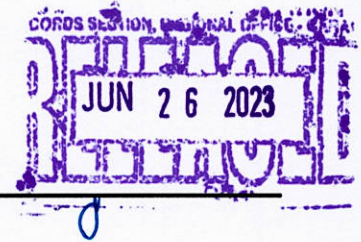




Republic of the Philippines
Department of Education
CARAGA REGION



June 19, 2023

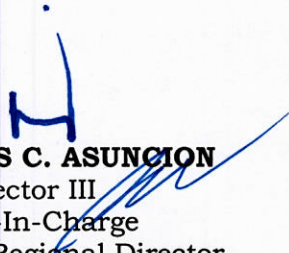
REGIONAL MEMORANDUM

No. 0566, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENT
Siargao Division
This Region

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
ORGANIZATIONAL AND PROFESSIONAL DEVELOPMENT
FOR NON-TEACHING PERSONNEL

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover funding requirements for the conduct of Capacity Building of Budget Officers for 12 SDOs on Program Management Information System (PMIS) under OSEC-13-22-5836 dated August 8, 2022.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII and disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination and compliance of this memorandum is hereby directed.


MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director

Encl.: as stated
Reference: FY 2022 GAA
To be indicated in the Perpetual Index
under the following subjects:

OPDNTP
SUB-ARO

FIN/nap
06/19/2023



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (085) 225-1151
Telefax No: (085) 342-5969
Email: caraga@depd.gov.ph
Website: <https://caraga.depd.gov.ph/>



2023-06-08511

Doc. Ref. Code	RO-ASD-F107	Rev	00
Effectivity	02.01.23	Page	1 of 1



Republic of the Philippines
Department of Education
CARAGA REGION

June 16, 2023

MARIA INES C. ASUNCION

OIC- Regional Director
This Region

Madam:

This is to respectfully request authority from your office to download the available remaining funds from **FY 2022 GAAAO** with **SARO No. OSEC-13-22-5836** to the Schools Division of Siargao with the total amount of **Two Hundred Forty-One Thousand Seven Hundred Twenty-Five Pesos (Php 241,725.00)** purposely for the conduct of the Capacity Building of Budget Officers (For all 12 SDOs) in their Roles in the Program Management Information System (PMIS) on August 14-17, 2023, to wit:

Unit	Item Description	Quantity	No. of Days	Unit Cost	Total
pax	Meals, Snacks, Venue, and Accommodation	28	4	2,000.00	224,000.00
pcs	Token	4		3,806.25	15,225.00
Ltrs.	Fuel	25		100.00	2,500.00
				Total	241,725.00

Thank you very much.

Very truly yours,

Violeta C. Nunez
VIOLETA C. NUNEZ, PhD
OIC- Chief, PPRD

Funds Available:

Recommending Approval:

FE L. ALEGADO
FE L. ALEGADO
Chief, Finance Division
OPD OSEC 13-22-5836
bal. 241,725

DR. PEDRO T. ESCOBARTE, JR.
DR. PEDRO T. ESCOBARTE, JR., CESO V
Assistant Regional Director

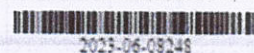
Approved:

MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director

PPR/jrme
06/16/2023



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Doc. Ref. Code	RO-ASD-F069	Rev	00
Effectivity	02.01.23	Page	1 of 1