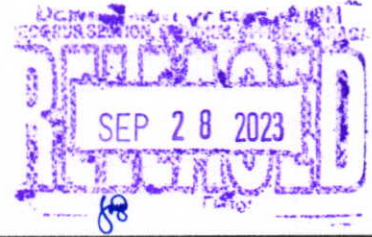




Republic of the Philippines
Department of Education
CARAGA REGION



September 28, 2023

REGIONAL MEMORANDUM

No. 0928, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENTS
ASSISTANT SCHOOLS DIVISION SUPERINTENDENTS
CHIEFS CID and SGOD
SEPS SMME
This Region

MONITORING AND EVALUATION CAPACITY BUILDING
PHASE 2 ON DATA COLLECTION MANAGEMENT

1. The Department of Education (DepEd) aims to institutionalize a results-based management system as a way to strengthen its internal systems and processes. Anchored on the DepEd vision and mission, the Department issued the Basic Education Monitoring and Evaluation Framework (BEMEF) through DepEd Order No. 029, s. 2022 and MATATAG Agenda of DepEd.
2. The Regional Office through the Quality Assurance Division (QAD) shall conduct Monitoring and Evaluation Capacity Building Phase 2 on Data Collection Management on November 28-29, 2023, at Silver Hall, R-NEAP, Butuan City.
3. The activity aims to:
 - a. Capacitate the M & E Personnel and Program Owners into the concepts and principles of M & E;
 - b. Discuss the concepts of data collection management as Phase 2 in the M & E Core Process; and
 - c. Develop a data collection management plan for PAPs.
4. The expected participants of this activity are the QAD personnel, select RO Program Owners, Chiefs CID and SGOD, and SEPS SMME. The participants are expected to bring a sample TOC, Implementation Plan, and M & E Plan of a certain program for the workshop on Data Collection Management.



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5. The travel expenses, per diem, and other incidental expenses of the SDO personnel shall be charged against local funds subject to existing COA and accounting rules and regulations.
6. The Travel Authority of the SDO participants from the 12 SDOs shall be presented to the Secretariat.
7. The program of activities and breakdown of participants are found in Enclosure 1.
8. Immediate and wide dissemination of this memorandum to all concerned is highly desired.

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

BY THE AUTHORITY OF THE REGIONAL DIRECTOR

JOEL B. ROSALES
Chief, ASD

Encl/s.: As stated
Reference/s: NONE
To be indicated in the Perpetual Index under the following subjects:
EVALUATION MONITORING PROGRAMS

QAD/edm
09/28/2023



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A. Program of Activities

Day and Time	Activity	In-Charge
Day 1: October 24, 2023		
Opening Program		
7:30 AM – 8:00 AM	Breakfast	
8:00 AM – 8:30 AM	Registration of Participants	
8:30 AM – 9:00 AM	Nationalistic Song	Multi-Media Presentation
	Opening Prayer	Multi-Media Presentation
	Opening Remarks	Pedro T. Escobarte Jr, PhD., CESO V Assistant Regional Director
	Statement of Purpose	Marilyn F. Antiquina Chief, QAD
	Recognition of Participants	Virginia A Seña, EdD EPS, QAD
	Inspirational Message	Maria Ines C. Asuncion Director III OIC-Regional Director
Elan M. Elpidang, PhD Host		
Training Proper		
10:00 AM – 12:00 Noon	Review of Theory of Change, Prioritizing Indicators, Sources of Data, and Data Collection Management Plan	John Lawrence Carandang
12:00 Noon – 1:00 PM	Break	
1:00 PM – 2:00 PM	Continuation of TOC and Data Collection Management Plan	John Lawrence Carandang
2:00 PM – 3:00 PM	Quantitative Data Collection Methods	Edmund D. Mendoza, PhD.
3:00 PM – 4:00 PM	Qualitative Data Collection Methods	Jennifer R. Jovita
4:00 PM – 5:00 PM	Sample Presentation of TOC, Data Collection Management Plan, and M & E Tool a. School-Based Management b. National Learning Camp	Maribel Taburno Edmund D. Mendoza, PhD.
Day 2: October 25, 2023		
8:00 AM – 8:30 AM	Preliminary Activities	
8:30 AM – 10:00 AM	Workshop on TOC and Data Collection Management Plan	
10:00 AM – 12:00 Noon	Group Presentation of TOC and Data Collection Management Plan	
12:00 Noon – 1:00 PM	Lunch Break	
1:00 PM – 3:00 PM	Group Presentation of TOC and Data Collection Management Plan	
Edmund D. Mendoza, PhD.		



Moderator		
3:00 PM – 5:00 PM	Closing Program Distribution of Certificates to the Participants	Elan M. Elpidang, PhD. Host

B. Breakdown of Participants

Division	No. of Person
Agusan del Norte	3
Agusan del Sur	3
Bayugan City	3
Bislig City	3
Butuan City	3
Cabadbaran City	3
Dinagat Islands	3
Siargao Islands	3
Surigao City	3
Surigao del Norte	3
Surigao del Sur	3
Tandag City	3
Regional Office	
RD and ARD	2
QAD	6
CLMD	4
FTAD	1
HRDD	2
ESSD	2
PPRD	1
CO PRD	1
FD	2
ASD	2
TOTAL	47

