



Republic of the Philippines
Department of Education
CARAGA REGION



August 15, 2023

REGIONAL MEMORANDUM

No. 0770, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
MADRASAH EDUCATION PROGRAM (MEP)

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover transportation expenses of participants on Workshop on the Review / Revision and Finalization of Monitoring Tools for the Implementation of Inclusion Programs under OSEC -13-23-2259 dated May 4, 2023.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII and disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination and compliance of this memorandum is hereby directed.

MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director

Encl.: as stated

Reference: FY 2022 GAA

To be indicated in the Perpetual Index
under the following subjects:

MADRASAH EDUCATION PROGRAM
SUB-ARO

FIN/nap
08/15/2023



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Republic of the Philippines
Department of Education
CARAGA REGION

August 11, 2023

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director
DepEd Caraga Region
J. P. Rosales Avenue, Butuan City

Madame:

This is to request from your good office for the approval on the downloading of fund from OSEC-13-23-2259 dated May 4, 2023 for the travel allowance of the participants to attend the conduct of Workshops on the Review/ Revision in Manila on August 14-18, 2023 and Finalization of Monitoring Tools for the Implementation of Inclusion Program on September 12-15, 2023 in Region VII, to wit:

Division	Name	Activity	Amount per pax	Total per division
Bislig City	Lilifreda P. Almazan	Review and Revision of Monitoring Tools for the Implementation of Inclusion Programs	14,680	14,680
Agusan del Norte	Rowena S. Timcang		14,680	14,680
Butuan City	Anchela C. Dalaguete		14,680	14,680
Surigao del Norte	Gregoria T. Villamor	Finalization of Monitoring Tools for the Implementation of Inclusion Programs	7720	7720
			Total	51,760.00

Thank you.

Very truly yours,

ELENA N. CAPANGPANGAN
EPS CLMD/SPED Coordinator

Noted by:

ISIDRO M. BIOL JR., PhD.
CLMD Chief

Funds Available

FE L. ALEGADO
FD Chief

Approved:

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

CLMD/enc
08/11/2023



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