



Republic of the Philippines
Department of Education
CARAGA REGION



September 1, 2023

REGIONAL MEMORANDUM

No. 0821, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENT
Division of Cabadbaran City
This Region

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
MADRASAH EDUCATION PROGRAM

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover traveling expenses of participants for the conduct of Writeshop on the Development of Formative Assessment Resources for Madrasah Education Program (MEP) under OSEC-13-23-3914 dated August 4, 2023.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII and disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination and compliance of this memorandum is hereby directed.

MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director

Encl.: as stated
Reference: FY 2022 GAA
To be indicated in the Perpetual Index
under the following subjects:

MADRASAH EDUCATION PROGRAM
SUB-ARO

FIN/nap
09/01/2023



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Republic of the Philippines
Department of Education
CARAGA REGION

August 29, 2023

MARIA INES C. ASUNCION

Director III
Officer-in-Charge
Office of the Regional Director
This Region

Madam:

This is to respectfully request authority from your office to download funds from OSEC-13-23-3914 to Cabadbaran City Division to cover the travel expenses of one (1) participant during the Writeshop on the Development of Formative Assessment Resources for Madrasah Education Program (MEP) on September 4-8, 2023 at National Capital Region, to wit:

No.	Division	No. of Participants	TOTAL AMOUNT
1	Cabadbaran City	1	14,680.00
TOTAL		1	14,680.00

For your approval.

Very truly yours,

RHEA J. YPARRAGUIRRE
EPS-CLMD, MEP Focal Person

Recommending Approval:

ISIDRO M. BIOL, JR.
Chief ES, CLMD

Funds Available:

EE L. ALEGADO
Chief, Finance Division
MEP OSEC 13-23-3914

Approved:

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

CLMD/rjy
08/29/2023



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