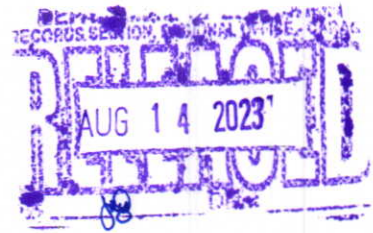




Republic of the Philippines
Department of Education
CARAGA REGION



August 14, 2023

REGIONAL MEMORANDUM

No. 0749, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

INVENTORY OF THE LIBRARY HUB INFRASTRUCTURE

1. This has reference to the joint memorandum dated August 8, 2023 from the Office of the Director, Bureau of Learning Resources (BLR) and Office of Education Facilities Division, re: Inventory of the Library Hub Infrastructure Status.
2. In the National Expenditure Program for CY2024, a new line item was approved under the Basic Education Facilities Fund (BEF) of the Department of Education (DepEd). This is the Library Hub Project which is part of the MATATAG Agenda of the Vice President and Secretary as mentioned in the Basic Education Report (BER). The program aims to construct new library hubs, repair, and rehabilitate existing ones.
3. The Bureau of Learning Resources (BLR) and the Education Facilities Division (EFD) will facilitate the implementation of the project once approved in the General Appropriations Act (GAA) for CY2024.
4. In order for the BLR and EFD to determine the specific needs of each SDOs, an inventory of this type of facility is necessary. Thus, the Division Engineer and the LR Supervisors are instructed as follow:
 - a. For SDOs with existing Library Hubs, fill out the Library Hub Inventory Google Form as provided in this link <https://bit.ly/LHInventoryForm>.
 - b. For SDOs without existing Library Hub, fill out the Site Appraisal Google Form thru this link bit.ly/LHSiteAppraisalForm indicating the necessary information and the feasibility if the proposed Library Hub Building has available space for construction (see Annex A for the Copy of the Approved Designs for the Library Hub)
 - c. For item b, in case there is no buildable space in the SDO, recommend nearest central school where the library hub can be constructed. The Division Engineer shall check against the Comprehensive School Facilities Development Plan if the future plans for the construction of school buildings in the selected school will not be compromised by the construction of the library hub given the available buildable space.



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d. The Division Engineer shall finalize the Program of Works and Detailed Unit Price Analysis for the proposed Library Hub project based on the result of its assessment – whether construction, completion, repair or rehabilitation.

5. Scanned hard copies of the accomplished forms will be requested from your office. You may access the a and b form template through the link bit.ly/LHInventoryFormTemplate.

6. SDO shall complete the submission of items a and b on or before **August 15, 2023** while the deadline set for the submission of the Program of Works and Detailed Unit Price Analysis to the EFD shall be on or before **August 31, 2023**.

7. For any question and clarifications please contact Mr. Marlon Ompoc, Librarian II, thru email address marlon.ompoc@deped.gov.ph copy furnished blr.od@deped.gov.ph and blr.lrqad@deped.gov.ph or thru telephone number 8634-1054/8631-9294.

8. Immediate dissemination of this Memorandum is highly desired.

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

Encl/s.: None

Reference/s: Joint Memorandum from the Office of the Director, BLR and Office of the Education Facilities Division dated August 8, 2023

To be indicated in the Perpetual Index
under the following subjects:

INVENTORY LIBRARY HUB INFRASTRUCTURE

CLMD/mmg
8/14/2023



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