



Republic of the Philippines
Department of Education
CARAGA REGION



August 23, 2023

REGIONAL MEMORANDUM

No. 0784, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

REQUEST FOR INFORMATION RELATIVE TO THE SCHOOL LIBRARY
PROFILING AND INPUTS ON THE DRAFT LIBRARY HUB HANDBOOK

1. This has reference to the memorandum DM-CT-2023-183 dated June 26, 2023 from the Office of Undersecretary for Curriculum and Teaching, re: Request for Information Relative to the School Library Profiling and Inputs on the Draft Library Hub Handbook.
2. Relative to the comments and recommendations on the data presented during the Consultative Conference on Library Concerns conducted on June 15, 2023, the following details are further requested by BLR:
 - a. Percentage (equivalent of the score) garnered in each component of the School Library Functionality such as Space and Location, Services, Administration and Human Resource, Collection Management, Acquisition, and Facilities. These data shall be used to identify which components of the school Library need to be improved; and
 - b. Each school's nearest Library Hub within the Schools Division Office and the distance (in kilometer) of the school from the nearest Library Hub. This input will be used as a reference to identify the strategic location where to possible establish a library hub. This detail need not be submitted yet but must be kept as the need arises.
3. In relation to the School Library Profiling, the following forms are requested to be filled out:
 - a. Table 3 A- Division Summary of the Number of Schools (Stand-Alone and Integrated Schools) with Individual Library according to Library Functionality Status per Component;
 - b. Table 4 B- Division Summary of the Number of Schools (Integrated Schools) with Integrated Library According to Library Functionality Status per Component; and
 - c. Updating of List of Schools Table 5 (Previously, Table 3).



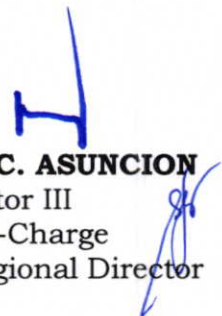
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4. In accomplishing the templates, SDOs shall take note that the operational definition of an integrated school for this purpose is a school which has combined programs/levels of either elementary, junior, or senior high schools. Each level may have an individual school ID number but bears the same name of the school and are located in one campus.
5. For Inputs and Comments on Chapter 4 & 5 of Library Hub Handbook 2nd edition, please see the attached Library Hub Handbook and fill out the Library Hub Comments Template thru this link <https://tinyurl.com/knradupv>.
6. Deadline for the submission of data will be on or before September 8, 2023, through this link <https://tinyurl.com/knradupv>.
7. For query and clarification, participants may please contact Maria Theresa M. Golosino, Librarian II of the DepEd Caraga Regional Office at email address: mariatheresa.golosino@deped.gov.ph.
8. Immediate dissemination of this Memorandum is highly desired.


MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

Encl/s.: None

Reference/s: Memorandum DM-CT-2023-183 dated June 26, 2023

To be indicated in the Perpetual Index
under the following subjects:

LIBRARY HUB

PROFILING

SCHOOL LIBRARY

CLMD/mmg
8/23/2023



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