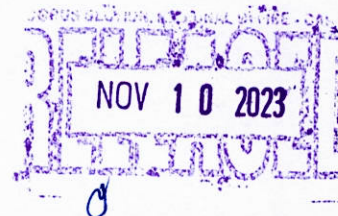




Republic of the Philippines  
**Department of Education**  
CARAGA REGION



November 9, 2023

REGIONAL MEMORANDUM  
No. 1099, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENT  
Division of Surigao City  
This Region

**ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR  
FLEXIBLE LEARNING OPTIONS (ADM/ALS/EiE)**

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover travelling expenses of participants for the conduct of Writeshop on the Revision of Alternative Learning System (ALS) Policy through Consultation on October 17-20, 2023 at Ecotech, Cebu City under FY 2023 GAAO dated January 3, 2023.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII and disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination and compliance of this memorandum is hereby directed.

**MARIA INES C. ASUNCION**  
Director III  
Officer-In-Charge  
Office of the Regional Director

Encl.: as stated  
Reference: FY 2023 GAA  
To be indicated in the Perpetual Index  
under the following subjects:

**FLEXIBLE LEARNING OPTIONS (ADM/ALS/EiE)  
SUB-ARO**

FIN/nap  
11/09/2023



Address: J.P. Rosales Avenue, Butuan City  
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|----------------|-------------|------|--------|
| Effectivity    | 02.01.23    | Page | 1 of 1 |



Republic of the Philippines  
**Department of Education**  
CARAGA REGION

November 3, 2023

**MARIA INES C. ASUNCION**

OIC-Regional Director

Caraga Region

J. Rosales Ave., Butuan City

Madam:

We respectfully request the authority from your good office to transfer funds to the Surigao City Division chargeable against the ALS Travel Funds FY 2023 GAA-Flexible Learning Options. These funds will be utilized to cover the participant's travel expenses for the conduct of the Writeshop on the Revision of the Alternative Learning System (ALS) Policy through Consultation, scheduled on October 17-20, 2023, at Ecotech in Lahug, Cebu City, as stated in Memorandum DM-CT-2023-256 issued on August 29, 2023.

| Division          | Amount   |
|-------------------|----------|
| Surigao City      | 8,800.00 |
| Lucille L. Viajar |          |
| Total             | 8,800.00 |

Thank you.

Very truly yours,

*Josephine M. Obseñares*  
**JOSEPHINE CHONIE M. OBSEÑARES**  
EPS, ALS Focal Person

Recommended for Approval:

*Isidro M. Biol, Jr.*  
**ISIDRO M. BIOL, JR., PhD**  
Chief, CLMD

Funds Available:

*FE L. Alegado*  
**FE L. ALEGADO**  
Chief, Finance  
FY 2023 PLO Funds  
591,766.42

Approved:

**MARIA INES C. ASUNCION**  
Director III  
Officer-in-Charge  
Office of the Regional Director

CLMD/jcmo  
11/03/2023