



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region XIII Caraga
 J.P. Rosales Ave., Butuan City



August 20, 2018

REGIONAL MEMORANDUM

No. 450 s. 2018



2018 REGIONAL TRAINING OF TRAINERS (RTOT) ON CAMPUS JOURNALISM

To: **Schools Division Superintendents**
 This Region

1. There shall be a 2018 Regional Training of Trainers (RTOT) on Campus Journalism on August 29 to September 1, 2018 at Amontay Beach Resort, Nasipit, Agusan del Norte.
2. The training aims to:
 - a. discuss the genres in Campus Journalism and Campus paper management;
 - b. capacitate Division trainers on the current trends and new developments in Campus Journalism and in digital communications media; and,
 - c. finalize each division's Training Plan.
3. The participants to this training are Division Journalism Coordinators and School Paper Advisers in Elementary and Secondary. See attached Enclosure 1 for the number of slots per division.
4. Division Journalism Coordinators shall assign participants in every parallel sessions. The confirmation sheet provided in Enclosure 2 shall be submitted on August 28, 2018 and send it through gladys.asis@yahoo.com.
5. The participants and facilitators to this activity are required to bring their **Travel Authority**. Moreover, the participants are also required to bring their laptop (Wi-Fi ready or with broadband modem), USB, extension wires, video recorder and digital camera.
6. Names of Trainers/facilitators and Regional Program Management Team are contained in Enclosure 3.

7. There shall be a meeting of Facilitators, Division Journalism Coordinators, and Regional Management Team at 9:00 o'clock in the morning on August 29, 2018.
8. The participants are expected to be at the venue on August 29, 2018. The service vehicle of Amontay Beach Resort shall ferry the participants from the DepEd Regional Office to the venue on the said date @ 8:00 – 11:00 o'clock in the morning only.
9. First meal shall be lunch on August 29, 2018 and the last meal shall be dinner on September 1, 2018.
10. The selection criteria for the training is stipulated in Enclosure 4. The Curriculum Vitae and Portfolio of the trainer should be with the Division Journalism Coordinator.
11. This is a live- in training. Travel expenses of participants, trainer/facilitators and Program Management Team shall be charged against the School/Division/MOOE/ School Campus Journalism Funds and Local Funds, subject to the usual accounting and auditing rules and regulations.
12. Attached hereto is the Matrix of activities as Enclosure 5.
13. The teacher-participants and teacher-facilitators shall be entitled to a 1- day service credit in accordance with DepEd Order No. 53, s. 2003 entitled: Updated Guidelines on the Grant of Vacation Service Credits to Teachers since the day-3 activity falls on a Saturday. On the other hand, non- teaching personnel shall be provided with 1.5 - day Compensatory Time- Off (CTO) as per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 on Non- Monetary Remuneration for Overtime Services Rendered.
14. Immediate dissemination of this Memorandum to all concerned is highly desired.


FRANCIS CESAR B. BRINGAS, CESO V
OIC- Regional Director 

Enclosure: As stated

Reference: none

To be indicated in the Perpetual Index under the following subjects:

CAMPUS JOURNALISM TRAINING SCHOOL PAPER ADVISERS

CImd05/gsa
8/20/2018

2018 REGIONAL TRAINING OF TRAINERS ON CAMPUS JOURNALISM

**Amontay Beach Resort, Nasipit, Agusan del Norte
August 29- September 1, 2018**

PARTICIPANTS PER DIVISION					
No.	Division	Division Journalism Coordinator either in English or Filipino	School Paper Advisers in Elementary (English and Filipino)	School Paper Advisers in Secondary (English and Filipino)	Total
1.	Agusan del Norte	1	6	6	13
2.	Agusan del Sur	1	6	7	14
3.	Bayugan City	1	5	5	11
4.	Bislig City	1	5	5	11
5.	Butuan City	1	5	5	11
6.	Cabadbaran City	1	5	5	11
7.	Dinagat Islands	1	6	6	13
8.	Siargao	1	6	6	13
9.	Surigao City	1	5	5	11
10.	Surigao del Norte	1	6	6	13
11.	Surigao del Sur	1	6	6	13
12.	Tandag City	1	5	5	11
Total					144

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Republic of the Philippines
DEPARTMENT OF EDUCATION
Division of _____

CONFIRMATION SHEET

[illegible]

Schools Division Superintendent

REGIONAL TRAINING OF TRAINERS ON CAMPUS JOURNALISM
Amontay Beach Resort, Nasipit, Agusan del Norte
August 29- September 1, 2018

TRAINERS/ FACILITATORS

Name	Designation/ Division
Lucita Besonia	Teacher III/ Agusan del Norte
Michael Tadulan	Teacher III/ Agusan del Norte
Dorothy Joy Jalalon	Teacher III/Agusan del Sur
Tessie Dacera	Master Teacher / Agusan del Sur
Irish Sarmiento	Teacher I/ Bayugan City
Harvey Uyanib	Teacher I, Bayugan City
Rowena Ga	Teacher III/ Bislig City
Lurilyn Malbacias	Teacher III/ Agusan del Norte
Agan Mark Carag	Teacher III/ Butuan City
Francis Caumpay	Teacher II/ Butuan City
Flordelisa Milan	Teacher III/ Canadbaran City
Vanessa Bolambot	MT-I/ Cabadbaran City
Christopher Balatero	MT-I/ Dinagat Islands
Laiza May Lampad	Teacher I/ Siargao
Eleine Alipao	Teacher III/ Surigao City
Joseph Melbert Rebot	T-III/ Surigao City
Nigel Angub	Teacher III/ Surigao del Norte
Junar Lasaca	Teacher I/ Bayugan City
Hermelita Torralba	Teacher III/ Surigao del Sur
Rubie Roluna	Teacher III/ Tandag City
Rhoda Delos Santos	Division Journalism Coordinator/ Bislig City

PROGRAM MANAGEMENT TEAM

Name	Designation
Isidro M. Biol, Jr., Ph.D.	Chief- CLMD
Gladys S. Asis, Ph.D.	Education Program Supervisor, CLMD
Elena Capangpangan, Ph.D	Education Program Supervisor, CLMD
Jesus D. Nono, Ph.D	Education Program Supervisor, QAD
Pedro Tecson	PDO II-ORD,PAU
Dr. Josie Magsalay	Nurse- ESSD
Ma. Belinda Tolang	SPA- Agusan del Sur
Alma Llanos	ADAS- CLMD
Melissa Perral	JO-CLMD
Edita Deguino	AA-ASD

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Selection Criteria for the Regional Training of Trainers on Campus Journalism
Composition of the Division Training Team

1. has seven years and above experiences in journalism;
2. has a good command of the language both in English and Filipino (both spoken and written forms);
3. must have been a trainer or facilitator of training/workshop for at least seven years and above;
4. has never been involved in any case of plagiarism;
5. committed to attend all sessions promptly and submit exceptional outputs at the end of each session;
6. able to write good articles in both languages with minimum editing;
7. able to use Microsoft Office, Photoshop, Page maker or In-Design;
8. able to mentor and train other school paper advisers;
9. will not be retiring from service in the next two years;
10. willing to spend time to train and serve other school paper advisers and campus journalists;
11. have students and student publications winning in the DSPC, RSPC and NSPC consistently; and
12. physically fit.

Means of Verifications - Trainer's Curriculum Vitae and Portfolio

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DAY 0 - August 29, 2018		DAY 1 - August 30, 2018	DAY 2 - August 31, 2018	DAY 3 - September 1, 2018
8:00 AM - 11:00 Arrival and Registration of Participants	7:30 - 8:00 Management of Learning	7:30 - 8:00 Management of Learning	7:30 - 8:00 Management of Learning	7:30 - 8:00 Management of Learning
9:00 AM - 12:00 PM Meeting of Facilitators, Division Journalism Coordinators and RTWG	8:30 - 12:00 PARALLEL SESSIONS 1 Campus Paper Management - RHODA M. DELOS SANTOS-BISLIG CITY TV Broadcasting - JUNAR P. LASACA-BAYUGAN CITY In-depth Analysis - NIGEL E. ANGOB-SURIGAO DEL NORTE Developmental Communication - FLORDELIZA MILAN-CABADBARAN CITY	8:30 - 12:00 PARALLEL SESSIONS 3 Sports Writing - MARK AGAN CARAG-BUTUAN CITY Photojournalism - VANESSA P. BOLAMBOT-CABADBARAN CITY Editorial Cartooning - HARVEY UYANIB-BAYUGAN CITY Lay outing - RHODA M. DELOS SANTOS-BISLIG CITY LAIZA MAY LAMPAD-SIARGAO	8:30 - 12:00 PARALLEL SESSIONS 5 Short Story Writing - FRANCIS CAUMPAY-BUTUAN CITY Poetry - CHRISTOPHERBALATERO-DINAGAT LURILYN MALBACIAS-AGUSAN DEL NORTE Essay - HERMELITTA S. TORALBA-SURIGAO DEL SUR Online Publishing - MICHAEL TADULAN-AGUSAN DEL NORTE	8:30 - 12:00 PARALLEL SESSIONS 5 Short Story Writing - FRANCIS CAUMPAY-BUTUAN CITY Poetry - CHRISTOPHERBALATERO-DINAGAT LURILYN MALBACIAS-AGUSAN DEL NORTE Essay - HERMELITTA S. TORALBA-SURIGAO DEL SUR Online Publishing - MICHAEL TADULAN-AGUSAN DEL NORTE
12:00 - 1:00 Lunch	12:00 - 1:00 Lunch	12:00 - 1:00 Lunch	12:00 - 1:00 Lunch	12:00 - 1:00 Lunch
1:00- 2:00 Opening Program	1:00 -5:00 PARALLEL SESSIONS 2 News Writing - LUCITA BESONIA AGUSAN DEL NORTE Feature Writing - ROWENA GA-BISLIG CITY Editorial Writing - IRISH SARMIENTO-BAYUGAN CITY MICHAEL TADULAN-AGUSAN DEL NORTE LAIZA MAY LAMPAD - SIARGAO Science and Technology Writing - JOSEPH MELBERT R. REBOT-SURIGAO CITY HERMELITTA S. TORALBA- SURIGAO DEL SUR	1:00 -5:00 PARALLEL SESSIONS 4 Scriptwriting and Radio Broadcasting - JUNAR P. LASACA-BAYUGAN CITY Column Writing - ELIENE ALIPAO-SURIGAO CITY RUBIE ROLUNA-TANDAG CITY Desktop Publishing - DOROTHY JOY JALALON-AGUSAN DEL SUR HARVEY UYANIB-BAYUGAN CITY	1:00 -3:00 PLENARY 2 Planning for the Division Training Program 3:00- 4:00- Presentation of Output 4:00-5:00 PM- Closing Program	1:00 -3:00 PLENARY 2 Planning for the Division Training Program 3:00- 4:00- Presentation of Output 4:00-5:00 PM- Closing Program
2:00 -5:00 PLENARY 1 Plagiarism and Journalism Ethics – RHODA DELOS SANTOS-BISLIG CITY	5:00 - 6:00 Dinner	5:00 - 6:00 Dinner	5:00 - 6:00 Dinner	5:00 - 6:00 Dinner
Expected Output: Identified Plagiarism practices to be removed from their system.	Expected Output: Campus Paper Management Plan and Session Articles and Output	Expected Output: Session Articles and Output	Expected Output: Session Output and Division Plans	Expected Output: Session Output and Division Plans