C. ASUNCION**

Director III  
Officer-In-Charge  
Office of the Regional Director

BY THE AUTHORITY OF THE REGIONAL DIRECTOR

  
**PEDRO T. ESCOBARTE, JR.**  
Assistant Regional Director

Encl.: as stated

Reference: FY 2023 GAA

To be indicated in the Perpetual Index  
under the following subjects:

BASIC EDUCATION PROGRAM (BEC)  
SUB-ARO

FIN/nap  
11/23/2023



2023-11-18133

| Doc. Ref. Code | RO-ASD-F102 | Rev  | 00     |
|----------------|-------------|------|--------|
| Effectivity    | 02.01.23    | Page | 1 of 1 |



Republic of the Philippines  
**Department of Education**  
CARAGA REGION

November 28, 2023

**MARIA INES C. ASUNCION**

Director III

Officer-in-Charge

Office of the Regional Director

This Region

Madam:

This is to respectfully request authority from your office to download funds from **OSEC-13-23-5567** to the Schools Division Offices for the transportation expenses of the participants to the *Capacity Building of Trainers on Upskilling English Teachers in Language Instruction (Vis-Min Cluster) on November 28 December 1, 2023 in Iloilo City* as indicated in the table below.

| Division          | Quantity | Amount            |
|-------------------|----------|-------------------|
| Agusan del Norte  | 2        | 23,440.00         |
| Agusan del Sur    | 3        | 35,160.00         |
| Bayugan City      | 1        | 11,720.00         |
| Bislig            | 2        | 23,440.00         |
| Surigao City      | 1        | 11,720.00         |
| Surigao del Norte | 1        | 11,720.00         |
| Surigao del Sur   | 3        | 35,160.00         |
| Total:            | 13       | <b>152,360.00</b> |

For your approval.

Very Truly yours,

**GLADYS S. ASIS**

EPS, CLMD

Funds Available:

**FE L. ALEGADO**

Chief, Finance Division

*HE 06/12/24.5567*

Recommending Approval:

**ISIDRO M. BIOL, JR., PhD**

Chief ES, CLMD

**MARIA INES C. ASUNCION**

Director III

Officer-in-Charge

Office of the Regional Director

CLMD/gsa  
11/28/2023