



Republic of the Philippines
Department of Education
Caraga Region
J.P. Rosales Avenue, Butuan City



September 20, 2018

REGIONAL MEMORANDUM

No. **519** s. 2018



**PARTICIPANTS TO THE VALIDATION WORKSHOP
ON SCHOLARSHIP MANAGEMENT**

To: **SCHOOLS DIVISION SUPERINTENDENTS**
This Region

1. The National Educators Academy of the Philippines (NEAP), as the Scholarship Secretariat, will conduct a policy validation workshop in Puerto Princesa City, Palawan on October 10-12, 2018 for Batch 2.
2. The participants to this validation workshop should register online on or before October 1, 2018 using the link deped.in/scholar.
3. Attached hereto is:
Enclosure No. 1 List of Participants
4. Travel expenses of the participants, including per diem, shall be charged against division and regional HRD funds/local funds, while expenses of DepEd Central Office participants will be charged to local funds. Both are subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination of this Memorandum is highly desired.


FRANCIS CESAR B. BRINGAS, CESO V
OIC-Regional Director

Encl.: As stated

Reference: Memorandum DM-CI-2018-00322

To be indicated in the PERPETUAL INDEX under the following subjects:

MANAGEMENT

SCHOLARSHIP

WORKSHOP

hrdd3/vcn
9/20/18

Enclosure No. 1 to Regional Memo No. _____ s. 2018

**OFFICIAL PARTICIPANTS TO THE VALIDATION WORKSHOP
ON SCHOLARSHIP MANAGEMENT**

No.	Name	Division
1	Lovella Adlawan	Agusan del Sur
2	Sweetlouejie Antigua	Agusan del Norte
3	James Osmolo	Bayugan City
4	Ana Lasco	Butuan
5	Fernando Dones, Jr.	Siargao
6	Joysyl A. Silvosa	Surigao City
7	Jean Signar, TIC	Surigao del Norte
8	Richard B. De Jesus	Surigao del Sur
9	Marlina B. Sagatarios	Tandag



Undersecretary for Curriculum and Instruction

MEMORANDUM
DM-CI-2018- 00322

FOR: Regional Secretary, DepEd-ARMM
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Heads of Public Elementary and Secondary Schools

FROM: 
LORNA DINO, Ph.D.
Undersecretary for Curriculum and Instruction

SUBJECT: **VALIDATION WORKSHOP ON SCHOLARSHIP MANAGEMENT GUIDELINES**

DATE: 10 September 2018

1. The Department of Education (DepED) fully supports the continuous learning and development of its human resource through local and foreign scholarships to enhance the efficiency and responsiveness of its workforce.
2. The National Educators Academy of the Philippines (NEAP), as the Scholarship Secretariat, will conduct a policy validation workshop on the following dates in Puerto Princesa City, Palawan.

Batch	Date	Venue
Batch 1 NCR, CAR, Regions I, II, III, IV-A, IV-B, V	October 8-10	to be announced
Batch 2 ARMM, Region VI, VII, VIII, IX, X, XI, XII, CARAGA	October 10-12	to be announced

3. The workshop aims for the participants to review and validate the identified processes and mechanisms in managing scholarships.
4. Participants of this activity are (a) members of the National Technical Working Group, (b) focal persons/personnel involved in managing scholarship processes, and (c) past scholarship recipients who have not attended the 2018 Scholars' Circle.
5. Travel expenses of the participants, including per diem, shall be charged against division and regional HRD Funds/ local funds, while expenses of DepED Central Office participants will be charged to local funds. Both are subject to the usual accounting and auditing rules and regulations.

6. Please refer to the matrix below regarding meals, and board and lodging.

Batch	Date	Breakfast	AM Snack	Lunch	PM Snack	Dinner	Board & Lodging
1	October 7 (<i>Day 0</i>)					✓	✓
	October 8 (<i>Day 1</i>)	✓	✓	✓	✓	✓	✓
	October 9 (<i>Day 2</i>)	✓	✓	✓	✓	✓	✓
	October 10 (<i>Day 3</i>)	✓					
2	October 9 (<i>Day 0</i>)					✓	✓
	October 10 (<i>Day 1</i>)	✓	✓	✓	✓	✓	✓
	October 11 (<i>Day 2</i>)	✓	✓	✓	✓	✓	✓
	October 12 (<i>Day 3</i>)	✓					

7. Please refer to the following enclosures: (1) indicative program of activities, (2) list of expected participants, and (3) copy of the confirmation sheet which should be emailed to neap.pdd@deped.gov.ph. Confirmed participants should register online at deped.in/scholar not later than **1 October 2018**.
8. For confirmation of attendance and further inquiries, kindly contact **Jerson Capuyan** of the National Educators' Academy of the Philippines- Professional Development Division (NEAP-PDD) at 0995-315-7586/ 633-945.

Annex A: LIST OF EXPECTED PARTICIPANTS

		Number of Pax
National Technical Working Group A. National Educators Academy of the Philippines 1. Director John Arnold Siena 2. Leonardo Nuestro Jr. 3. Anna Marie Baligod-San Diego 4. Caroline Anne Miranda 5. Jerson Capuyan 6. Adison Lozano 7. Ana-Sol Reyes 8. Fe Almodiel 9. Sarah Jane Atienza 10. John Christopher Lorenzo B. Bureau of Learning Delivery 11. Joseph Randolph Palattao C. Bureau of Human Resource and Organizational Development 12. Millie Jane Fudolig Scholarship Focal Persons A. Office of the Undersecretary for Planning and Field Operations (1) B. Office of the Undersecretary for Curriculum and Instruction (1) C. PS - Policy Research and Development Division (1) D. External Partnership Service (1) E. International Cooperation Office (1) F. BHROD - Personnel Division (2) Documentation G. Publications Division - Multimedia Unit (1)		20
Field Participants A. Regional Scholarship Focal Person (1) B. School Scholarship Focal Person / Head, Personnel Development Committee/ School Head (2) C. Division Scholarship Focal Persons (3) D. Scholarship Recipients (4)		10
Batch 1 (October 8-10) NCR CAR Region I Region II Region III Region IV-A Region IV-B Region V	Batch 2 (October 10-12) Region VI Region VII Region VIII Region IX Region X Region XI Region XII CARAGA ARMM	Batch 1 8x10=80 Batch 2 9x10=90



Republic of the Philippines
Department of Education

WORKSHOP ON THE VALIDATION OF THE SCHOLARSHIP MANAGEMENT GUIDELINES

Puerto Princesa City, Palawan

Batch 1 (October 8-10) | **Batch 2** (October 10-12)

PROGRAM OF ACTIVITIES

Day 1		
7:45 – 8:15	0:30	Registration
8:15 – 9:00	0:45	Opening Program • Prayer • National Anthem • Introduction of Participants • Welcome Message
9:00 – 9:45	0:45	Workshop 1: • Leveling of Expectations • Norm Setting • Statement of Purpose
9:45 – 10:00	0:15	Break
10:00 – 11:00	1:00	Plenary 1: Scholarships and the HR System
11:00 – 12:00	1:00	Plenary 2: Scholarship Management in DepEd and Preparation for Breakout Sessions
12:00 – 1:00	1:00	Lunch
1:00 – 3:00	2:00	Breakout Sessions : Definitions, Types of Scholarship, Scholarship Committees
3:00 – 3:15	0:15	Break
3:15 – 5:00	1:45	Presentation of Outputs
Day 2		
7:45 – 8:05	0:20	Management of Learning
8:05 – 10:05	2:00	Breakout Sessions: Scholarship Management Cycle, M&E Mechanisms, Special Provisions
10:05 – 10:20	0:15	Break
10:20 – 12:00	1:40	Presentation of Outputs
12:00 – 1:00	1:00	Lunch
1:00 – 2:30	1:30	Breakout Sessions : Partnerships, Templates, Special Provisions
2:30 – 3:30	1:00	Presentation of Outputs
3:30 – 3:45	0:15	Break
3:45 – 4:00	0:45	Next Steps
4:00 – 5:00	1:00	Closing Program • Distribution of Certificates • Closing Message

