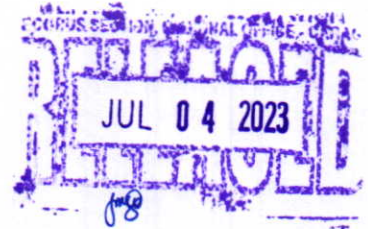




Republic of the Philippines
Department of Education
CARAGA REGION



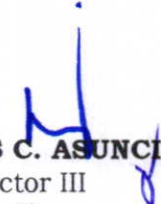
July 4, 2023

REGIONAL MEMORANDUM
No. 006, s.2023

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

REVISITING OF DIVISION EDUCATION DEVELOPMENT PLAN (DEDP)

1. To ensure that the proposed Division Education Development Plan (DEDP) is complete and can be used as a roadmap to guide the Department of Education, a review of the document shall be done. This is also to establish the relevance, technical correctness of the DEDP, alignment with the baseline situation and to the MATATAG agenda of the department.
2. Revisiting for the alignment to MATATAG agenda shall be completed and submitted not later than July 28, 2023 but revision following the DEDP Appraisal Checklist shall be completed within the year.
3. The DEDP Appraisal Checklist is attached as enclosure 1.
4. The division focal person shall ensure that the Enhanced School Improvement Plan (ESIP) of the schools is also aligned to the MATATAG agenda.
5. Immediate and wide dissemination of this Memorandum to all concerned is highly desired.


MARIA INES C. ASUNCION
Director III
Office in Charge
Office of the Regional Director

Encl/s.: DEDP APPRAISAL CHECKLIST
Reference/s: NONE
To be indicated in the Perpetual Index
under the following subjects:

STRATEGIC PLANS

CHECKLIST

APPRAISAL

PPR/clg
07/04/2023



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (085) 225-1151
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph
Website: <https://caraga.deped.gov.ph/>



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Checklist for Appraising an Education Plan

The DEDP Appraisal Checklist ensures the proposed DEDP is complete and can be used as a roadmap to guide the DepEd DepEd region, schools, and community learning centers to deliver quality basic education services to all learners. The review of the document establishes the **relevance and technical correctness** of the DEDP, i.e., the strategic directions (strategies and interventions) are aligned with the baseline situation. The frame conditions in the SDO, learners' challenges, issues, strengths, and weaknesses of the DepEd region will be addressed by the proposed strategies and deliverables outlined in the DEDP. Specifically, the review process will be focused on four major areas:

- **Context.** The DEDP describes the environment surrounding DepEd in the region. The DEDP should be able to tell its readers about its geographical, economic, social, and political context, which may provide a holistic understanding of past and future challenges and issues.
- **Evidence.** The DEDP provides both quantitative and qualitative data and information. Combining numbers and stories will provide deeper insights into the major underlying factors influencing or affecting past performance.
- **Demand.** The DEDP focuses on learners' needs. All proposed strategies and outputs are directed to respond to these needs.
- **Feasible.** The proposed strategies and outputs are necessary and adequate to achieve the desired and intermediate outcomes in the DEDP.

The DEDP Appraisal Checklist lists 23 questions that can be used to review the DEDP thoroughly. Assess if the DEDP can answer the question with sufficient data and information for each question. For each question:

- Yes. The DEDP provided sufficient information and analysis. More insights and understanding of the phenomenon and plans are obtained.
- Some room for improvement. The information and analysis must be more comprehensive to draw insights and understand the phenomenon and plans.
- No. The information and analysis provided are insufficient to draw insights and understand the phenomenon and plans.

Table 1. Guide to Appraising the Draft DEDP

Assessment Criteria	Assessment
A. DEDP is CONTEXT-SPECIFIC Definition: DEDP describes the environment and sector surrounding DepEd SDO. Context-specific means the plan is able to consider the different environmental factors that may influence or affect the way basic education services will be provided.	
1. LGU plans and development in the area. Does the DEDP describe the LGUs vision and development goals and future plans in the city/province that may influence or affect the DepEd SDO's provision of basic education services?	(a) Yes (b) Some Room for Improvement (c) No
Comments/Explanation:	
2. Economic growth and developments in the area. Does the DEDP describe the industries in the city/province that may influence or affect the DepEd SDO's provision of basic education services?	(a) Yes (b) Some Room for Improvement (c) No

Table 1. Guide to Appraising the Draft DEDP

Assessment Criteria	Assessment
Comments/Explanation:	
3. Natural and human-induced natural hazards. Does the DEDP describe the threat to learners, DepEd personnel, and school properties?	(a) Yes (b) Some Room for Improvement (c) No
Comments/Explanation:	
4. Key Stakeholders. Does the DEDP describe the efforts of other public agencies and major stakeholders on basic education?	(a) Yes (b) Some Room for Improvement (c) No
Comments/Explanation:	
B. DEDP is EVIDENCE-BASED Definition: The DEDP identifies and describes the challenges and issues on basic education in the Division. Discussion includes learners' performance, their challenges, and the operational factors that contributed or affected the efficient and effective provision of basic education services to all learners. The DEDP should be able to highlight the main factors that will explain past performance.	
5. Does the DEDP identify the main underlying causes for its key challenges and issues in ACCESS ?	(a) Yes (b) Some Room for Improvement (c) No
Comments/Explanation:	
6. Does the DEDP identify the main underlying causes for its key challenges and issues in EQUITY ?	(a) Yes (b) Some Room for Improvement (c) No
Comments/Explanation:	
7. Does the DEDP identify the main underlying causes for its key challenges and issues in READING ?	(a) Yes (b) Some Room for Improvement (c) No
Comments/Explanation:	
8. Does the DEDP identify the main underlying causes for its key challenges and issues in LEARNING ?	(a) Yes (b) Some Room for Improvement (c) No

Table 1. Guide to Appraising the Draft DEDP

Assessment Criteria	Assessment
Comments/Explanation:	
9. Does the DEDP identify the main underlying causes for its key challenges and issues in DISASTER RISK REDUCTION AND MANAGEMENT ?	(a) Yes (b) Some Room for Improvement (c) No
Comments/Explanation:	
10. Does the DEDP identify the main underlying causes for its key challenges and issues in LEARNERS' WELL-BEING ?	(a) Yes (b) Some Room for Improvement (c) No
Comments/Explanation:	
11. Does the DEDP identify the main underlying causes for its key challenges and issues in GOVERNANCE ?	(a) Yes (b) Some Room for Improvement (c) No
Comments/Explanation:	
C. DEDP is DEMAND-DRIVEN Definition: All proposed strategies and outputs identified in the DEDP are necessary and adequate to address the major challenges and issues identified in the situation analysis section.	
12. Are the underlying causes of the challenges and issues on ACCESS (<i>described in the situation analysis</i>) addressed in the DEDP?	(a) Yes (b) Some Room for Improvement (c) No
Comments/Explanation:	
13. Are the underlying causes of the challenges and issues on EQUITY (<i>described in the situation analysis</i>) addressed in the DEDP?	(a) Yes (b) Some Room for Improvement (c) No
Comments/Explanation:	
14. Are the underlying causes of the challenges and issues on READING (<i>described in the situation analysis</i>) addressed in the DEDP?	(a) Yes (b) Some Room for Improvement (c) No

Table 1. Guide to Appraising the Draft DEDP

Assessment Criteria	Assessment
Comments/Explanation:	
15. Are the underlying causes of the challenges and issues on LEARNING (<i>described in the situation analysis</i>) addressed in the DEDP?	(a) Yes (b) Some Room for Improvement (c) No
Comments/Explanation:	
16. Are the underlying causes of the challenges and issues on DISASTER RISK REDUCTION AND MANAGEMENT (<i>described in the situation analysis</i>) addressed in the DEDP?	(a) Yes (b) Some Room for Improvement (c) No
Comments/Explanation:	
17. Are the underlying causes of the challenges and issues on LEARNERS' WELL-BEING (<i>described in the situation analysis</i>) addressed in the DEDP?	(a) Yes (b) Some Room for Improvement (c) No
Comments/Explanation:	
18. Are the underlying causes of the challenges and issues on GOVERNANCE (<i>described in the situation analysis</i>) addressed in the DEDP?	(a) Yes (b) Some Room for Improvement (c) No
Comments/Explanation:	
D. DEDP is FEASIBLE Definition: Feasible means the plan can be implemented. The targets are achievable, the proposed strategies and outputs are aligned with the desired outcomes and intermediate outcomes, and implementation control mechanisms are identified in the plan.	
19. Does the DEDP include an indicative implementation plan highlighting the major milestones of the DEDP?	(a) Yes (b) Some Room for Improvement (c) No
Comments/Explanation:	

Table 1. Guide to Appraising the Draft DEDP

Assessment Criteria	Assessment
20. Does the DEDP describe the implementation and control mechanism for managing results?	(a) Yes (b) Some Room for Improvement (c) No
Comments/Explanation:	
21. Does the DEDP include how the DepEd DepEd region will manage and mitigate the implementation risks ?	(a) Yes (b) Some Room for Improvement (c) No
Comments/Explanation:	