



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Caraga Administrative Region
 Butuan City



Regional Memorandum

No. **522** s. 2018

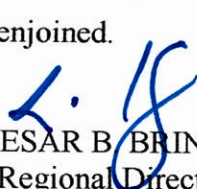
September 21, 2018



**ONE DAY CONFERENCE OF DIVISION ACCOUNTANT, DIVISION HRMO
 DIVISION AAO AND DIVISION VERIFIER**

TO: All Schools Division Superintendent
 Assistant Schools Division Superintendents
 All Public Secondary School Heads
 All Others Concerned

1. There will be a one (1) day Conference of Division Accountant, Division HRMO, Division Agency Approving Officer, Division Verifier, the Regional Accountant and the personnel and staff of the Regional Payroll Services Unit (RPSU) on September 26, 2018 from 9:00 a.m. to 4:00 p.m. at RELC 2, Teacher Development Center, J. Rosales Avenue, Butuan City.
2. The conference aims to:
 - 2.1 Resolve issues regarding remittances to PhilHealth, Pag-IBIG and GSIS;
 - 2.2 Have a common interpretation and application of DepEd Order No. 18 s. 2018 entitled "Revised Guidelines on Accreditation/Reaccreditation of Private Entities under the Automatic Payroll Deduction System (APDS);
 - 2.3 Discuss the New Guidelines on Provident Fund as embodied in DepEd Order No. 37 s. 2018;
 - 2.4 Gather Status Reports on Compliance with the Deadline in Remitting GSIS Personal and Government Shares;
 - 2.5 Gather Status Reports on the implementation of DepED Order No. 5 s. 2017 on compliance with the mandatory use of PhilHealth Electronic Premium Remittance System (EPRS)
3. Registration fee for each participant is Five Hundred Pesos (P500.00) to cover one meal and two snacks and rental of the RELC 2. It desired that the identified four (4) participants per Schools Division or the authorized representatives should attend to ensure that all costs will be paid.
4. Immediate dissemination of this Memorandum is enjoined.


 FRANCIS CESAR B. BRINGAS, CESO V
 OIC-Regional Director

References: DepED Order No. 18, s. 2018, DepED Order No. 37, s. 2018, Memorandums issued by Undersecretary Catibog

To be indicated in the Perpetual Index under the following subjects:

CONFERENCE

REMITTANCE

REPORT