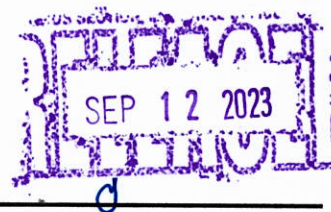




Republic of the Philippines
Department of Education
CARAGA REGION



September 12, 2023

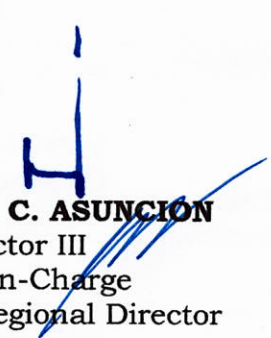
REGIONAL MEMORANDUM

No. 0854, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
SPECIAL EDUCATION PROGRAM

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover transportation expenses of participants in attending Workshops on the Development of Pedagogical Approaches for Learners with Disability under OSEC-13-23-1625 dated April 12, 2023.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII and disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination and compliance of this memorandum is hereby directed.


MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director

Encl.: as stated

Reference: FY 2023 GAA

To be indicated in the Perpetual Index
under the following subjects:

SPECIAL EDUCATION PROGRAM
SUB-ARO

FIN/nap
09/12/2023



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (085) 225-1151
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Republic of the Philippines
Department of Education
CARAGA REGION

September 11, 2023

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

Madame

This is to request from your good office the approval on the downloading of Special Education Program Fund from Sub-Allotment Release Order No. OSEC-13-23-1625 dated on April 12, 2023 for the travelling allowance of the participants to attend workshops, to wit:

No	Name	Division	Title of the Activity	Amount	Total Amount
1	Elma H. Madelo	Agusan del Norte	Workshop on the Development of Pedagogical Approaches for Learners with Disability	8,220.00	8,220.00
			Workshop on the Finalization of Pedagogical Approaches for Learners with Disability	8,220.00	8,220.00
2	Jeanette H. Modelo	Dinagat Islands	Workshop on the Development of Pedagogical Approaches for Learners with Disability	10,220.00	10,220.00
3	Maria Veronica Ivy Torrefranca	Agusan del Sur	Workshop on the Validation of Pedagogical Approaches for Learners with Disability	8,220.00	8,220.00
4	Analiza Mercader Guevarra	Surigao del Sur	Workshop on the Validation of Pedagogical Approaches for Learners with Disability	8,720.00	8,720.00
Total					43,600.00

Thank you.

Very truly yours,

ELENA N. CAPANGPANGAN
EPS CLMD/SPED Coordinator

Noted by:

ISIDRO M. BIOL JR., PhD.
CLMD Chief

Funds Available:

FE L. ALEGADO
FD Chief

Approved:

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

CLMD/enc
09/11/2023



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